

Watchdog PGH Privacy Policy

We value your privacy and are dedicated to protecting your information and providing you with notice about our information collection and use practices and how you have a choice to opt-in/out of any follow-up contact from us. You may choose to register the installed copy of the Licensed Application with City of Pittsburgh, Office of Controller by means provided in the Licensed Application. By voluntarily sharing personally identifiable information by means of registering the Licensed Application, you agree to the WatchdogPGH Privacy Policy below and the terms stated in application's EULA.

- a. Personally Identifiable Information.** When you register the Licensed Application, you must complete a registration form that requires you to provide Personal Information (including, without limitation, your name and email address).
- b. Announcement Email Information.** From time to time we provide information about City services to the public and/or license users in the form of email. When you register the Licensed Application, you will have the option to opt-in/out of such Announcement Emails. After successfully registering the Licensed Application, you have the option to set your opt- in/out preference using the Licensed Application's Alert Settings. Announcement Emails will be emailed directly to the address that you provide when you register.

We may place email links and or forms on the City of Pittsburgh, Office of Controller's website to allow you to contact us directly. The Personal Information you provide in these links and forms is used to respond directly to your questions or comments. We may also file your comments to improve our website, products, or process, or review and discard the Personal Information. All information you provide directly to the City of Pittsburgh, Office of Controller using emails or forms will be treated as Personal Information subject to the Controller's Office Privacy Policy., Do not send us any information, ideas, suggestions, proposals, or comments that you consider confidential or that you want to be treated as confidential.

- c. Use of Your Personally Identifiable Information.** We use Personal Information to respond to your inquiries, improve our follow-up and promotional efforts, to analyze Licensed Application and service offers, and to customize our services and Licensed Application(s). We may use Personal Information to deliver information to you and to contact you regarding administrative notices. We may also use Personal Information to resolve disputes and troubleshoot problems.

We may use additional information not considered Personally Identifiable to analyze and improve troubleshooting techniques and responses, and to improve the value of Licensed Application(s) and services provided by the City of Pittsburgh, Office of Controller or third parties.

If the email address you provide us is an email address that you access via a wireless device, you understand that your wireless carrier's standard rates apply to these messages and that you may change your mind at any time and elect to not receive such messages. You also represent that you are the owner or authorized user of the wireless device on which the messages may be received, and that you understand and are authorized to approve the applicable charges.

d. Reminder Alerts. You may choose to allow the Licensed Application to provide reminder alerts. Should you allow the Licensed Application to provide reminder alerts, you understand and agree that this service may be provided using services operated outside of the Licensed Application, including, but not limited to, Push Notifications. You understand and agree that pertinent data needed for such alerts, including, but not limited to, the task name and due time, will be transmitted and temporarily be stored on service operated by the City of Pittsburgh, and that at the appropriate time, this alert data will be transmitted via corresponding services, e.g., Push Notifications, for delivery to your device or chosen delivery endpoints. At no time is the Personal Information you provide transmitted via the third-party delivery service unless as required by the nature of the delivery mechanism (electronic mail, for example, requires your name and email address for delivery). Should you disagree with the mechanism of this service, you agree to disable and not use reminder alerts as provided in the Licensed Application.

e. Required Disclosures. City of Pittsburgh, Office of Controller may disclose Personal Information if required to do so by court order, law or in the good-faith belief that such action is necessary to prevent injury or property damage. To the extent resources allow, the City of Pittsburgh may attempt to notify you when making a disclosure of Personal Information pursuant to court order or applicable law, but we may not do so in an emergency or when we are prohibited by law or court order from giving such notice.

f. Information Sharing and Third Party Service Partners. City of Pittsburgh, Office of Controller does not rent, sell, or share personal information about you with other people or non-affiliated companies without your consent or unless we have a good faith belief that access, use, preservation, or disclosure is reasonably necessary to (a) satisfy any law, regulation, legal process or enforceable governmental request, (b) enforce any applicable Terms of Service (including investigation of potential violations thereof), or (c) detect, prevent or otherwise address fraud, security, or technical issues.

The City of Pittsburgh, Office of Controller may provide services for the Licensed Application through contractual arrangements with affiliates, service providers, partners and other third parties ("Service Partners"). City of Pittsburgh and its Service Partners use your Personal Information to operate and deliver their products and services. Unless otherwise agreed by you in a separate agreement, the City of Pittsburgh, Office of Controller's Service Partners may not use your Personal Information to inform you of other products or services available from those Service Providers.

g. Opt-Out Policy. The City of Pittsburgh, Office of Controller allows you to opt out of our use of your Personal Information for purposes other than the purpose for which it was provided. This includes, by way of example, follow-up and promotional mailings relating to the City of Pittsburgh, Office of Controller's services. You may exercise this option at the time your Personal Information is collected by toggling the appropriate setting in the Licensed Application's settings. In some cases, we may ask you to affirmatively indicate your consent to receive marketing and promotional materials. In the case where you decline the consent to receive marketing and promotional materials, we will not send you any additional materials other than those required by our service agreement with you.

- h. Access and Integrity of Stored Personal Information.** The Personal Information you provide to the City of Pittsburgh, Office of Controller during registration of the Licensed Application is shown directly in the Licensed Application's settings. You can help the City of Pittsburgh, Office of Controller maintain the accuracy of your information by updating your Licensed Application settings any time your Personal Information changes. Should you wish to actively delete the Personal Information that you have provided, subject to your understanding that certain deletions may affect our ability to provide the City of Pittsburgh, Office of Controller services you have requested, please send us an email at: city_controller@pittsburghpa.gov.
- i. Links.** The Licensed Application may include links to other applications or sites. This Privacy Policy applies to the Licensed Application only. Any information you submit to linked sites or other applications will be subject to the privacy policies of those sites or applications, if any. You should review those policies carefully before providing any information to these linked sites or applications.
- j. Security.** The City of Pittsburgh, Office of Controller undertakes practical and reasonable steps to protect Personal Information from unauthorized or accidental access, disclosure, misuse or processing, or from alteration, destruction, or loss. Personal Information that we collect resides on servers operated by or for the City of Pittsburgh, Office of Controller and is accessible only to personnel who, by virtue of their duties, are required to have access and have been trained in, and tasked with, the observance of the principles embodied in this Privacy Policy. However, the City of Pittsburgh, Office of Controller makes no guarantee as to the security of any Personal Information you provide pursuant to your use of WatchdogPGH.
- k. Enforcement.** If you have any questions or complaints regarding how your Personal Information is treated under this Policy or generally about the implementation of the principles of this policy, we encourage you to contact: city_controller@pittsburghpa.gov
- l. Changes to Privacy Policy.** Should we decide to change this Privacy Policy, we will update it with the release or update of the Licensed Application on Apple's App Store and Google Play Store so that you will always know what Personal Information we gather, how we might use it, and whether we will disclose it to anyone. Unless you opt out of receiving Announcement Emails from us, as you may do so in the manner described herein, we may also notify you by email of changes to this Privacy Policy.

