

## II Task Force structures, goals and strategies for 2016

### Meeting schedule:

- **Full Task Force:** will meet quarterly; minutes to be distributed via email
- **Steering Committee:** meets every other month (may attend by conference call), shares meeting notes, information, and ongoing work via Google Group email, Google docs, and reports to Task Force at quarterly meetings.
- **Committees:** meet once a month and share work with Steering Committee and Task Force through email and Google docs.
  - **Analysis of Impediments:** Chair Jay Dworin
  - **Affordable Housing:** Chair Lyle Wood
  - **Outreach and Education:** Chair Helen Gerhardt

### Goal 1. Building engaged task force membership that represents Pittsburgh region AFFH needs, expertise, experience, and current organizational leadership.

- Task Force should reflect a balance of various AFFH concerns and allow work across various silos of specialization to promote city/county/municipal intergovernmental cooperation.
- Membership representation should facilitate better communication with and coordinate work of individuals, organizations, and community groups that develop policy, administrate, provide direct service, and advocate for AFFH-related needs, concerns and interests.
- Membership should reflect expertise/experience that allows us to better understand and coordinate the connections between fair housing needs and equitable access to other basic needs and amenities (transit, food, employment, schools, etc.)
- Interrelationship of discrimination issues, affordability, Transit Oriented Development, and disability access should also be central concerns reflected in our membership representation.

The Steering Committee will work to regularly assess and address any such representational gaps in active Task Force membership. To address current gaps, we will recruit representation from PAAC planners, from foundations, and from a wider variety of community groups and advocacy organizations that address disability, affordability, equity, and other AFFH-connected issues. We will not invite developers or landlords to join the Task Force, but will work on outreach and education to help educate and inform them of AFFH laws, policies, issues and the positive benefits to their communities and businesses that often result from more inclusive and equitable fair housing practices and policies.

#### A. Assess commitment and engage current Steering Committee members

- Helen will set up a Steering Committee Google Group, Google Calendar, and Google Doc folder for meeting notes and subcommittee folders.
- Helen will contact all current steering committee members who have not attended meetings recently to ask if they are willing and able to actively participate.

#### B. Recruit potential new steering committee members for 2016

- Using the basic guidelines suggested below, all current steering committee members are requested to consider potential nominees and ask those individuals whether they are interested in being nominated for service on the steering committee.
- Those nominations of interested candidates will be presented at the next steering committee meeting for discussion and vote by current members.

**C. Committee memberships:** Chairs of Task Force committees may choose who to invite to join, with a request to consider the basic guidelines suggested below.

**Guidelines in considering nominees to Task Force, steering committee and committees**

- Diversity and inclusion: throughout all Task Force structures and leadership roles, it is critical that we include a high proportion of representation from protected classes whose rights to fair housing need to be affirmatively affirmed, representatives of the protected classes that experience discrimination and from the neighborhoods that will be most affected by the planning, coordination, actions - and inactions - of this Task Force.
- Nominees should have the ability to commit time to meet regularly and carry forward the work of the Task Force.
- Nominees should have experience and/or expertise relevant to the work of AFFH
- To promote intergovernmental and organizational coordination, it is important to recruit individuals that have affiliation, membership, or direct representation of groups, organizations, agencies, and other governmental institutions and departments that address AFFH issues, as well as individuals that represent organizations that consistently advocate for or work with constituents that are affected by barriers to fair housing.

A few suggested nominations for steering committee brainstormed at this meeting:

- Carl Redwood, Chair of Board of Hill District Consensus Group:
- Jane Downing and Kalif Ali from Pittsburgh Foundation
- Matt Barron, Sustainability Program Officer at Heinz Endowments and Pittsburgh Parking Authority member
- Someone from FISA foundation, suggested by Paul O'Hanlon

**Goal 2: Facilitate intergovernmental, organizational, and agency information sharing and coordination to assess, address, and implement City and County AIs and to work on these initial AFFH goals listed below:**

**A. Research on other models of AFFH Task Forces and Commissions:** Bob suggests that we study Twin Cities MPO model that "has teeth" to coordinate intergovernmental and inter-organizational work, to determine CDGB funding, etc. He will email others who may send him information.

**B. Source of Income discrimination and legislation:**

- Work to assist PCHR in outreach and education of the media, the public, landlords, developers and Housing Choice voucher holders. Bob Damewood suggests that we work with Gale Schwartz of the Housing Alliance who chairs the Inclusive Communities Work Group, - the group has been setting up meetings and forums to educate landlords on a range of equitable housing issues.
- Assess current SOI discrimination at the City and County level and comparative functioning of City and County Housing Choice voucher programs. Consider and plan ways to facilitate needed institutional changes to make voucher programs more effective to meet AFFH goals
- Assess need for County SOI legislation and integration with enforcement of City code. Explore ways we might promote such legislation.

**C. Coordination with City of Pittsburgh Affordable Housing Task Force (PAHTF):**

- Our Affordable Housing Committee members Lyle, Bob, and Paul will first meet to

- determine our main questions, concerns, and talking points, then set up meeting with PAHTF co-chairs Councilman Daniel Lavelle and City Planning Director, Ray Gastil:
- Regular representation of AFFH Task Force at PAHTF? Invitation to PAHTF to join AFFH Task Force?
  - Encourage more equitable PAHTF representation of communities and protected classes affected by affordable housing crises.

**D. Transit Oriented Development:** Work with PAAC to integrate Transit Oriented Development planning with City-County AFFH responsibilities.

**E. Outreach and Education on AFFH issues**

**F. Encouragement of Mayor Peduto executive order on city policy on affordable housing?** Would apply to zoning, use of public funds, disability, CDGB spending, etc.

**G. Other goals:** need to consult with Jay Dworin, as Chair of AI Committee, and other Task Force members

**Next steering committee meeting: Helen will send out Doodle poll for meeting sometime in early February**

## Appendix: A

**Long-term AFFH Task Force goals as laid out by the Analysis of Impediments**

- **Impediment 7: "...Need for a Countywide Approach to Affirmatively Furthering Fair Housing"**
  - **7-A:** Steering committee should work to more fully "...establish an Affirmatively Furthering Fair Housing (AFFH) Task Force for the Pittsburgh Region with representatives from the City of Pittsburgh, Allegheny County, U.S. Department of Housing and Urban Development (HUD), the City Housing Authority (HACP), the Allegheny County Housing Authority (ACHA), the other two federal CDBG Entitlement Communities in Allegheny County (McKeesport and Penn Hills), and other groups and organizations which promote fair housing." Currently, we have

representatives officially listed on the Task Force from these entities, but we need to work to more fully engage their participation and regularly share information with these entities.

- **7-B:** “The four Federal Entitlement jurisdictions should promote and encourage the development of affordable housing and encourage the development of affordable housing throughout the Pittsburgh Region in areas that are not economically or racially impacted.”
- **7-C:** “Improve intergovernmental and interagency cooperation in sharing all information pertaining to discrimination cases filed within the jurisdiction of the City of Pittsburgh.”