

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE PITTSBURGH WATER AND SEWER AUTHORITY
HELD ON OCTOBER 12, 2017**

This Regular Monthly Board Meeting of The Pittsburgh Water and Sewer Authority, having been duly advertised in accordance with the Sunshine Act, was called to order on Thursday, October 12, 2017, at approximately 10:00 a.m., in the Second-Floor Board Room, 1200 Penn Avenue, Pittsburgh, Pennsylvania 15222.

The following members of the Board were present: Ms. Deborah Gross, Ms. Margaret L. Lanier, Mr. Paul Leger (telephone), Ms. Debbie Lestitian, Ms. Chatón Turner, and Mr. Jim Turner.

Absent was Mr. Mike Weber.

Present from the staff were Robert A. Weimar, Megan Zebre, Kelly Morgano, George Robinson II, Tanya Gore-White, Will Pickering, Rick Obermeier, Barry King, Autumn Barna, Kent Lindsay, and Shannon Barkley.

Also present was Mark Nowak of Clark Hill PLC, Solicitor; Mark Wiczorek of the PA Auditor General's office; Adam Smeltz of the Post-Gazette; Mallory Griffin of JMT; Glen Stephens of GSI; Ricky Burgess and Tom Prusak of Hatch Chester; Glen Stephens of G. Stephens, Inc.; Dan Davis of Skelly and Loy; Herb Higginbotham of AECOM; Kim Kennedy of HDR; Diane Waldschmidt of EDS; Vaughan Leer and Mike Lywood of Amec Foster Wheeler; Matt Sickles of CDM Smith, Inc.; George Darow of The Public Utility Commission; Kathleen Davis of WESA; Ron Ciucci of Arcadis; Jim Daly of Crawford Consulting; Tom Hoffman of Sierra and O.W.C.; Frederick White of PIIN; Briann Moyle and Valarie Allman of One PA and Ciora Thomas of Thomas Merton Center.

EXECUTIVE SESSIONS

An executive session was held prior to the start of the Regular Board Meeting wherein no votes were taken. Chairperson Lestitian informed the attendees that legal and personnel matters were discussed.

CALL FOR PUBLIC COMMENT

Jamilah Lahijuddin of the Hill District Concerned Citizen Group (HDCG) discussed Customer Assistance and billing issues. She was speaking on behalf of a PWSA customer regarding his high consumption and request for a payment plan. She is requesting a Customer Assistance Program like those offered other utility providers.

Rev. Frederick White of PIIN discussed the accuracy of bills, lead and the Customer Assistance Programs.

APPROVAL OF THE MINUTES

Chairperson Lestitian entertained a motion to approve the minutes of the September 14, 2017 Board Meeting. Mr. Leger so moved and Ms. Lanier seconded the motion.

The Minutes were unanimously approved.

INTERIM EXECUTIVE DIRECTOR REPORT

Mr. Weimar provided an update of the meetings with the State and Federal Government officials regarding the PWSA water system. He anticipates finalization of the COA with the DEP in approximately two weeks.

State and Federal Government officials are advising the PWSA on the optimization of reporting issues at the Treatment Plant and the filtration system. Mr. Weimar stated that the meetings have been positive.

Mr. Weimar also discussed staffing issues. Project Managers in the Engineering Department are needed, and he encouraged all qualified individuals to apply. He also stated that Julie Quigley is the new Director of Administration and will begin work on Monday October 16, 2017. Her first responsibility will be to help the PWSA improve billing and customer service issues.

Chairperson Lestitian stated that the Board of Directors has renumbered the Resolutions on the Agenda. Resolution 195 was held over from the September 28, 2017 Board Meeting and did not appear on the Agenda provided for this meeting. The numbers for each agenda item will be corrected to fix this oversight.

RESOLUTIONS

No. 195 of 2017 Directing the Interim Executive Director to Prepare a Policy to Address Winter Water Disconnections for Nonpayment by Low-Income Residents

Resolution for the Interim Executive Director to prepare a policy and to revise the PWSA Regulations as necessary to address winter water disconnections for nonpayment by low-income residents. The policy shall contain provisions similar to the Responsible Utility Customer Protection Act and will be presented to the PWSA Board prior to the November Board Meeting.

Chairperson Lestitian entertained a motion to amend Resolution 195 by substitution. Ms. Gross so moved and Ms. Lanier seconded the motion.

Ms. Gross explained the Resolution. She also stated that the PWSA needs to properly study and implement a policy that would halt residential terminations from December 1, 2017 thru March 31, 2018 for low-income residents. Ms. Lanier stated that the PWSA should address low-income families and those residents that because of illness cannot pay the PWSA's bills. Ms. Turner stated there is a need for accurate billing by the PWSA. Mr. Leger stated the Resolution needs to be passed immediately.

No further discussion was held and the Resolution was adopted.

No. 196 of 2017 Approving Refunds, Legal Adjustments, and Exoneration Adjustments Recommended by the Water Exoneration Hearing Board

Chairperson Lestitian stated that the Board of Directors has renumbered the Resolutions. Resolution 196 was incorrectly listed as 195.

Tanya Gore-White, Customer Service Manager, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to discuss and adopt this Resolution. Ms. Lanier so moved and Ms. Gross seconded the motion.

Ms. Lanier questioned the dollar amounts of exonerated commercial accounts from August 2016 and August 2017. Ms. Gore-White explained that PWSA reduces a commercial account invoice by 25 percent if the account has 12 consecutive estimated meter readings.

No further discussion was held and the Resolution was adopted.

No. 197 of 2017

Approving Entry Into an Agreement to Terminate Existing Facilities Easement with The Buncher Company (Buncher).

Chairperson Lestitian stated that the Board of Directors has renumbered this Resolutions formally known as 196 (now known as 197).

George Robinson II, Manager of Development Services, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to discuss and adopt the Resolution. Ms. Lanier so moved and Mr. Turner seconded the motion.

Ms. Gross questioned the location of the development. Mr. Robinson explained that the address for this apartment building is 0 Waterfront Place, which is approximately between 1600-2000 Waterfront Place.

No further discussion was held and the Resolution was adopted.

No. 198 of 2017

Approving Entry Into a Catch Basin Relocation Agreement with The Urban Redevelopment Authority (URA).

Chairperson Lestitian stated that the Board of Directors has renumbered this Resolution formally known as 197 (now known as 198).

George Robinson II, Manager of Development Services, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to discuss and adopt the Resolution. Ms. Lanier so moved and Mr. Turner seconded the motion.

No further discussion was held and the Resolution was adopted.

No. 199 of 2017 Approving the Award of a Professional Services Agreement for the Lanpher Reservoir Improvements Project, PWSA Project No. 2017-323-105-0 to ARCADIS, Inc.

Chairperson Lestitian stated that the Board of Directors has renumbered this Resolutions formally known as 198 (now known as 199).

Barry King, Interim Director of Engineering, explained the details of this Resolution.

Ms. Lanier questioned the project and the emergency procurement. Mr. King advised that this Resolution was required for the completion of the project that was approved under Resolution 177 of 2017.

Chairperson Lestitian entertained a motion to discuss and adopt the Resolution. Ms. Gross so moved and Ms. Lanier seconded the motion.

No further discussion was held and the Resolution was adopted.

No. 200 of 2017 Approving a Change Order to a Capital Contract for an Increase to Contract Quantities in Relation to the Reserve Township Meter Vault Replacement Project, PWSA Project Number 2016-325-100-1

Chairperson Lestitian stated that the Board of Directors has renumbered this Resolution formally known as 199 (now known as 200).

Barry King, Interim Director of Engineering, explained the details of this Resolution.

Chairperson Lestitian entertained a motion to discuss and adopt the Resolution. Ms. Lanier so moved and Ms. Gross seconded the motion.

Ms. Gross questioned the need for the change order. Mr. King advised that a larger vault was required because of a grade change to the roadway. Mr. Rick Obermeier stated that PWSA services two-thirds of Reserve Township with water.

No discussion was held and the Resolution was adopted.

New Business

No. 201 of 2017

Approving an Amendment to Agenda Item No. 117 for a Collective Bargaining Agreement with The Pittsburgh Joint Collective Bargaining Committee (PJCBC)

Chairperson Lestitian stated that the Board of Directors has renumbered this Resolution formally known as 200 (now known as 201).

Kelly Morgano, Human Resources Manager explained the details of this Resolution.

Chairperson Lestitian entertained a motion to discuss and adopt the Resolution. Ms. Lanier so moved and Ms. Gross seconded the motion.

Ms. Lanier asked about the amount for the monthly payments for healthcare. Ms. Morgano explained that the payments were for the duration of the contract (2017 thru 2020). This cost was not included in the original Resolution approving the Collective Bargaining Agreement.

No discussion was held and the Resolution was adopted.

ADJOURNMENT OF THE MONTHLY BOARD MEETING

There were no further discussions. Chairperson Lestitian entertained a motion to adjourn. Ms. Lanier so moved and Ms. Turner seconded the motion. The motion to adjourn was unanimously adopted.

Jim Turner, Secretary