

**City-County Task Force on Disabilities (CCTFD) Meeting Minutes
January 27, 2020**

Task Force Members in Attendance

Paul O'Hanlon
James "Chris" Noschese
John Tague
Karen Warman
Richard McGann
Sarah Goldstein
Cori Frazer

Task Force Members in Absent

Janet Evans
Joe Wasserman

Others in Attendance

Hillary Roman—City of Pittsburgh ADA Coordinator
Caylin Snyder—Allegheny County ADA Coordinator
Cassandra Masters—ACCESS
Tina Calabro—Advocate
Sue Tran—Fair Housing Partnership of Pittsburgh
Ali Abdullah—Disability Compliance Administrator, Housing Authority City of Pittsburgh
Wendy Parkin—United Way SWPA
Steve Evrard—AC DHS
Paige Anderson—DOMI
Kyle Potter—DOMI
Wesley Speary—Pgh CHR

Welcome and Introductions

Chris called the meeting to order at 1:05 p.m. and welcomed all attendants. Task Force members and members of the public introduced themselves.

Minutes Reviewed/Approved

The motion to accept December minutes was approved.

Treasurer's Report

- John reported that the CCTFD has ample funding until the end of the fiscal year.

Items of Discussion

Updates from DOMI

- Sandwich board policy
 - Hillary reported that after meeting with the Department of Mobility and Infrastructure (DOMI), it was determined that no specific sandwich board policy exists. The City suggests that the CCTFD create a policy recommendation to

advise DOMI on sandwich boards. After the policy is created, it can be submitted for approval by City Council.

- Paul asked about such policies in other cities.
- Paul inquired as to which City Councilmember has jurisdiction over sidewalks.
- Kyle Potter (DOMI, Streets Division) offered that sandwich board policy is on DOMI's radar, policy analysts are currently extremely busy and would benefit from a direct written recommendation from the CCTFD.
- Paige Anderson (DOMI, Traffic Division) offered that Kim Lucas, DOMI's Assistant Director, is currently working with Hillary on ADA issues and encouraged the CCTFD to participate in those efforts.
- Paul and Rich brought up a concern that that PennDOT and the City don't coordinate around things like sandbags that are often left behind after projects and obstruct the sidewalks.
- Paul expressed an interest in having PennDOT come to a future CCTFD meeting.
- Paul said that he was wary of going through another process with City Council that may involve political resistance to creating a sandwich board policy but understands that the CCTFD is in a good position to request a policy.
- Paul would like to speak with Kim Lucas about creating such a policy as well as the relevant Councilperson for sidewalk issues.
- Wesley Speary clarified that there are already provisions in place under Title IV of the City Code regarding obstructions to the right-of-way. Reporting is to be done via the 3-1-1 system. The Pittsburgh Commission on Human Relations may be able to provide assistance if it qualifies as a "community tension" issue.
- Complete Streets
 - John asked about the Complete Streets Advisory Committee and Hillary clarified that former lead on Complete Streets' position is still vacant as of now.
- Accessible parking
 - Paul brought up a series of concerns surrounding the loss of accessible parking due to bike lanes, Bus Rapid Transit (BRT) and other types of development.
 - Chris reported that 20 accessible parking spaces were lost due to the BRT.
 - Cori asked whether adaptable bicycles, which are around 3 feet wide, have been taken into account in bike lane design. Paige did not know, but offered report back.
 - Paul wants to ensure that the CCTFD is able to submit input once the Complete Streets Advisory Committee is meeting again.
 - Hillary reiterated the importance of the CCTFD submitting a recommendation to DOMI as soon as possible.
 - Wesley offered that DOMI, City Planning, the Parking Authority, and possibly Permits, Licenses, and Inspections would need to coordinate to ensure that bike lanes, the BRT, and other development projects will not remove accessible parking.
 - Hillary suggested documenting where accessible spaces have been lost or relocated.

ADA 30th Anniversary Planning

- John provided updates about the regional planning around the ADA 30th anniversary and invited all who are interested to attend meetings. Initiatives include outreach to other municipalities, wrapping buses with ADA messages, and other related events.
- Cori offered that the effort was about determining who handles ADA issues in each municipality.
- Rich suggested having a table with all the ADA Coordinators at the Disability Summit and also advertising the CCTFD at the events.
- Hillary responded that she and Caylin Snyder are registered to represent the City and County at the Summit and encouraged the Task Force to submit any materials they would like to have at the table to either of them.
- A discussion ensued about how to best present the CCTFD's interests and concerns at the Summit.
- Chris and Sarah suggested a sign-up sheet for participation in the CCTFD meetings.
- Cori and Paul volunteered to be on the committee for CCTFD materials at the Summit
- John inquired about interest in the Task Force devoting \$1000 or so to supporting an ADA 30th anniversary event. Paul suggested holding off donation until events are finalized.
- CCTFD members expressed interest in having Shani Lasin and/or Kristy Trautman attend a future CCTFD meeting.

Update on "Small Differences" from Tina Calabro

- Tina provided an update regarding the 1995 Tony Buba video about students Chaz Kellem and Chris Mialow that was commissioned by the CCTFD.
- The film does not require permissions from anyone aside from the CCTFD to upload it the Disability History Consortium to share with the community.
- The video can be made available to ADA Coordinators, Task Force members, and others.
- John will follow up with the distributor to find out whether special permissions are needed.
- Tony did some work for part 2 of "Small Differences" with no outstanding balance for the work he did.
- Tony also has raw video from other ADA events available for use. Tina and Tony suggest that all this work be put on an external hard drive with information about the videos including dates and authorizations to be given to the Heinz History Center for public use. The paperwork to do so would be under a deed of gift and the costs associated with the external hard drive would be \$900-1500.
- Tina encouraged the CCTFD to consider undertaking the completion of the second film including a script and casting.
- Sarah asked whether there were any issues around participant consent; Tina will confirm that Tony has those consent forms and find out whether they need to be passed on to future owners of the film.
- Cori has concerns about the film's title and wants to review the film.
- Tina will provide another update to the Task Force in February.
- Tina suggested forming a subcommittee to make decisions about the film and its distribution.
- Paul supported devoting CCTFD funds towards the external hard drive.

- Hillary and Caylin confirmed that they would like a copy of the film.
- Paul confirmed that Judy Barricella should have the study guide companion to the film.

Miscellaneous Issues/Concerns

- Voting
 - Caylin provided information about from the county voting division including that staff are currently being trained on accessibility features of the new voting machines.
 - Caylin detailed many of the accessibility features of the ADA machines called “Express Vote.”
 - Members of the public can come to demonstrations for the voting machines – a date to do so is forthcoming.
 - Caylin confirmed that the screens no longer turn off if you plug headphones into them and give the user accessibility options as to which features they prefer to use.
 - Chris suggested that the county provide an opportunity for the public to provide feedback about how the machines worked after the primary.
 - Paul expressed a concern about whether there will be interpreters for the deaf community. Caylin responded that the best way to obtain interpreters as of now would be to have voters reach out to her if they require an accommodation. Caylin offered to speak with David Voye about outreach to the disability community. Hillary offered to put any County communications on City media to amplify outreach. Paul suggested having a video communicating instruction around the new machines for the deaf community.
 - Paul expressed a concern about signaling new rules around registration and absentee ballots to the public.
 - Sarah emphasized the need to confirm voter registration with a valid resource.
- CCTFD Membership
 - Hillary informed the Task Force that the Mayor and County Executive are currently reviewing the candidates and should have more information by the next meeting.
- PLI Director
 - Hillary relayed Acting Director Dash’s response regarding community input for the open position for Director of PLI. He suggests that the CCTFD send a memo detailing their concerns to Chief Gilman.
 - Hillary confirmed that there is no active deadline for the position to be filled but suggested getting information to Chief Gilman as soon as possible.
- Save the Date
 - Cori issued a “save the date” for the Disability Day of Mourning on March 1st 2020, hosted by the Center for Autistic Advocacy.

Adjournment

Chris made a motion to adjourn the meeting at 3:09 p.m. The motion was seconded by Rich and carried unanimously.