



REQUEST FOR PROPOSALS (RFP)

Actuarial Services

RFP Issued: January 31, 2014

Proposal Due: February 14, 2014 at 5 PM ET

Goal of the RFP

The Urban Redevelopment Authority of Pittsburgh (URA) is requesting bids from actuarial firms for the preparation of Act 205 of 1984 reporting forms for its Defined Contribution Plan for the period of January 1, 2012 to December 31, 2012.

Timeline

RFP release date: January 31, 2014

Proposal due date: Friday, February 14, 2014, at 5 PM ET

Selection date: Thursday, February 20, 2014

Proposal Requirements

Actuarial firms interested in this opportunity need to complete the attached disclosure form. The disclosure form needs to be returned, along with an email of interest that conveys the respondent's bid price to:

Tom Short, director of Finance at TShort@ura.org, with a courtesy copy (cc) of the same to Mary Horvath at MHorvath@ura.org.

The firm that is selected to provide the service requested will be notified of such by no later than Thursday, February 20, 2014.

Legal Information

URA shall have the right to verify the accuracy of all information submitted and to make such investigation as it deems necessary to determine the ability of a prospective firm(s) to perform the obligations in the response. URA reserves the right to reject any response where the available evidence or information does not satisfy URA that the prospective firm(s) is qualified to carry out properly the obligations of the response, is a firm of good reputation or character for strict, complete and faithful performance of business obligations, or if the prospective firm(s) refuses to cooperate with and assist URA in the making of such investigation.

The URA shall be the sole judge as to which proposals best meet the selection criteria. Notwithstanding anything in this RFP to the contrary, URA reserves the right to reject any or all proposals received, to waive any submission requirements contained within this RFP, and to waive any irregularities in any submitted proposal.

Attachment

[Procedures & Policy for Procurement of Professional Services Contracts](#)

<http://apps.pittsburghpa.gov/ura-files/Act-44-Policy-procuring-professional-services-for-pension-plans-gs.pdf>