



**1. PROPERTY INFORMATION**

Property Address: \_\_\_\_\_ Owner Name: \_\_\_\_\_

**2. SCOPE OF PROPOSED WORK**

Use of Structure: \_\_\_\_\_ Building Permit: \_\_\_\_\_

- Single-family
- Two-family (A valid Certificate of Occupancy or approved Occupancy Permit required for all Two-family permit applications. A new Occupancy Permit application can be made at the Zoning Department.)

Location of work (within structure): \_\_\_\_\_

Work Description: \_\_\_\_\_

Exterior Equipment:  Y\*\*  N

**\*\*NOTE:** All exterior HVAC equipment shall be reviewed by the Zoning Department, including replacement units, to verify whether or not a new Certificate of Occupancy is required.

Items to Be Installed	Y / N	Replacement Quantity	New Quantity
A/C Units			
Air Handling Unit			
Boiler			
Gas Line Work			
Ductwork			
Furnace			
Other:			

**3. HVAC CONTRACTOR INFORMATION** (If Selected)

Contractor Name: \_\_\_\_\_ License No.: HV \_\_\_\_\_

Jobsite Phone: \_\_\_\_\_ Email/Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Cost of Work: \$ \_\_\_\_\_

**4. APPLICANT'S AFFIDAVIT**

I am the Owner of the property, or an agent of the Owner, for which this application is filed. If an agent, I certify that I have been authorized by the Owner to complete this application on their behalf. As the applicant, I certify that the information provided as part of this application is correct.

Signature: \_\_\_\_\_ Print: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email/Fax: \_\_\_\_\_

**5. FEE**

Use	Scope of Work	Fee	Amount
Single Family Home	Replacement	\$43	
	New Installations	\$76	
Two Family Home	Replacement	\$82	
	New Installations	\$148	

Additional fees will apply if an Occupancy Permit is required, see current fee schedule:  
<http://www.pittsburghpa.gov/pli/fees>.