

AWARD JUSTIFICATION FORM

PROFESSIONAL SERVICES

LEGAL SIGN-OFF & DATE: JWH 12/7/15

PROJECT NAME: Facility Planning Services

SERVICES REQUESTED: Planning, Design, and Cost Estimation

CONTRACT DURATION: December 2015 – December 2016

DATE OF RFP: June 8, 2015

PROPOSAL DUE DATE: July 1, 2015

PROPOSALS REQUESTED: 7
(Number)

PROPOSALS RECEIVED: 6
(Number)

PROPOSERS SUBMITTING:

- GBBN Architects, Inc.
- Pfaffman + Associates
- Indovina Associates Architects
- LGA Partners
- Stantec
- Renaissance 3 Architects

PROPOSER SELECTED: GBBN Architects, Inc.

CONTRACTED AMOUNT: \$50,000

CRITERIA FOR SELECTION:

- Technical Expertise, Experience, and Access
- Procedures and Methods
- Project Schedule
- Fee Proposal
- Equal Employment Opportunity

REJECTED PROPOSALS: The five proposals not selected

DEPARTMENT/AUTHORITY

RECOMMENDING AWARD: Economic Development/URA

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WAS AWARD MADE TO LOWEST
QUALIFIED PROPOSER?

YES NO N/A

IF NO OR N/A, DEPARTMENT AND/OR
AUTHORITY MUST PROVIDE
EXPLANATION:

GBBN Architects, Inc. was the most qualify firm for Facility
Planning Services. The fee was within the project budget.