

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC PARKING AUTHORITY OF PITTSBURGH
THURSDAY NOVEMBER 19, 2015**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on November 19, 2015 at 10:05 a.m. at 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Cathy Qureshi, Matthew Barron and Aradhna Oliphant. Jeff Cohen arrived at 10:10 a.m. Present from staff were: David Onorato, Anthony Boule, Christopher Speers, Judi DeVito, Jo-Ann Williams, Chris Holt, Wes Pollard, James Smith, Tracy Sowinski, Janet Staab, Patrick Osuch, Philip Savino and Patricia Konesky. Also present were Jason Wrona of Buchanan Ingersoll, Robert Zullo of the Pittsburgh Post-Gazette and Bob Bauder of the Pittsburgh Tribune Review.

MINUTES

Ms. Qureshi asked for approval of the minutes from the regular meeting held on October 16 2015.

The motion was approved by Mr. Barron, but Ms. Oliphant stated she was not present at the meeting and therefore asked for legal opinion if she could approve the minutes.

Mr. Wrona advised that approval of the minutes be held until Mr. Cohen's arrival.

Mr. Cohen arrived at 10:10 a.m. and Ms. Qureshi advised that there was a motion on the table to approve the minutes of the October 16, 2015 meeting and asked Mr. Cohen if he was able to second the motion.

Mr. Cohen seconded the motion to approve the minutes.

Upon motion by Mr. Barron and seconded by Mr. Cohen, the minutes were approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Qureshi, yes.

PUBLIC COMMENT

Ms. Qureshi asked if there were any public comments.

There were no public comments.

EXECUTIVE DIRECTOR'S REPORT

Mr. Onorato updated the Board on the on-going repairs at the Third Avenue Garage, noting that the repairs to the roof level should be completed by the end of the month and will progress down to the next level.

Mr. Onorato advised that the pay-by-phone payment option has been running for three weeks and a total of 20,000 transactions were recorded during that period. He said the \$61,000 generated by the process represented 4.9 percent of all meter transactions for the period.

Mr. Onorato advised that free holiday parking will begin on November 21, 2015 and will continue to be offered each Saturday until Christmas.

Mr. Onorato reported that with 85 percent of the calendar year concluded, the Authority is on target to meet its budget expectations. He said revenues to date totaled 89 percent of budget while expenses were at 83 percent.

Mr. Onorato noted that garage revenues for both the month and year are up due to the August 2014 and 2015 rate increases.

Mr. Onorato discussed the Enforcement Ticket Report, noting that while tickets are up for this month they are below the 2014 total for the year to date.

Mr. Onorato advised that the Parking Court Revenue Report shows that revenues are up for both the month and the year.

Ms. Qureshi asked if there were any questions.

There were none.

RESOLUTIONS

RESOLUTION NO. 55 OF NOVEMBER 2015, "A RESOLUTION AUTHORIZING THE GENERAL FUND, TRUSTEE REVENUE FUND AND CAPITAL ADDITIONS BUDGETS FOR FISCAL YEAR 2016 WHICH BEGINS ON JANUARY 1, 2016 AND ENDS ON DECEMBER 31, 2016, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato presented the Board with a summary of the General Funds Budget, the Capital Repairs Budget and the Trust Budget. He noted that 2016 Operating Budget projects revenue of \$55.1 million with operating expenses to be \$30.6 million. He added that the debt service for the year would be \$6 million and the Capital Budget is \$13.7 million. He advised that the total operating budget for Parking Court, contained in the next resolution is \$8.8 million, while payments to the City total \$16.1 million, excluding projected parking tax payments of

approximately \$10 million. He advised that the minimum debt service coverage ratio of 1.5 and the 15-percent retention requirement for operating expenses will be met as well.

Mr. Onorato noted that the Authority is on target to meet this year's minimum payment total to the City and said the 2016 budget forecast is slightly above that projection.

Ms. Qureshi asked if the revenue total was \$57 million?

Ms. Williams responded that the \$57 million reference includes the Trust, and said the operating amount is \$55 million.

Ms. Qureshi noted that she had a detailed briefing with the Authority's executive and finance leadership and said she is comfortable with the budget. She noted that her colleagues had individual meetings as well and asked if they had any comments.

Mr. Cohen noted that the Authority will be losing revenue due to the installation of bike parking and bicycle lanes, which eliminates both parking spaces and a loss of revenue resulting from the potential decrease in the amount of tickets being issued for those lost spaces. He asked if the Authority is monitoring the number of spaces being eliminated.

Mr. Onorato responded that, to date, there has been a loss of 162 spaces, with approximately 70 of those being in the Oakland area.

Mr. Cohen noted that when the Authority is questioned as to why revenue is down, a loss of 162 spaces over an entire year is significant.

Ms. Qureshi noted that the calculation of how many spaces are lost per year, the average revenue per space and the total was considered in the calculation of both budget reviews.

Ms. Oliphant noted that there are economic benefits to installing bike lanes but at the same time we need to be able to give the yearly costs associated with the installation of these lanes. She said she believes that being in a partnership with the City, we should be able to give them this data prior to their consideration of installing additional lanes.

Mr. Onorato stated that we have been advised that, going forward, the City will inform the Authority of any plans to install bike lanes that will eliminate any parking.

Mr. Cohen asked the average turnover of a meter per day.

Mr. Onorato responded that the pace varies by neighborhood because of rate and utilization variances. He added that in Oakland alone there was one stretch that lost 63 spaces, accounting for approximately \$165,000 in lost revenue per year.

Ms. Oliphant asked if the Authority was being included in the planning stages and is notified prior to the installation of any bike lanes.

Mr. Onorato responded that prior to this week the Authority received no notifications. He advised that the bike lane installed in Oakland was discovered when the Authority employees were dispatched to collect the meters and found that they had been masked and a bike lane had been installed overnight. He said that more recently the Authority has been included in a Bike Planning organizational meeting and learned of a plan to place bike lanes on either side.

the Boulevard of the Allies, directly in front of the Authority's main office, or on Ft. Pitt Boulevard. He stated that representatives of Point Park College were in attendance and expressed their apprehension about the plans for the Allies location.

He stated that he has been in contact with City administrators regarding this plan.

Mr. Cohen stated that this is a serious problem in that the installation of bike lanes affects the revenue that the City is expecting to receive from the Authority. He said he would like to see more cooperation between the City and the Authority on this matter.

Mr. Onorato responded that he has reached out to the Mayor's administration and they will be coordinating efforts with the City Planning Department and the Parking Authority as well. He noted that the City does understand the bike lane impact on parking revenue.

Mr. Barron stated that the City Planning Department is completing a six-year plan for bike infrastructure that will give the Authority an opportunity to review the plans and recommend adjustments if necessary.

Ms. Qureshi stated she is glad that the Authority has representation at the bike planning meetings, as this is an important city-wide initiative and we are a major component. She then offered Board participation in the discussions if staff felt its involvement was needed.

Ms. Qureshi asked if there were any additional questions.

There were none.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 55 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 56 OF NOVEMBER 2015, "A RESOLUTION AUTHORIZING THE PITTSBURGH PARKING COURT BUDGET FOR FISCAL YEAR 2016 WHICH BEGINS ON JANUARY 1, 2016 AND ENDS ON DECEMBER 31, 2016, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato stated that there is a separate budget for Parking Court and said its revenue projection for 2016 is \$8.8 million with expenses at \$2.4 million, equating to a payment to the City of \$6.4 million. He advised that per the new Co-Op agreement, the City will

receive all revenues net of expenses. He advised that there is a slight decrease in revenue from last years' budget that he believes to be a direct result of fewer tickets being issued because of increased customer compliance.

Ms. Williams noted that the Authority is also anticipating a decrease in Parking Court revenues due to the pay-by-phone application. She noted that the vendor anticipates anywhere from a 10-to-15 percent decrease and the Authority budgeted the reduction at 10 percent.

Ms. Qureshi asked if there were any questions.

There were none.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 56 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 57 OF NOVEMBER 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT PROPOSALS FOR ELEVATOR ENGINEERING SERVICES FOR THE MELLON SQUARE GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that there are currently two elevators in operation at the Mellon Square Garage, one of which is experiencing some performance issues. He advised that the Authority intends to replace both elevators in 2017, but there is also a vacant shaft that was once a freight elevator we would like to reactivate, use it now and also during the time the existing elevators are taken out of service for replacement. Mr. Onorato advised that this resolution authorizes the solicitation of an engineer to help the Authority develop a scope of work.

Ms. Qureshi asked if the Authority had an anticipated cost for this project.

Mr. Onorato responded that we do have an anticipated cost estimate but do not want to release this information prior to the bidding process. He advised that the contract amount will be brought to the Board for its consideration prior to any action to award.

Ms. Qureshi asked if there were any questions.

There were none.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 57 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 58 OF NOVEMBER 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT BIDS FOR ELEVATOR UPGRADE AT THE MELLON SQUARE GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that this is a companion resolution to Resolution #57 immediately preceding this one. He noted that once the proposals are received, the Board will have final approval on who is awarded the contract.

Ms. Qureshi asked if there were any questions.

There were none.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 58 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 59 OF NOVEMBER 2015, "A RESOLUTION AUTHORIZING THE AGREEMENT FOR THE PURCHASE AND SALE OF REAL PROPERTY BETWEEN THE PUBLIC PARKING AUTHORITY OF PITTSBURGH AND CD/PARK7 PITTSBURGH OWNER LLC., was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the Authority has been in lengthy negotiations with Park 7 regarding the purchase of our Centre/Craig Lot for a mixed-use development. He advised that the City, City Council and neighborhood community organizations are all supportive of this project. He advised that Park 7 will pay the fair market value of \$2,180,000 for the land, adding that the contract will contain strong language stipulating that if Park 7 flips the property at a profit, the land will revert back to the Authority. He also advised that Park 7's completed project will be required to have 30 spaces of parking available for public use. The lot currently contains 31 lined spaces.

Mr. Wrona stated that he does not anticipate a closing until the middle of next year at the earliest.

Mr. Onorato stated that the Authority will continue to operate the lot for parking until the actual start of construction.

Ms. Oliphant asked what will occur with the existing lease customers during the construction phase.

Mr. Wrona stated that Park 7 will acquire the property and said the closing documents will grant a license to the Parking Authority to continue to operate the parcel as a parking lot until mobilization for construction is required.

Mr. Onorato advised that before the site is turned over to Park 7 for the construction phase, the Authority will contact each leaseholder, at a minimum of 30 days notice, to advise them of the lot's closing. He said the notice is in accordance with to the terms of the lease contracts with customers and said that signs announcing the closing would be placed in the lot as well.

Ms. Qureshi asked where Park 7's offices are located, if the Authority confirmed that the amount of the purchase is the actual appraised value and if there were any limits to the rates they are able to charge the public.

Mr. Onorato responded that Park 7 is from New York and advised that it cannot charge rates in excess of the street rate for those 30 spaces only. He also noted that the Authority had the parcel appraised and was receiving market value price for its sale.

Ms. Qureshi asked the annual revenue for this lot.

Mr. Onorato advised that he did not immediately know that lot's annual revenue total but could forward that information to the Board.

Ms. Williams reported that for a lot of 30 spaces, a good revenue estimate would be under \$100,000 per year.

Ms. Qureshi stated that if that estimate is correct, the sale price of the lot is equivalent to about 21 years before the accumulated revenue would match the breakeven point.

Ms. Oliphant inquired what the Authority does with the money it receives from the sale of a lot. She felt it would be best to put it to progressive and environmentally conscious use rather than just in maintenance, as an example. Ms. Oliphant suggested that the Authority possibly partner with CMU to gauge if the Authority's position is above the curve on matters of this nature.

Mr. Onorato replied that the Authority typically seeks to re-invest to replace parking in the affected neighborhood, but said a prevalent problem is finding suitable land. He stated that he has ideas on where to reinvest this money and would like to discuss those plans with the Board at a later date. He advised the Board that monies from the last lot sale in East Liberty were used to purchase a lot location in the South Side.

Ms. Qureshi noted that it would be interesting to determine a decade-by-decade look at the number of on-street, lot and garage spaces the Authority has had since it's inception, with any increases and reductions that may have occurred over time.

Mr. Onorato advised that he had that data for East Liberty, noting that at one point the Authority had 17 lots in that area and, with the sale of the Center/Craig Lot we have six lots remaining. He noted that all of those sold were done so to support development within the city.

Mr. Barron stated that he met with Mr. Onorato a few weeks ago and he is comfortable with the action, noting that Councilman Gilman and various community groups are also in support of this transaction.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 59 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

**RESOLUTION NO. 60 OF NOVEMBER 2015, "A RESOLUTION
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A**

CONTRACT WITH TEAMSTERS UNION LOCAL NO 926 FOR THE STAFFING NECESSARY TO THE OPERATIONS AND MAINTENANCE OF ALL GARAGES AND OFFICES, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the Teamsters Union, which represents the garage attendants, has ratified the contract, and with Board approval, we can execute the tentative agreement. He advised that the action extended the contract through December 31, 2018 to match the Authority's fiscal year, explaining that the contract period previously ended in September.

Ms. Qureshi asked if this contract had been finalized three weeks ago when she met to review the budget documents. She stated that the Teamsters employees do great work, are very courteous and are a credit to the Parking Authority.

Mr. Onorato confirmed that at that time the Board met to review the budget documents, contract terms had been agreed to but still needed to be ratified by the union.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 60 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 61 OF NOVEMBER 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD AND ENTER INTO AN AGREEMENT WITH CDW GOVERNMENT, LLC FOR MOBILE HAND HELD TICKET WRITER AND MOBILE TICKET PRINTER HARDWARE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised the Board that there were three bids received for this RFP and all were relatively equal regarding price. He advised that the handhelds previously were included in the recently expired Group Techna contract. He advised that the software portion of the contract was on a sole-source basis and was recently renegotiated, but because the hardware portion is not sole-sourced an RFP was required. He advised that CDW submitted the low bid of \$155,000, \$125,000 for the hardware and approximately \$30,000 to cover maintenance services throughout the contract term.

Ms. Qureshi inquired if representatives from Parking Enforcement were part of the selection committee.

Mr. Onorato advised that Ms. DeVito was part of the selection committee and said her staff had the opportunity to field-test demo the units prior to purchase. He advised that we anticipate using these units for at least five years, noting that they are under warranty for that period.

Mr. Cohen asked if we can project the use life of these units and if they are being bought or leased.

Mr. Savino responded that he anticipates them lasting four to five years, depending on how they are maintained. He noted that these new units meet military specifications.

Ms. Qureshi asked what the Authority would be doing with the units being taken out of service.

Mr. Onorato responded that we are currently using standard cell phones and we would sell them to a recycling company for their low but fair market value.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 61 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 62 OF NOVEMBER 2015, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE FINAL PAYMENT TO KRUPP WHITNEY PLUMBING FOR EMERGENCY PLUMBING REPAIRS AT THE SMITHFIELD-LIBERTY PARKING GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato reminded the Board that it had previously approved a contract for replacement of the pipes on the ground level at this facility. He said the repairs have been completed without any change orders and we are seeking to make final payment for the work.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 62 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 63 OF NOVEMBER 2015, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE FINAL PAYMENT TO KRUPP WHITNEY PLUMBING FOR SUMP PUMP REPLACEMENT AND ASSOCIATED PLUMBING COMPONENTS AT THE MELLON SQUARE PARKING GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the replacement of the sump pumps that were at the end of their useful life has been completed to the satisfaction of the Authority with no contract change orders. He said we are seeking authorization to release final payment, which is the 10-percent retainage stipulated by the contract.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 63 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 64 OF NOVEMBER 2015, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO AGF COMPANY FOR THE PURCHASE AND SUPPLY OF ROCK SALE/SODIUM CHLORIDE AND CALCIUM CHLORIDE CONTRACT, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that in preparation for the winter months the Authority is requesting to buy snow-removal supplies used in our garage and off-street operations. He advised the total contract would be \$29,304 for the salt and chloride.

Ms. Qureshi asked if the Authority is contracting or obligating to buy this amount.

Mr. Onorato responded that we are not obligated to purchase this amount as materials are obtained on an as-needed bases.

Mr. Onorato advised that Snow & Ice Management currently has a contract for snow removal, but only when three or more inches of snow is to be removed. He said this purchase is for materials to be used by Authority personnel.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 64 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 65 OF NOVEMBER 2015, "A RESOLUTION OF THE PUBLIC PARKING AUTHORITY OF PITTSBURGH ADOPTING WRITTEN PROCEDURES DESIGNED TO ENHANCE COMPLIANCE WITH THE INTERNAL REVENUE CODE AND INTERNAL REVENUE SERVICES REGULATIONS GOVERNING TAX-EXEMPT DEBT INCURRED TO FINANCE THE AUTHORITY'S PARKING FACILITIES, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the IRS has recommended that tax-compliance procedures be adopted. He advised that we encountered this recommendation during the recently refinanced bond project and said our legal counsel advised we should adopt this procedure to achieve and maintain compliance.

Ms. Qureshi asked if this was a project-specific or on-going cost.

Mr. Onorato responded that this is a cost of the bond refinancing project and once that is finalized, all of the cost data relating to refinancing will be shared with the Board.

Upon motion by Mr. Oliphant and seconded by Mr. Barron, Resolution No. 65 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 66 OF NOVEMBER 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CHANGE ORDER TO NATHAN CONTRACTING FOR REPAIR AND PREVENTATIVE MAINTENANCE OF THE THIRD AVENUE PARKING GARAGE, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the original scope of work included replacing the floor drain and,

during that process, it was determined that the stacks should be relocated to permit proper drainage to occur. He advised that this will also allow the pipes to be positioned to provide adequate clearance for the passage of vehicles on the floor below.

Ms. Qureshi asked the status of the work.

Mr. Holt responded that work is currently underway on the roof level and we anticipate it being completed this month. He said the work that translated to less than 25 percent of the total project cost.

Ms. Qureshi noted that the Capital Repairs budget for 2015 was just over \$10 million, with this project alone accounted for \$7 million of those dollars. She asked that the Authority be particularly sensitive to change orders on this project.

Mr. Barron mentioned that pertaining not just to this resolution, but in the future he would like the Authority to explore working with the PWSA on matters pertaining to storm water and other opportunities to use green infrastructure that limit the use of concrete. He stated that a big part of the Wet Weather plan of the Federal Consent Decree at Alcosan is to reduce the water that flows into the sewer system. Mr. Barron said that because we control a lot of surfaces around the city, he believes there may be ways to work with the PWSA to employ green roofs or rain gardens on some of our properties. He said the upfront costs might be greater but the savings realized over time from not having to do this kind of large scale, gray maintenance work can pay off.

Upon motion by Ms. Oliphant and seconded by Mr. Barron, Resolution No. 66 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

RESOLUTION NO. 67 OF NOVEMBER 2015, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT PROPOSALS FOR AN ELECTRICAL ENGINEERING FIRM TO CONDUCT AND ELECTRICAL LIGHTING ANALYSIS FOR THE PURPOSE OF PROVIDING ENERGY-EFFICIENT LIGHTING TECHNOLOGY AT AUTHORITY GARAGES, was read by Ms. Qureshi and considered by the Board.

Mr. Onorato advised that the Authority is seeking authorization to hire a consultant to help prepare a scope of work to replace the existing lighting at the majority of our garages, most of which is original equipment. He stated that we want to take advantage of any grants or energy efficiencies that may be available. He stated that we will reach out to Grant Ervin to include the City in this project.

Ms. Qureshi questioned whether it was a good idea to upgrade all of the garage facilities at once or to proceed on a smaller scale.

Mr. Onorato responded that the plan is for a system-wide review and to coordinate actual installation with any on-going garage maintenance work. He said he believes that the Authority will realize a big savings by upgrading all of the facilities.

Upon motion by Mr. Barron and seconded by Ms. Oliphant, Resolution No. 67 of 2015 was approved as follows: Mr. Cohen, yes; Mr. Barron, yes; Ms. Oliphant, yes; Ms. Qureshi, yes.

OLD/NEW BUSINESS

Ms. Qureshi asked if there was any old or new business.

Ms. Qureshi noted that there will be an Executive Session directly following today’s meeting to discuss matters of real estate and personnel.

Ms. Qureshi asked if there was any additional old or new business.

There was none.

The next Board meeting is scheduled for Thursday, December 17, 2015 at 10:00 a.m.

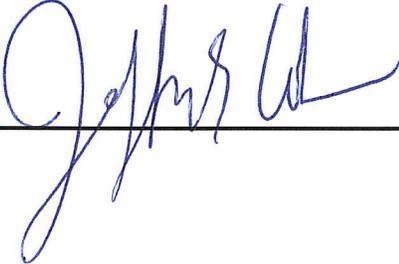
The meeting was adjourned at 11:01 am. with all Board Members in approval.

APPROVED TO CONTENT



Chairman

ACCEPTED FOR FILING IN THE AUTHORITY’S BOOK OF MINUTES



Approval