



ADDENDUM NO. 1

Project: UNIFORM SERVICES LEASING AND PURCHASE

Request for Proposals for Uniform Services Leasing and Purchase for the Parking Services Department.

For:

Public Parking Authority of Pittsburgh
232 Boulevard of the Allies
Pittsburgh, PA 15222-1616

Date:

November 15, 2017

The previously issued information, in conjunction with the items listed below, are included as part of the Uniform Services Leasing and Purchase RFP document issued October 25, 2017.

Item No. 1:

The sign in sheet attached hereto lists the attendees of the pre-proposal meeting held on November 6, 2017 at 10:00 am EST.

Item No. 2: The following questions/clarifications relate to the RFP for Uniform Services Leasing & Purchase issued on October 25, 2017 by the Public Parking Authority of Pittsburgh. The questions below were all submitted by 3:00 p.m. EST on Tuesday, November 14, 2017.

Submitted Questions and Responses

Below are questions that have been submitted by various Proposers through the Request for Clarification Date of November 14, 2017. The Authority's response follows each question.

1. Question: Does the Prevailing Wage Act apply to this RFP?

Response: No. The Prevailing Wage Act does not apply to bids under \$25,000. As noted in the Pre-Proposal Meeting on Monday, November 6, 2017 the average annual expense for this uniform service has historically been between \$10,000 - \$13,000.

2. **Question:** What is the unit cost to the Authority per rental item in the current agreement?

Response: During Fiscal Year 2017, the average rental/leased cost per employee was \$3.76 per week. Below is the information per "typical" employee:

Shirts (Qty = 6)	\$.25/unit/week	or	\$1.50/week
Pants (Qty = 5)	\$.17/unit/week	or	\$.85/week
Shorts (Qty = 2)	\$.22/unit/week	or	\$.44/week
Jacket (Qty = 1)	\$1.05/unit/week	or	\$1.05/week
Total			\$3.84 per employee per week

3. **Question:** Would the Authority accept a bid based solely on a purchase for the "leased" items?

Response: No. The Authority would consider the proposal submitted as non-responsive to what was requested in the RFP.

4. **Question:** Is it possible to request an exemption for the specifications put forth with the MBE/WBE initiatives outlined in the bid?

Response: No. All Exhibit Forms must be filled out and submitted as part of your company's proposal. If your company is a MWDBE Participant, please complete the form accordingly.

Item No. 1
Sign in Sheet



SIGN IN SHEET

Pre-Bid Meeting for Uniform Services for Leasing & Purchase for the Parking Services Department

THE INFORMATION AND CONTACTS LISTED WILL BECOME THE INFORMATION USED FOR FUTURE CORRESPONDENCE

Date: November 6, 2017

Time: 10:00am EST

PLEASE PRINT INFORMATION CLEARLY & COMPLETELY

#	COMPANY NAME & COMPANY ADDRESS	CONTACT PERSONS NAME & TITLE	E-MAIL ADDRESS	PHONE NUMBER
1	IRON CITY WORKPLACE SERVICES 4640 FRANKSTOWN AVE PITTSBURGH PA 15226	JOHN ENGLERT ACCOUNT EXECUTIVE	ENGLERT@IRONCITYWIS.COM	412-298-0233
2				
3				
4				