

AWARD JUSTIFICATION FORM

PROFESSIONAL SERVICES

LEGAL SIGN OFF AND DATE: *JWT 12/16/15*

PROJECT NAME: Choice Neighborhood Initiative

SERVICES REQUESTED: Overall project management and coordination services, primary contact with HUD, rental housing phasing, overall project budget, homeowner support, foundation fund-raising and other miscellaneous duties as assigned.

CONTRACT DURATION: June 4, 2015 (approx.) – January 15, 2016 (approx.)

DATE OF RFP: N/A

PROPOSAL DUE DATE: N/A

PROPOSALS REQUESTED: N/A

PROPOSALS RECEIVED: 1

PROPOSERS SUBMITTING: Xia, llc (Christopher Shea, Principal)

PROPOSER SELECTED: Xia, llc (Christopher Shea, Principal)

CONTRACTED AMOUNT: \$65,000.00

CRITERIA FOR SELECTION: See below

REJECTED PROPOSALS: N/A

DEPARTMENT RECOMMENDING AWARD: Housing Department

WAS AWARD MADE TO LOWEST QUALIFIED PROPOSAL? N/A

IF NO, DEPARTMENT AND/OR N/A AUTHORITY MUST PROVIDE EXPLANATION: Christopher Shea selected based on the unique skill set required for the position. Mr. Shea has a long history of managing federally-assisted programs for the City of Baltimore and for the Housing Authority of the City of Pittsburgh.