

EQUAL OPPORTUNITY REVIEW COMMISSION

MINUTES

Wednesday, January 20, 2016

12:00 PM

City County Building

Sixth Floor City Stats Room 646

414 Grant Street, Pittsburgh, PA 15219

Commissioners in Attendance: Jessica Bellas, Erin Conley, Freddie Croce, Karen Hall, Tracey McCants-Lewis, Florence Rouzier Barry Nathan,

Absent Commissioners: Ralph Bangs Justin Laing, Marvin Leibowitz, Joann Monroe

Staff in Attendance: Anthony Mannella, Kevin Pugh, Ricardo Williams, and Valerie McDonald-Roberts, Intern: Susanne Gross

I. Call to Order- Freddie Croce

II. 90 Day Participation Plan Review

Plans to be reviewed were emailed to the Commissioners. No comments.

- a) **Mayor's Office** – Municipal Identification Program, Betty Cruz
- b) **Personnel** – Police Lieutenant and Sargent Job Analysis and Testing Process
- c) **URA** – Dinwiddie Street Housing IV
- d) **HACP** – Northview Midrise Master Planning Services
- e) **HACP**- Legal Services, Berry & Associates, Sanchez Group, Grayson Law Firm, Cohen & Grigsby, Branderic Consulting, Thomson, Rhodes & Cowie, Ballard & Spahr and Tucker and Arnsberg

III. New Participation Plans to Review

1. **1601-01 HACP** – Danielle Davis- **Internet Services**- Salsgiver, Inc. – Rouzier offered words of encouragement and complimented Danielle during her tenure with the Housing Authority. No questions or comments. Rouzier: Motion, Hall: Second, **MOTION APPROVED**
2. **1601-02 PWSA** – George Robinson -**2016 Valve and Hydrant Project** –Costa Contracting-The submitter is actively searching for more MWBE participation levels overall. Mr. Robinson is new to the PWSA. Conley: Motion, Nathan: Second, **MOTION APPROVED**
3. **1601-03 PWSA** – George Robinson - **2016 Manhole and Point Repair** – Independent Enterprises-Conley: Asked how did you advertise this work? Robinson: Post-Gazette and Pittsburgh Courier. He is working on increasing outreach immediately. Rouzier wanted more information on Pittsburgh Mobile Concrete and Robinson responded that they are certified by PAUCP. Williams added that we've

met with the PWSA and we're trying to be proactive. It includes a broader outreach effort on the front end of these projects and added that Mobile Concrete has participated on other City projects. Conley: Motion to Approve, Nathan: Second, Rouzier: Abstain: Rouzier **MOTION APPROVED**

4. **1601-04 PWSA** – George Robinson, **Advanced Metering Infrastructure Project (AMI)** - G. L. Hoover Consulting LLC – One firm on the project-owner was previously with Viola, which was recommended by PWSA. Rouzier recommends that the submitter provide more details of the work involved. Hoover has a history from working with the previous company. Conley: Motion Not To Approve, Hall: Second, **MOTION NOT APPROVED**
5. **1601-05 PWSA** – George Robinson, **Cost of Service / Rate Study**- Raftelis Financial Consultants, Inc. – Robinson - Francine Cameron was added to this project due to her demonstrated performance in doing similar work in the past. This is a capacity building project for Cameron Professional Services Group LLC to break into this area of municipal finance review as it relates to water and sewer services. Conley: Clearly only two firms are listed in the proposal, but all of the firms which were solicited must be recorded and presented from now on. Conley: Motion for approval, Bellas: Seconds, **MOTION APPROVED**
6. **1601-06 URA** – Valerie Waters – **Wharton Street Townhouses**- Brooks & Blair South Side Properties, Submitter would have had higher MBE participation, but the participant did not have an up-to-date certification, in the process of recertifying, will be certified by the start of project. 84 Lumber on project--issue with the board because although it is owned by a woman and is certified, they subcontract to other businesses and aren't "Disadvantaged". Conley: Motion for Approval, Rouzier: Seconds, Bellas: Abstain, **MOTION APPROVED**
7. **1601-07 URA** – Valerie Waters – **Almono-Hazelwood Phase I Infrastructure**, Independence Excavating- Submitter was not successful in finding a WBE who was fully able to participate in the project. Submitter planning to include WBE in later project plans. Conley: Motion to Approve, Hall: Seconds, **MOTION APPROVED**
8. **1601-09 OMB** – Jennifer Olzinger - **JD Edwards Consulting and Optimization**- Brij- Rouzier: Motion to Approve, Bellas: Second, **MOTION APPROVED**

IV. Committee Report Updates

1. **Orientation Committee** - Erin Conley and Tracey McCants Lewis
 - a. Orientation of new members
 - b. Terms of members: limitations need to be in the code
 - c. Video of Commission meetings for new members to review process
 - d. Commissioner development
 - i. Recommending members when applicable (no names, just a call for certain skills)

- e. Mentoring of new Commissioners
 - i. Informal meeting for questions and concerns
 - ii. Very casual, establishing an open environment
 - iii. Mayor appoints Commissioners

- 2. WBE Initiative - Jessica Bellas
 - a. Event on 3/24
 - b. Agenda made
 - c. Flyer in process

V. Chairman's Remarks – Reminder of parking reimbursement receipts.

VII. Manager's Minute – B2GNow, Diversity Management Software training implementation will start February 8th. We will be very busy once it starts and will take approximately three months to be fully operational by this summer with entering plans, reports, compliance modules, working our existing work plus working on implementation and the annual report for 2014.

VIII- Adjournment – Freddie Croce