CITY OF PITTSBURGH
PERMIT APPLICATION
FOR ATTACHMENTS OF BANNERS, STREAMERS, FLAGS, ETC.
TO POLES AND OTHER FACILITIES OF PUBLIC UTILITY COMPANIES
ON STREETS AND WAYS OF THE CITY OF PITTSBURGH

Permission is hereby requested by the undersigned applicant to make temporary installations of attachments of the following described nature to poles and other facilities of certain utility companies herein stated for the time period noted below on the streets and ways herein specified.

This permission is requested upon the condition that the undersigned applicant agrees to arrange, to install and maintain the said attachments in the safe manner at a minimum height of eighteen (18) feet, subject to the consent and regulations of the utility company on whose poles or facilities the attachments are to be made and subject to the approval and regulations of the Department of Public Works of the City of Pittsburgh and that all equipment specified shall be removed in its entirety including any wires, brackets, etc., from said poles and facilities at the time specified in the permit.

Petitioner_______________________________________ Organization_________________________________

Organization’s Telephone Number__________________ Organization’s Fax Number_____________________

Organization’s Email Address______________________

WHAT IS THE PURPOSE OF THIS BANNER PROGRAM?
_____________________________________________________________________________________________
_____________________________________________________________________________________________

PLEASE NAME THE CROSS-STREETS BELOW AND ALSO ATTACH A MAP OF THE PROPOSED BANNER PLACEMENT SITES.
__________________________________________ From:_____________________________  To:__________________________
__________________________________________ From:_____________________________  To:__________________________
__________________________________________ From:_____________________________  To:__________________________

UTILITY COMPANY WHOSE POLES AND/OR FACILITIES ARE TO BE USED FOR ATTACHMENTS (Authorized utility company must be obtained by applicant.) :
_____________________________________________________________________________________________
_____________________________________________________________________________________________

WHAT IS THE LENGTH OF TIME THE BANNERS WILL BE ON DISPLAY? (Please note that this application may not be submitted more than 6 months in advance of an event.)

Date erected:________________________________  Date removed:________________________________

(Please note that any banners installed more than two (2) weeks prior to and/or removed more than two (2) days after the event shall incur a citation of $300.00 per day plus costs.)

Contractor responsible for installing & removing banners:________________________________________________

Contractor’s Authorized Representative:_____________________________        Phone Number:________________________
THE UNDERSIGNED APPLICANT AGREES TO FURNISH THE CITY OF PITTSBURGH WITH ONE (1) COPY OF THE PERMIT(S) FROM THE RESPECTIVE UTILITY COMPANIES INVOLVED AND ONE (1) COPY OF PROOF OF INSURANCE. (Please attach to application.)

The undersigned applicant further agrees to indemnify and save harmless from and against any and all loss, damage, injury, costs, claims, charges and expenses of every description, incident to or arising directly or indirectly out of the installation, presence, maintenance, or removal of said attachments, and that a certificate of insurance will be furnished to the City of Pittsburgh, guaranteeing the above protection in the following amounts.

(Name of Organization) further agrees to obtain and maintain in effect the following insurance for the protection of the City of Pittsburgh, all premiums being at the expense of the applicant, which insurance shall be in effect for the duration of the Attachments, and which insurance shall cover and name the City of Pittsburgh as an additional insured.

PUBLIC LIABILITY $50,000 - $100,000
PROPERTY DAMAGE $10,000

It is understood that the CITY OF PITTSBURGH reserves the right to order the removal of such attachments at any time, at the sole cost and expense of the undersigned applicant when, in the opinion of the Director of the Department of Public Works, the same interferes with the free use of the streets or is detrimental to the safety of the public.

_____________________________________
Name of Organization

_____________________________________
Name of Authorized Representative

Signature

Date

Phone:

Fax:

WITNESS:

___________________________________
Name

___________________________________
Signature      Date

Address

Please refer to POLICIES AND PROCEDURES for Over-the-Sidewalk and Over-the-Street banners and include the appropriate materials with this permit application for approval.

___________________________________
___________________________________
Art Commission, City Planning - Approval & Date  Director, Department of Public Works – Approval & Date

___________________________________
E&C – Traffic - Approval & Date  Supervisor, Department of Public Works – Approval & Date

PERMIT OFFICE USE ONLY

The CITY OF PITTSBURGH hereby consents to the attachments requested in the foregoing application conditioned upon the terms therein set forth.
Please include all of the following materials with this permit application for approval:

- Map of proposed banner placement sizes.
- One (1) copy of the final design(s) and dimensions of banners.
- One (1) copy of the proposed budget for the banner program.
- One (1) copy of the proposed maintenance plan.
- One (1) copy of permits from utility companies (if applicable).
- One (1) copy of proof of insurance.