



PLI News and Updates

In this edition, new legislation for licenses, sign maintenance fees, commercial building permit checklist, Pa permit extension Act and more!

Visit our Website

Trade and Business License Expiration Legislation

Most of our yearly licenses expired on a set date every year, regardless of application date. New legislation approved by council changes the license term from a fixed date to 365 days from date of application. This will be effective within the next few weeks and will follow up with a date in the next newsletter.

[Read the Legislation](#)



Sign Maintenance Registration

We are in the process of renewing our annual sign maintenance registration. If you have any non-advertising signs on your building or pole signs, you should be receiving an invoice in the mail. It looks different this year but is the same fee that we have collected in the past. Please complete the form and return to our office with payment.

If you no longer have signs on your building but are still receiving an invoice, please make a note and return the invoice to our office.

All sign invoices will be field verified by our inspectors.

Commercial Building Permit Checklist

We have posted our standard commercial building permit checklist on our website. Our plans examiners use this checklist when reviewing plans to make sure a project is in compliance with applicable codes including energy and accessibility.

Please use this checklist to your advantage to avoid any delays in permit issuance!

[Standard Commercial Building Permit Checklist](#)

Accessibility Requirements

Speaking of accessibility requirements, this is one of the most common reasons for our plans examiners to request revisions to drawings. Existing buildings that are undergoing renovations or a change in occupancy must meet accessibility code requirements.

View an electronic version of the [accessibility code](#) for existing buildings

Old Permit Inspection Request

As stated in previous newsletters, we are currently sorting through permits that have never received final inspections. These permits are considered incomplete and you will have to schedule an inspection with your inspector. This will come in the form of a notice of violation letter from our department with your inspector's contact information.

Pennsylvania Permit Extension Act

In 2009, the State of Pennsylvania passed the Permit Extension Act (Act 46). Under Act 46, certain permit types that were set to expire were given an extension to 2013, and then again to 2016 under an additional bill. This was designed to give relief to those who were affected by the economic downturn in 2008.

The extension period ends on July 2, 2016. Permits that have been held valid under the Act will begin to expire at that time, unless written authorization is granted from PLI to grant an extension.

If you have a permit that is more than a year old and you have not had any inspections, please contact our department at 412-255-2175 to make sure your permit remains valid.

Applications Technician email address

We now have a general [email address](#) to answer permit and license related questions.

Please continue to direct any code enforcement questions to our main phone number, inspectors, or inspection supervisors.



Current Inspector Ward Assignments

PLI | City of Pittsburgh | 412-255-2175 | 412-255-2179 | pittsburghpa.gov/pli

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The City of Pittsburgh Department of Permits, Licenses, and Inspections | 200 Ross Street Room 320 , Pittsburgh, PA 15219

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