



Urban  
Redevelopment  
Authority  
of Pittsburgh

## URBAN REDEVELOPMENT AUTHORITY

### AWARD JUSTIFICATION FORM

### PROFESSIONAL SERVICES

DATE: August 18, 2015

PROJECT NAME: URA Legal Department

SERVICES REQUESTED: Temporary administrative and legal services

CONTRACT DURATION: Until August 31, 2015

DATE OF RFP: N/A

PROPOSAL DUE DATE: N/A

PROPOSALS REQUESTED:  
(Number) N/A

PROPOSALS RECEIVED:  
(Number) N/A

PROPOSERS SUBMITTING: N/A

PROPOSER SELECTED: Kathleen Tkachik-McCarthy

CONTRACTED AMOUNT: increase from \$15,000.00 to \$19,000.00

CRITERIA FOR SELECTION:

REJECTED PROPOSALS:  
(Reason) N/A

DEPARTMENT/AUTHORITY  
RECOMMENDING AWARD: Legal Department

WAS AWARD MADE TO LOWEST  
QUALIFIED PROPOSER?  
IF NO, DEPARTMENT AND/OR  
AUTHORITY MUST PROVIDE  
EXPLANATION: N/A – Contract for temporary services for administrative and legal services to be provided by former employee in order to train a new employee.