

**Minutes of the Ethics Hearing Board
March 28, 2019**

**City of Pittsburgh Ethics Hearing Board (“Board”)
Ethics Office Room 328, City-County Bldg., Pittsburgh, PA 15219**

Board Members Present:

Jeanette Ho, Chair
Lynn Davenport, Vice Chair
Khalif Ali
Patrick Bigley
Sean Coleman
Melanie Harrington
Alex Matthews

Board Members Absent:

Gregory Monaco - provided notice of anticipated absence
Orlando Portela Valentin- provided notice of anticipated absence

Staff, Advisors and Others Present:

Leanne Davis, Executive Manager
Matthew Stidle, Assistant Solicitor for the City of Pittsburgh (only present during the start of the meeting)

- **Call to Order**
 - This supplementary meeting was called to order at 4:00 p.m. by Chair Jeanette Ho. It was broadcast in the Ethics Office by speakerphone.

- **Public Comment**
 - There was no public comment.

- **Executive Session**
 - The Board entered into executive session to consult with legal advisor Assistant City Solicitor Matthew Stidle. Mr. Stidle then had to leave to attend to other business.

- **Review and Vote on Rules**
 - After deliberation, the Board proposed a delegation of powers with the goal of more efficient internal operations and processing of complaints, as well as to help ensure appropriate procedural protections for parties.
 - Melanie Harrington moved for the Board to delegate to the Executive Manager to submit her investigative report indicating whether the investigation revealed a code violation, and her recommendation to proceed to a hearing or to dismiss the case, to the Probable Cause Panel of the Board, instead of the full Board, [privileged by attorney client confidentiality].

Minutes of the Ethics Hearing Board
March 28, 2019

- **New Business**
 - A request for an advisory opinion was recently received concerning the subject of post-employment restrictions. However, the request was submitted by a party who was noted by the Board to not be a “covered person” as articulated in Section 197.13 of the Code. The Executive Manager agreed to request that the party submitting the request ask for the person for whom the request concerned to submit such a request directly.

- **Complaints, Investigations and/or Hearings**
 - The Board entered into executive session to discuss confidential matters.

- **Adjournment**
 - At 5:40 p.m., Patrick Bigley moved to adjourn and Vice Chair Lynn Davenport and Chair Jeanette Ho seconded the motion, whereupon the meeting concluded.

Minutes prepared by Leanne Davis.