

City Youth Sports Grant Program Guidelines  
2021/2022 Grant Program Guidelines

Statement of Purpose

Youth sports programs have been critical for families to keep young people active, engaged and inspired. For many neighborhoods, these teams and programs have served as community builders and spaces of refuge. The creation of this annual fund of \$150,000 will assist local youth teams to purchase equipment and gear to continue their critical programming.

The City Youth Sports Grant Program (CYS or the Program), administered by the Departments of City of Pittsburgh, is designed to provide grants to:

1. Help local sports programs serving young people within the city improve and expand their programming to more participants.
2. Support programs to remove any barriers to participation and make it easier for these teams to operate
3. Formalize partnerships between local sport programs and the City of Pittsburgh (City).

The Program is intended to assist nonprofit and community-based organizations with local sports programs that serve children and young people in the City of Pittsburgh, recognizing how important youth sports is to the development of a child as well as the engagement of communities. This funding is meant to catalyze new programs, close funding gaps for existing programs and expanding the access these sports programs to more young people

The intention of this program is to increase the grantee's ability to provide high quality programming to more young people and remove any barriers to participation.

**The CYS program is funded through the City of Pittsburgh. Awardees will be expected the spending the funding over the course of two years.**

**Please note that if a CYS grant is awarded, funds will be disbursed in January 2022.**

Schedule

September 2021 – Announcement of Funding  
October 29, 2021 – Applications Due  
November 30, 2021 – Awards Announced  
January 2022 – Awards Received

Use of Funding

The Program will fund proposals from youth sports organizations for up to \$10,000 per awardee. Groups will successful proposals will only be able to apply for funding every two years. Successful proposals will focus on purchasing or leasing items that will make it more affordable for participants or improve the quality of the experience.

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Priority will be given to groups that have not been awarded this funding before.

### Eligible Grantees

- Must be a program that serves youth aged 21 and under
- A majority of participants must be city residents
- A majority of games must be played or hosted in the City of Pittsburgh
- Must be a 501c3 organization or in the process of receiving their non-profit designation
- Must provide proof of completed safety trainings (CPR, first aid and water safety if applicable)
- Must be in existence for two seasons
- Must provide proof of Act 33 clearance for all adults involved in the program

### Eligible Activities

Allowable uses for this funding would include the following:

1. Non-personalized uniforms (this would be for shared uniforms or playing gear)
2. Playing Equipment (this would be for shared equipment that the team would own that would enhance the participant's playing experience )
3. Purchasing and/ or Leasing Play Time within the City
4. Beautification of Play Space (this includes regular land maintenance, purchase of equipment upgrades, etc)
5. Transportation (this would be for reimbursement of transportation, purchase of ConnectCards for players to attend games etc)
6. Hotel/Lodging expenses for travel to out of city competitions, expositions, etc.
7. Trophies and Awards (that would be in the possession of the team and not as gifts to participants)
8. Construction of new play places (this would necessitate the appropriate permits and approval in advance of the grant award)
9. Reimbursement for any allowable use from the previous playing season

## Ineligible Awards

Ineligible uses for this funding would include the following:

1. Personalized Uniforms (uniforms that would not be able to be shared with other players)
2. Personalized Play Equipment (equipment that would be taken home by players at the conclusion of the season)
3. Purchasing personalized trophies or awards for team

## Parameters of Grant

The maximum grant request is **\$10,000**. Each group is able to seek a grant award **every two years** no matter how much they were granted in their successful cycle. Said funding can be used for two years. Please note that CYS awards are subject to availability of funding.

Example: If you applied and were granted funding in 2021, you cannot apply for funding until the 2023 granting cycle.

## Procedures for the Grant

This is where we would detail the process to receive the funding after awarded.

1. The grantee will work with City staff to finalize a scope of work and agreement for the project.
2. Any costs incurred prior to the execution of the grant agreement will be ineligible for inclusion to this grant.
3. Grantees will work with the City to get a financial agreement in place in order to award the funding. Grantees will be asked to verify eligibility in this period.
4. Once funding is granted, the grantee will have two years to spend their funding.
5. The City will seek invoices each year from the groups on how they spent their funding to verify that the allowable uses and ensure they are on course to spend down all of their funding.