

**NOTICE OF POSSIBLE DISCIPLINARY ACTION**

TO:	TITLE:
FROM:	TITLE:
DATE:	

Please be informed that on \_\_\_\_\_ you exhibited behavior that may be subject to  
(Date)  
disciplinary action. This behavior involved:


To discuss this situation please meet with me on:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_