Commissioners in Attendance: Erin Conley, Dr. Karen Hall, Tracey McCants-Lewis, Dr. Jennie Sweet Cushman, James Myers, Andrea Vasquez and Earl Buford

Staff in Attendance: Chuck Durham and Upasna Goswami

I. Introduction

Motion to approve July 2020 minutes unanimously passed.

II. New Plans

- **2008-01 Professional Physical Capital Needs Assessment (PCNA) & Energy Audit Services for the Manchester Redevelopment**
  There was representation from Housing Authority for the Professional Services plan. The prime contractor LS Engineering Associates Corporation is an MBE. Their WBE sub-contractor Sera Engineering P.C. accounts for 10% participation. The contract value is $89,500.

  **Plan Approved**

- **2008-02 Sewer and Catch Basin Maintenance Authority Wide**

  **Plan Approved**
• **2008-03 Legal Services for Various Practice Areas**
  A professional services plan, was represented by Housing Authority. The Prime contractors are Fox Rothschild LLP., Ballard Sphar, Tucker Arensberg and Dentons Cohen & Grigsby P.C. Their sub-contractors namely LaTammie D. Bivins, Esquire aldlbla Branderic Consulting, LLG and Tri-State Design constitute 18% MBE participation. Their WBE sub-contractors are Ahmad Zaffarese LLC, Kolber & Randazzo, P.C., and Chandler Reporting Services that constitute 7% participation. The contract value is $8,200,000.

  **Plan Approved**

• **2008-04 Plumbing Repair Services Authority Wide**
  There was representation from Housing Authority for the Professional Services plan. Their Primes are Pittsburgh Property Maintenance and D. Dennis & Son, Inc. The commission was informed that all due diligence was done to ensure outreach efforts for MWDBE participation including advertisements in newspapers and contacting African American Chamber of Commerce, however it was unsuccessful on account of the pandemic. The contract value is $2,000,000.

  **Plan Approved**

• **2008-05 City of Pittsburgh RFP20000051 – Professional Design Services for Homewood Park Infrastructure Upgrades**
  This professional services plan was submitted by Department of Public Works. Their Prime Studio Zewde has been approved as an MBE, but awaiting a copy of their certification. Their MBE sub-contractor, Drummond Carpenter, PLLC, and WBE sub-contractor Tillotson Design Associates account for 2% and 4.4% respectively. They also have a Veterans Owned Small Business participation of 5%. The contract Value is $1,630,014.

  **Plan Approved**

III. An update on ITQ work orders was shared. Some concerns about sub-contractor listing will be followed up in the September meeting.

IV. It was decided to have a discussion in the September meeting about sanctions, compliance review process, and suspension of payments under 177a City Code in the event of failure to meet the requirements under this Chapter.
V. Letters of Approval will be sent by Office of Business Diversity to the Department of Procurement.