



**MAIL IN REQUEST/WALK IN REQUEST**

REQUEST FOR RESIDENTIAL &/OR VISITOR'S PARKING PERMIT  
(PLEASE PRINT CLEARLY AND COMPLETE ALL AREAS)

PLEASE COMPLETE THIS FORM AND RETURN IT TO OUR OFFICE LOCATED AT **232 BLVD. OF THE ALLIES, PGH, PA 15222 ATTENTION: RPP OFFICE.** INCLUDE ALL REQUIRED DOCUMENTS AND PAYMENT. VISIT OUR WEB SITE AT [WWW.PITTSBURGHPARKING.COM](http://WWW.PITTSBURGHPARKING.COM)

NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ (IF APPLICABLE)

ADDRESS: \_\_\_\_\_ APT # \_\_\_\_\_

EMAIL: (MANDATORY) \_\_\_\_\_

PHONE #: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_ STUDENT: YES  NO

THE COST FOR A RESIDENTIAL PARKING PERMIT IS \$20.00 PER VEHICLE, PER PERMIT YEAR \$1.00 PER VISITOR'S PASS (ONLY ONE VISITOR'S PASS PER ADDRESS WILL BE ISSUED)

**USE THE CHECK LIST BELOW TO ENSURE YOU ARE SENDING IN ALL REQUIRED DOCUMENTS.**

\*\*ALSO PLEASE FILL OUT A NEW FORM FOR EACH ADDITIONAL VEHICLE

**SEND IN COPIES, NOT THE ORIGINAL DOCUMENTS.** ALL REQUIRED DOCUMENTS WILL BE VERIFIED, AND ONLY NOTARIZED ITEMS WILL BE ATTACHED TO YOUR FILE.

**CHECK LIST-**

--If purchasing a Visitors Pass only you will need Proof of Residency and Photo ID only, along with payment.

- PROOF OF RESIDENCY (See website)
- PROOF OF CAR REGISTRATION (must be current and registered to you or a relative with the same last name) if this is not the case a notarized letter is needed (See website)
- DRIVER'S LICENSE
- PAYMENT **CHECK OR MONEY ORDER MADE PAYABLE TO PPAP- FOR MAIL IN OPTION ONLY**  
**CHECK, M.O. VISA, MASTERCARD OR CASH –FOR WALK IN OPTION ONLY**

(CHOOSE ONE)

- (\$20.00) RESIDENTIAL PARKING PERMIT
- (\$1.00) VISITOR PARKING PERMIT (**only one issued per address**)
- (\$21.00) RESIDENTIAL AND VISITOR PARKING PERMIT

\*A NOTARIZED LETTER MAY BE REQUIRED IF ONE OR MORE OF THE FOLLOWING APPLY TO YOU.

**1) Car registration is not in your name (same last name is ok) 2) vehicles gross weight is over 6,000 lbs**  
**3) Car is registered to a company 4) Business giving an employee rights to a permit 5) additional situations may require a notarized letter as well. For additional help call 412-560-2500.**