



CITY OF PITTSBURGH

Office of Management & Budget

on behalf of the

Department of Mobility and Infrastructure



Request for Proposal

for

Mobility Demonstration Project

RFP 19000240

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1 Scope of Services

1.1 Background

Pittsburgh is a city noted for its hilly terrain, rivers and bridges. Despite this challenging topography and four-season climate, the City has among the highest walking and bicycle commute rates in the country – 8th among large metropolitan areas after noted bicycling cities such as Portland, Seattle, Minneapolis and San Francisco/Oakland, and exceeding the bicycling rates of cities such as Boston, Denver and Chicago.

DOMI has set a goal to make bicycling and walking the mode of choice for trips less than one mile, and promote higher occupancy, shared, preferably electric propelled, modes for longer trips that require vehicular travel. The city recognizes that more comprehensive options offered for all trip lengths enable residents to meet their mobility needs without owning or traveling alone in a car. In this way we will substantially reduce congestion, lower vehicle-related emissions, improve personal physical health and support community cohesion. Pittsburgh's OnePGH plan, climate change action plan, and participation in the national 50 by 50 Commission all support reducing vehicle trips and associated impacts in favor of more fair and sustainable modes of travel.

Pittsburgh is also increasingly becoming known as a City that is willing to serve as a testbed for new ideas and new services. Partnership is a fundamental characteristic of our city. More than just a word, partnership here means working together and working it out.

The purpose of this demonstration project is to:

1. Improve access to goods, services, recreation, and jobs in Pittsburgh with a wide array of travel options that make mobility joyful, sustainable and fair.
2. Provide a suite of mobility options suitable for a wide variety of use cases, a broad range of price points, and an array of physical abilities and/or travel needs.
3. Market a range of new services, both phased and concurrent, with the intention of supporting car-free or car-light households and lowering overall household transportation costs while maintaining or expanding household mobility access.
4. Bring partners in with uniform measures of success, data reporting specifications, and operational protocols.
5. Complement and enhance the City's existing efforts in encouraging walking, cycling, and transit usage, including but not limited to the operations of the non-profit Pittsburgh bike share, Healthy Ride.

Ensure the improvement of access to individuals of low and moderate income, unbanked individuals, adults transporting minors and cargo, senior travelers and individuals with limited physical mobility through the provision of mobility options.

1.2 Scope Overview

The City of Pittsburgh ("the City") is seeking proposals from a consortium of operators of various electric, shared, and connected mobility services to partner with the City in a pilot demonstration

of a suite of mobility services. Services may include but are not limited to dockless electric mobility (*note that at the time of publication, low speed electric scooters are not permitted to operate in Pennsylvania*), ride sharing (particularly pooled rides), car sharing, carpooling, delivery services, on-demand or demand-responsive mobility services, and other services.

The City is committed to the continued success and expansion of the Healthy Ride system and the strength of our operating nonprofit partner Pittsburgh Bikeshare, as well as to the continued viability of the mass transit network provided by the Port Authority of Allegheny County (and supportive of its ability to provide improved transit service in the future). The City seeks proposers willing to engage in collaborative co-creation to provide an integrated system of mobility services complementary to the existing Healthy Ride program and Port Authority transit service.

The City envisions a pilot demonstration. The pilot must be provided at no cost to the City, and any expectation of resources from the City (allocation of curbside resources, waiver of fees or permits, etc) must be clearly articulated in the proposal. All consumer pricing must be reasonable and take into account issues of equity, access to electronic forms of payment, and affordability.

The City of Pittsburgh intends to engage with a single consortium. To the extent possible, the consortium will be granted exclusive license to provide services and will be marketed as the City's "preferred" mobility providers. The demonstration is expected to last one year. At the discretion of the City, this exclusive partnership may be extended to subsequent years. The City, at its sole discretion, may terminate the partnership at any time and require the removal of all equipment from the public rights of way.

Services shall include supplying any equipment not made available by the City, and providing operational services for the demonstration area. Proponents may seek private sponsorship and/or advertising and may keep all revenue from the system. Providers within the consortium must commit to the sharing of information about the availability and/or pricing of other modes or services through their applications, and commit to participation in a third party application sharing availability information, if available.

After selection of the consortium, the City of Pittsburgh will hold an Ambition Workshop with the consortium and joined by participants from public, private sectors, civil society and the community where an expanded scope of the demonstration project, which includes roles for all stakeholders, will be further defined. Flexibility is expected from the consortium in participating in the workshop, and the City will agree to pursue improvements that will support the success of the demonstration project based on results from the Ambition Workshop, to the extent possible: these improvements can be in the form of lane allocation for services, curbside management and pricing.

1.3 Requirements of Partnership and Submission of Material

Respondents must include in their response the information described below in order to evaluate their approach to the demonstration/pilot and partnership.

Respondents should organize their response to correspond with these key requirements, and must demonstrate the ability and commitment to provide the following scope of services:

1. **Mobility offerings of the consortium.** These should be complementary to one another, and when taken in total, represent options to decrease reliance on “single occupant vehicle travel” (as in automobiles and similar modes) and fossil fuels. You should make sure to address:
 - How these will complement and extend coverage of existing public transport and improve access to areas with populations of lower income
 - Provide a commitment to provide affordable services to lower-income population

Please include a general description of the size and nature of the demonstration pilot being proposed, including:

- a. Images, descriptions and specifications of the mobility equipment (e.g. types of vehicles, etc.) proposed to be included in the pilot/demonstration including estimated portion of any fleet to be specialty equipment for those with physical impairments (e.g. tricycles or motorscooters, handcycles, wheelchair accessible vehicles, etc).
 - b. Description of the operating and management structure for the consortium, including point-organization leading coordination and ensuring commitment to collaboration.
 - c. Estimated deployment schedule and phases (non-binding, best guess with supporting materials and/or precedent).
 - d. Proposed initial pricing structure and requirements for use of modes proposed in the consortium including minimum age of users (if applicable), etc.
 - e. Proposed structure/strategy for integrated mobility system
2. **Education and awareness.** The consortium will encourage the use of all non-single occupant vehicle mobility options present in the consortium, as well as existing modes such as walking, cycling and mass transit through active promotion. The proponent will present to users and others information on safe operating practices and propose creative ways to reach the public.
 3. **A Service Level Agreement (SLA)** committed to the City to provide both prompt response to public safety and nuisance issues (e.g., improper parking or double-parking, safe operations) and to the utilization targets proposed by the City for various mobility options. The SLA should also include a summary of standard operating procedures (SOP) for public relations exercises and emergencies, and at what points the City would be involved, if any.
 4. **Data sharing and reporting.** Describe commitment to data sharing and reporting of measures of success, as well as availability of or restrictions on data sharing, use and ownership with a clear description of how users’ privacy will be respected.

5. **Operational Scenario Assessments.** The City of Pittsburgh is willing to provide improved conditions for operation in terms of street/curbside management, pricing and other measures that will be agreed upon during an ambition workshop with the coalition upon agreement signing.

In order to achieve the expectations from the City of Pittsburgh with relation to this partnership, proposers should provide brief responses to the following operational questions (if a question is not applicable to the solution being offered, please answer “N/A”):

- Many Pittsburgh neighborhoods contain hills and steep grades. How would you address the natural availability/rebalancing issues of such topographical constraints?
- How would you address initial findings that theft and vandalism have impacted your operating model beyond normal actuarial expectations?
- What single policy/ies (hypothetical or existing) gives your solution the greatest chance for success?
- What single piece/s of infrastructure (installed or currently available for installation) gives your solution the greatest chance for success?

1.4 **Appendix Items**

Appendix A – MWDBE and Veteran-Owned Solicitation and Commitment Form

The City reserves the right to modify the scope of services at any time before execution of a contract to add, delete, or otherwise amend any item(s), as it deems necessary, in its sole judgment, and in the best interest of the City.

2 Equal Opportunity

2.1 MWE/DBE

The City of Pittsburgh is committed to the ideal of providing all citizens an equal opportunity to participate in City and its Authorities' contracting opportunities. It is therefore the City's goal to encourage increased participation of women and minority groups in all City contracts.

The City requires that all bidders demonstrate good faith efforts to obtain the participation of Minority-Owned Business Enterprises (MBE's) and Women-Owned Business Enterprises (WBE's) in work to be performed under City contracts. The levels of MBE and WBE participation will be monitored by the City of Pittsburgh's Equal Opportunity Review Commission (EORC).

In order to ensure that there are opportunities for historically disadvantaged minority groups and women to participate on Covered Contracts, and consistent with the City's current equal employment opportunity practice and goals, the EORC will review contracts to include an evaluation of a developer/contractor's employment of minority groups and women, and encourages goals of eighteen (18) percent and seven (7) percent participation respectively.

2.2 Veteran-Owned Small Business

It is also the City's goal to encourage participation by veteran-owned small businesses in all contracts. The City of Pittsburgh shall have an annual goal of not less than five (5) percent participation by veteran-owned small businesses in all contracts. The participation goal shall apply to the overall dollar amount expended with respect to the contracts.

The City requires that all bidders demonstrate good faith efforts to obtain the participation of veteran-owned small business in work to be performed under City contracts. The levels of veteran-owned participation will be monitored by the City of Pittsburgh's EORC.

2.3 Required Good Faith Commitment

In order to demonstrate good faith commitment to these goals, all bidders are required to complete the attached MBE/WBE/Veteran-Owned Solicitation and Commitment Form (which details the efforts made by the bidder to obtain such participation). **Failure to submit this form along with all documented correspondence to potential MBE/WBE/Veteran-Owned subcontractors may result in rejection of the proposal.**

Bidding participants must complete the following requirements for this section:

- A. Solicit certified MBE/WBE/Veteran-Owned companies for various service categories where opportunities exist to subcontract within their company's business model.
- B. Complete Appendix A – MBE/WBE/Veteran-Owned Solicitation and Commitment Form to document good faith effort. Please provide scope of services to be delivered by each subcontractor. If a subcontractor is not chosen, a justification is required describing why services could not be rendered by a sub-contractor.

- C. Provide email documentation of solicitation correspondence with MBE/WBE/Veteran-Owned companies.

For further information, including definitions and additional requirements, please see Chapter 177A (Sections 177A.01 *et. seq.*) of the City Code and Section 161.40 of the City Code.

3 Tentative Schedule of Events

The following represents the tentative schedule for this project. Any change in the scheduled dates for the Pre-Proposal Conference (if applicable), Deadline for Submission of Written Questions, or Proposal Submission Deadline will be advertised in the form of an addendum to this RFP. The schedule for the evaluation process and other future dates may be adjusted without notice.

RFP released:	April 23, 2019
Cut-off for questions:	April 30, 2019 4pm EST
Proposal submission deadline:	May 7, 2019 4pm EST
Proposal Review & Evaluation	May 2019
Selection:	May 2019
Project start date:	June 2019

4 Proposal Format

4.1 Format Requirements

Each response to this RFP shall include the information described in this section. Provide the information in the specified order in a single Word or PDF document format. Failure to include all of the elements specified may be cause for rejection. Additional information may be provided, but should be succinct and relevant to the goals of this RFP. Excessive information will not be considered favorably.

If additional hard copies are requested in Section 4.3 Submittal Requirements, the proposal should be bound or contained in a loose leaf binder. Document pages shall be 8-1/2 inches by 11 inches in size or folded to such a size. Use section dividers, tabbed in accordance with this Section as specified below. All proposals will need to be provided electronically so the following format will apply for the electronic submittal through the Beacon website.

Proposals shall contain the following:

- Cover Letter and Executive Summary
- Section A: Consortium's Qualifications, Experience & References
- Section B: Proposal of Operations
- Section C: Requests of City Partnership
- Section D: Demonstration of Good Faith Effort
- Section E: Exceptions

4.2 Submittal Specifics

Cover Letter and Executive Summary

Submit a letter of introduction and executive summary of the proposal package, signed by a person authorized by your firm to obligate your firm to perform the commitments contained in the proposal. Submission will constitute a representation by your firm that your firm is willing and able to perform the commitments contained in the proposal.

The executive summary should include the following: (1) a brief overview of the proposal's principal elements; (2) demonstrate an understanding of the City's requirements; and (3) describe approaches the Proposer may employ to meet the needs of the City.

Section A: Consortium's Qualifications, Experience & References

Describe each firm in the coalition and provide a statement of their qualifications for providing the scope of services. Identify the services which would be completed by each firm's staff and those that would be provided by sub-consultants, if any. Identify any sub-consultants you proposed to utilize to supplement your firm's staff.

Provide a summary of the firm's experience in providing these or similar services. Provide a minimum of three references for related projects, including dates, contact person, phone number, email, and a brief description of the project or scope of work.

Section B: Proposal of Operations

Provide a response to the scope as proposed in Section 1 of this document. Please include a response marked "Operational Scenario Assessments" in your submittal. The assessments should be submitted in Q&A format, with bidders providing brief responses to the operational questions listed under Section 1.3, 5 Operational Scenario Assessments. If a question is not applicable to the solution being offered, answer "N/A".

Section C: Request of City Partnerships

Provide a list of any and all expectations of the City in order for the Consortium to operate as proposed in Section B.

Section D: Demonstration of Good Faith Effort

Include statements of assurance regarding the following requirements detailed in Section 3 Equal Opportunity of this document:

Solicit certified MBE/WBE/Veteran-Owned companies for various service categories where opportunities exist to subcontract within their company's business model.

Complete Appendix A – MBE/WBE/Veteran-Owned Solicitation and Commitment Form to document good faith effort. Please provide scope of services to be delivered by each subcontractor. If a subcontractor is not chosen, a justification is required describing why services could not be rendered by a sub-contractor.

Provide email documentation of solicitation correspondence with MBE/WBE/Veteran-Owned companies.

Section E: Exceptions

Describe any and all proposed exceptions, alterations, or amendments to the Scope of Services or other requirements of this RFP, including the City of Pittsburgh Sample Professional Services Agreement. This section shall be clearly marked "Proposed Exceptions" in your submittal. The nature and scope of your proposed exceptions may affect the evaluation of your submittal and the City's determination of whether it is possible to successfully negotiate a contract with your firm.

4.3 Submittal Requirements

- 4.3.1 All applicants must register on Beacon to submit a bid for this opportunity. The registration link can be found here: <http://pittsburghpa.gov/beacon/registration.html>
- 4.3.2 Once registered, applicants must login and find the RFP that they intend to apply to. The list of RFPs can be found here: <http://pittsburghpa.gov/beacon/bid-opportunities.html>
- 4.3.3 If additional assistance is needed with registration or submitting a proposal in response to the RFP, please email support webprocure-support@proactis.com or call the support line at 866-889-8533.
- 4.3.4 Bidding participants must submit their proposals electronically within the eProcurement tool located on Beacon by the submission deadline.
- 4.3.5 Bidding participants are required to provide one (1) electronic copy of their proposal in either MS Word or PDF by the submission deadline.
- 4.3.6 Questions regarding proposals should be delivered ONLY to the OMB RFP Coordinator:

Cody Winiesdorffer
Sourcing Specialist
Office of Management and Budget
City-County Building, Room 502
414 Grant Street
Pittsburgh, PA 15219
cody.winiesdorffer@pittsburghpa.gov

As well as:

Edward Pikula
Procurement Coordinator
Office of Management and Budget
City-County Building, Room 502
Pittsburgh, PA 15219
edward.pikula@pittsburghpa.gov

- 4.3.7 If the RFP Coordinator above is not available, please email vendors@pittsburghpa.gov
- 4.3.8 Additional submission considerations:
- Late proposals will not be accepted or considered. Bidding participants should allow enough time to register company on Beacon, search the solicitation they wish to respond to and complete the submission process online before the deadline.
 - The City of Pittsburgh shall not be responsible for proposals delivered to a person or location other than that specified herein.

- c. All submittals, whether selected or rejected, shall become the property of the City of Pittsburgh and will not be returned.
- d. All costs associated with proposal preparation shall be borne by the applicant.

5 Evaluation & Selection

5.1 Selection Procedure

- A. Your Proposal will be evaluated by a Proposal Committee comprised of the Director or other supervisor of the Department of Mobility and Infrastructure, one or more members of the Director's staff, at least one member of the Office of Management & Budget and any other Department representatives as deemed necessary.
- B. Submittals will be reviewed for responsiveness, and responsive submittals will further be screened by a selection committee in accordance with the criteria listed below. The firm(s) submitting the highest rated proposal may be invited for interviews.

5.2 Criteria

All proposals will be evaluated using the following criteria:

Section A: Consortium's Qualifications, Experience & References	30 points
Section B: Proposal of Operations	60 points
Section C: Request of City Partnerships	00 points
Section D: Demonstration of Good Faith Effort	10 points
Section E: Exceptions	00 points

6 Award & Contract

6.1 Award

After the City has received all Proposals and conducted its initial Evaluation, described above, the Proposal Committee may invite one or more Respondents to a follow-up interview to further discuss their Proposal(s).

The Proposal Committee may decide to accept the Proposal of one or more Respondents. It may decide to reject all proposals. Once a Proposal is accepted, the contract negotiation process will commence. This RFP and your response to it, in the form of your entire Proposal, will become part of the Contract. If a real or apparent conflict should arise between this RFP/Proposal and other language contained in the final Contract, the language of the final Contract shall control.

6.2 Contracting Process

Successful Respondents will be required to enter into a Contract with the City of Pittsburgh, contingent upon the approval of City Council. This Contract will be directed and managed by the issuing Department and the Office of Management & Budget.

Work cannot commence on the Scope of the RFP until it a contract is fully executed. The City cannot process invoices nor approve payments until this Contract has been fully executed by the Respondent and all required City signatories, including the issuing Department, the Law Department, and the City Controller.

City laws and policies mandate the incorporation of various custom terms and conditions into all City contracts (see Appendices). For this reason the City will not sign any standard contract proffered by the Respondent.

An agreement shall not be binding or valid with the City unless and until it is fully executed by authorized representatives of the City and of the Proposer. Once the Contract is fully executed the City will notify Respondent in writing and give the order to proceed.

7 General Terms & Conditions

7.1 Examination of Proposal Documents

The submission of a proposal shall be deemed a representation and certification by the Respondent that they:

- 7.1.1 Have carefully read and fully understand the information that was provided by the City to serve as the basis for submission of the proposal
- 7.1.2 Have the capability to successfully undertake and complete the responsibilities and obligations of the proposal being submitted.
- 7.1.3 Represent that all information contained in the proposal is true and correct.
- 7.1.4 Did not, in any way, collude; conspire to agree, directly or indirectly, with any person, firm, corporation or other proposer in regard to the amount, terms or conditions of this proposal.
- 7.1.5 Acknowledge that the City has the right to make any inquiry it deems appropriate to substantiate or supplement information supplied by a proposer, and proposer hereby grants the City permission to make these inquiries, and to provide any and all related documentation in a timely manner.

No request for modification of the proposal shall be considered after its submission on the grounds that the proposer was not fully informed to any fact or condition.

7.2 RFP Term

Respondent's proposal shall remain firm and effective, subject to the City's review and approval, for a period of one hundred twenty (120) days from the closing date for the receipt of proposals.

The City may enter into negotiations with one or more Respondents during the one hundred twenty (120) day period during which all proposals will stay effective. The purpose of such negotiations will be to address questions and identify issues as the parties move towards the execution of a final contract or contracts.

7.3 RFP Communications

Unauthorized contact regarding this RFP with employees or officials of the City of Pittsburgh other than the RFP Coordinator named in Section 4.3 of this document may result in disqualification from this procurement process.

Neither Respondent(s) nor any person acting on Respondent(s)'s behalf shall attempt to influence the outcome of the award by the offer, presentation or promise of gratuities, favors, or anything of value to any appointed or elected official or employee of the City of Pittsburgh, their families or staff members. All inquiries regarding the solicitation are to be directed to the designated RFP Coordinator identified in Section 4.3 of this document. Outside of pertinent RFP questions directed to the City of Pittsburgh as specified above, any other attempts to contact any City of Pittsburgh personnel regarding this RFP, without prior approval by the contact listed in Section 4.3, will be considered grounds for dismissal and immediate disqualification from the

RFP process. This includes, but is not limited to, all verbal, voice, text, e-mail, and social media (e.g. – LinkedIn) contact.

- 7.3.1 Interested parties must direct all communications regarding this RFP as outlined in this document.
- 7.3.2 The City shall not be responsible for nor bound by any oral instructions, interpretations or explanations issued by the City or its representatives.
- 7.3.3 Each proposer shall assume the risk of the method of dispatching any communication or proposal.
- 7.3.4 The RFP Coordinator must receive all written comments, including questions and requests for clarification, no later than the Deadline for Submission Questions listed in the tentative project schedule.
- 7.3.5 The City reserves the right to determine, at its sole discretion, the appropriate and adequate responses to written comments, questions, and requests for clarification. The City's official responses and other official communications pursuant to this RFP shall constitute an addendum of this RFP.
- 7.3.6 The City will publish all official responses and communications pursuant to this RFP to the City of Pittsburgh procurement website. It is the responsibility of each proposer to check the site and incorporate all addenda into their response.
- 7.3.7 All addenda for this RFP will be distributed via the City of Pittsburgh procurement website at procurement.pittsburghpa.gov/beacon/opportunities.
- 7.3.8 Only the City's official, written responses and communications shall be considered binding with regard to this RFP.

7.4 Addenda/Clarifications

Should discrepancies or omissions be found in this RFP or should there be a need to clarify this RFP, questions or comments regarding this RFP must be put in writing and received by the City as outlined in Section 4.3 of this document.

7.5 Withdrawal of Proposals

A proposer may withdraw its proposal at any time before the expiration of the time for submission of proposals as provided in this RFP by delivering a written request for withdrawal signed by, or on behalf of, the proposer.

7.6 Public Record

Respondent, by submittal of a proposal, acknowledges that all proposals may be considered public information in accordance with the Commonwealth of Pennsylvania Right to Know laws. Subject to award of this RFP, all or part of any submittal may be released to any person or firm who may request it. Therefore, proposers shall specify in their proposal response if any portion

of their submittal should be treated as proprietary and not releasable as public information. Proposers should be aware that all such requests may be subject to legal review and challenge. Any information considered proprietary should be indicated as such or not included in the response.

7.7 Non-Conforming Proposal

A proposal shall be prepared and submitted in accordance with the provisions of these RFP instructions and specifications. Any alteration, omission, addition, variance, or limitation of, from or to a proposal may be sufficient grounds for non-acceptance of the proposal, at the sole discretion of the City.

7.8 Disqualification

Factors such as, but not limited to, any of the following may be considered just cause to disqualify a proposal without further consideration:

- 7.8.1** Evidence of collusion, directly or indirectly, among proposers in regard to the amount, terms or conditions of this proposal;
- 7.8.2** Any attempt to improperly influence any member of the evaluation team;
- 7.8.3** Existence of any lawsuit, unresolved contractual claim, or dispute between the proposer and the City;
- 7.8.4** Evidence of incorrect information submitted as part of the proposal;
- 7.8.5** Evidence of proposer's inability to successfully complete the responsibilities and obligation of the proposal; and
- 7.8.6** Proposer's default under any previous agreement with the City, which results in termination of the agreement.

7.9 Restrictions on Gifts and Activities

The City of Pittsburgh Ethics Code and Chapter 198 of the City Code (Code of Conduct) was established to promote public confidence in the proper operation of our local government. These resources outline the requirements for disclosure of interests and restricted activities as related to public procurement processes. Proposers are responsible to determine the applicability of these requirements to their activities and to comply with its requirements.

7.10 Rights of the City of Pittsburgh

This RFP does not commit the City to enter into a contract, nor does it obligate the City to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract. The City reserves the right to:

- A.** Reject any and all proposals;
- B.** Issue subsequent Requests for Proposals;

- C.** Cancel this RFP with or without issuing another RFP;
- D.** Remedy technical errors in the Request for Proposals process;
- E.** Approve or disapprove the use of particular sub-consultants;
- F.** Make an award without further discussion of the submittal with the proposer (therefore, the proposal should be submitted initially on the most favorable terms that the firm or individual might propose);
- G.** Meet with select proposers at any time to gather additional information;
- H.** Make adjustments to the scope of services at any time if deemed by the Office of Management and Budget to be in the best interest of the City;
- I.** Accept other than the lowest offer.
- J.** Waive any informality, defect, non-responsiveness, or deviation from this RFP that is not material to the Respondent's proposal;
- K.** Reject the proposal of any Respondent who, in the City's sole judgment, has been delinquent or unfaithful in the performance of any contract with the City;
- L.** Reject the proposal of any Respondent who, in the City's sole judgment, is financially or technically incapable of performing in accordance with this RFP;
- M.** Negotiate with any, all, or none of the Offerors and to enter into an agreement with another Offeror in the event that the originally selected finalist defaults or fails to execute an agreement with the City.
- N.** Award a contract to the firm(s) that presents the best qualifications and whose proposal best accomplishes the desired results; and/or
- O.** Enter into an agreement with another proposer in the event the originally selected proposer defaults or fails to execute an agreement with the City.
- P.** Require a performance bond and/or other "failure to deliver" agreement by the awardee at time of contracting.

8 Miscellaneous Requirements

8.1 Acknowledgements

8.1.1 Conflict of Interest

By submission of a proposal to this RFP, Respondent agrees that it presently has no interest and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the services required under this RFP.

8.1.2 Code of Ethics

By submission of a proposal to this RFP, Respondent agrees to abide by the Code of Ethics of The City of Pittsburgh. The full Ethics Handbook can be found here:

http://pittsburghpa.gov/personnel/files/policies/10_Ethics_Handbook.pdf

8.1.3 Fair Trade Certification

By responding to this RFP, the Respondent certifies that no attempt has been made, or will be made, by the Respondent to induce any other person or firm to submit or not to submit a submission for the purpose of restricting competition.

8.1.4 Non-Disclosure

By responding to this RFP, the Respondent acknowledges they may be required to sign a Non-Disclosure Agreement during the contracting process if they are the successful bidder.

8.1.5 Debarment

This RFP is also subject to Section 161.22 of the City of Pittsburgh Code related to debarment from bidding on and participating in City contracts.

8.1.6 Financial Interest

No proposal shall be accepted from, or contract awarded to, any individual or firm in which any City employee, director, or official has a direct or indirect financial interest in violation of applicable City and State ethics rules. Entities that are legally related to each other or to a common entity which seek to submit separate and competing proposals must disclose the nature of their relatedness.

8.1.7 Full Fee Disclosure

Pursuant to Section 161.36 of the Pittsburgh City Code, a Respondent must include a disclosure of any finder's fees, fee splitting, firm affiliation or relationship with any broker-dealer, payments to consultants, lobbyists, or commissioned representatives or other contractual arrangements of the firm that could present a real or perceived conflict of interest.

9 Resources

Present-day status of Pittsburgh transit services and additional resources are available below.

- Port Authority Of Allegheny County (Bus and Light Rail)
 - [Website](#)
 - [GTFS Feed](#)
 - [GIS Feed](#)
 - [ConnectCard Fare Management System](#)
 - [Inclines \(Funicular Routes\)](#)
 - [Regional Travel Connections](#)
- Healthy Ride (Pittsburgh Bike Share) Docked Bikeshare System
 - [Website](#)
 - [GBFS Feed](#)
- Amtrak Service
 - [Pennsylvanian](#)
 - [Capitol Limited](#)
- Western Pennsylvania Regional Data Center Datasets
 - [On-Road Bicycle Pavement Markings](#)
 - [Autonomous Vehicle Survey Of Bicyclists And Pedestrians](#)
 - [Regional Park-n-Ride Facilities](#)
 - [Bike Rack Locations \(Downtown\)](#)
- Other
 - [Make My Trip Count Commuter Survey \(2015\)](#)
 - [Uber Movement Data & Visualization: Pittsburgh](#)
 - [BikePGH Interactive Bike Map](#)

[Pittsburgh Steps \(Background, Map & Structural Assessment\)](#)