

CITY OF PITTSBURGH
EQUIPMENT LEASING AUTHORITY
BOARD MEETING

March 24, 2022

*Meeting Held Via Conference Call due to safety concerns related to the Coronavirus
2:00 P.M.*

AGENDA

I. Call to Order

II. Board Designations

- a. City Council Resolution No. 16 of 2022 authorized the appointment of Lee Schmidt as a member of the ELA Board for a term to expire on June 15, 2026.
- b. City Council Resolution No. 17 of 2022 authorized the appointment of Anthony Coghill as a member of the ELA Board for a term to expire on June 15, 2026.
- c. City Council Resolution No. 18 of 2022 authorized the appointment of Bill Urbanic as a member of the ELA Board for a term to expire on June 15, 2026.

III. Election of Officers

- a. The current slate of officers are Jennifer Presutti, Chair; Kinsey Casey, Vice-Chair; Bill Urbanic, Treasurer; Anthony Coghill, Assistant Treasurer and Lee Schmidt, Secretary.

IV. Roll Call

V. Approval of Minutes from the meeting held on December 2, 2021

VI. Public Comment

VII. Interim Approvals-The following purchases and plan revisions have received interim approval by board members:

- a. Authorize IA-21-30 amending the 2021 Plan by adding one (1) Dignitary Transport Vehicle for the Department of Public Safety at a cost not to exceed \$75,000.00. The cost of the unit will be reimbursed via the Confiscated Narcotics Proceeds Trust Fund. Interim approval was granted on December 15, 2021.
- b. Authorize IA-21-31 amending the 2021 Plan by adding one (1) Tactical Emergency Medical Services vehicle for the Department of Public Safety, Bureau of EMS at a cost not to exceed \$94,939.60. The primary purpose of the vehicle is to move personnel and equipment during TEMS Operations while providing the ability to perform a hasty hot zone extraction of potential casualties. The cost will be reimbursed via the Public Safety Support Trust Fund. Interim approval was granted on December 15, 2021.
- c. Authorize IA-21-32 amending the 2021 Plan to add one (1) Administrative SUV for the Department of Public Safety, Bureau of Emergency Medical Services (EMS) at a cost not to exceed \$75,000.00. This vehicle will be assigned to the EMS Patient Care Coordinator and the cost will be reimbursed using funding from the Bureau of Emergency Medical Services Operating Budget. Interim approval was granted on December 15, 2021.

- d. Authorize IA-21-33 permitting the donation of Old MAC-2 to Unity Volunteer Fire Department of Plum Borough. This mobile air compressor (MAC) unit will be used to supply breathing air to Unity's Fire Fighters and allow them to be less reliant on other Fire Departments. The time saved by having this MAC unit will afford Unity VFD more time for training and other operational and administrative duties. Old MAC-2 is a 1994 International 4700 with a Mobile Air Compressor. This vehicle has been removed from service for decommission. The vehicle will have all City markings completely removed and will no longer be maintained by the City. Interim approval was granted on December 23, 2021.
- e. Authorize IA-21-34 adding funding to Interim Approval IA-21-25 for repairs on ESR-37 (2011 Crane Carrier currently used as a front line recycling packer). Upon tear down, the steering gear was found to be heavily damaged from the accident. The supplement adds \$5,013.78 for a new total of \$37,013.78. NCA funds from Budget Year 2020 will be used to cover this supplement. Interim approval was granted on December 27, 2021.
- f. Authorize IA-21-35 approving the repair of MED-47, a 2021 Ford E350 Ambulance that was in an accident. The total cost for the repair is \$45,100.00 and will be reimbursed from the Emergency Medical Services Operating Budget. The cost of a new Medic unit is \$188,009.00. Interim approval was granted on December 27, 2021.
- g. Authorize IA-22-01 amending the 2021 Plan to add two (2) EV Pickups for the Department of Public Works, Parks Maintenance for a total cost of \$92,440.00. Remaining funds from the target budget will be used to cover the cost. The EV Pickups and EV Cargo Vans from the 2021 Plan are \$84,246.00 under budget, and the PLI EV Sedans are \$91,000.00 under budget. Interim approval was granted on January 7, 2022.
- h. Authorize IA-22-02 to allow for the retrofit of seven (7) snowplow trucks with newer, hydraulic driven spreader systems. The current systems are electronic driven and are unreliable. The total cost for the retrofit is \$112,945.00 and will be reimbursed from the Department of Public Works 2022 Operating Budget. Interim approval was granted on January 25, 2022.
- i. Authorize IA-22-03 allowing the use of 2020 Contingency Funds to pay three invoices related to changes made to the 2019 Spencer Pumpers. These changes were authorized by the Department of Public Safety, Bureau of Fire. The cost of these invoices total \$17,784.00. Interim approval was granted on February 9, 2022.
- j. Authorize IA-22-04 to cancel Purchase Orders ELA-2021-16 and ELA-2022-02. These purchase orders were for the purchase of three Pierce Pumpers for the Department of Public Safety, Bureau of Fire (PBF). Pierce has been unable to meet the requirements of PBF after multiple meetings and attempts to adjust the build specifications. Pierce has agreed to reimburse the ELA for the single pumper that was paid for with no added penalties. Interim approval was granted on March 15, 2022.

- k. Authorize IA-22-05 amending the 2022 Vehicle Acquisition Plan by removing the two (2) Agricultural Tractors allocated to the Department of Public Works, Bureau of Parks Maintenance. These funds would then be used to cover the Groundmaster Mowers which are \$49,014.57 over budget; three Groundmasters were on the plan and the cost of each Groundmaster increased by \$16,338.19. The remaining funds from the agricultural tractors would either remain in the Parks Tax account or be used to cover other Parks Tax funded items that come in over budget. Interim approval was granted on March 21, 2022.
- l. Authorize IA-22-06 allowing the use of remaining DLC Reimbursement funds from the Second Avenue project to repair the Solar Arc Chargers. Three (3) of the chargers need new motors, and one (1) needs a new inverter and ChargePoint charger. The cost of this repair is \$17,846.93 and the funding from the remaining \$22,374.66 would be used for this purpose. Interim Approval was granted on March 21, 2022.

VIII. Vehicle Status Reports

IX. NCA Repair Costs Reports

- a. NCA Repair Costs incurred in 2021 totaled \$322,272.52.

X. GovDeals and GovPlanet Online Auction Reports

- a. GovDeals proceeds for calendar year 2021 totaled \$35,282.00. GovDeals proceeds from January 1, 2022 through February 28, 2022 totaled \$17,240.00.
- b. GovPlanet proceeds for calendar year 2021 totaled \$119,325.00. GovPlanet proceeds from January 1, 2022 through February 28, 2022 totaled \$8,425.00.

XI. Bank Statement Reconciliation

- a. Treasurer review of bank statement reconciliations for the months of November and December 2021 and January 2022.

XII. Grant Discussion

- a. The City is planning to apply for a state Local Share grant for up to \$1 Million to purchase bridge cleaning equipment. There is not a requirement for matching funds.

XIII. Infrastructure Update

- a. Second Avenue Project
 - i. The Second Avenue project is complete and operational.
- b. Warehouse Project
 - i. The Warehouse project is almost ready to go out to bid. The design company has completed 90% of the drawings.
- c. Public Works Environmental Services
 - i. The PWES infrastructure RFP has been drafted. We are waiting for the agreement from Allegheny County in order to proceed.

XIV. ELA Solicitor

- a. The board would like to express their heartfelt condolences to the family of Jim Gladys who passed away suddenly on January 10, 2022. Jim Gladys had served as the Equipment Leasing Authority Solicitor.
- b. A Request for Proposals for an ELA Solicitor was put out to bid and two responses have been received.
- c. Finalize Selection of ELA Solicitor

XV. Other Business

- a. The terms of Bruce Kraus and Wendell Hissrich have expired. As Chair, on behalf of the board and staff, I would like to thank and acknowledge Councilman Kraus and Mr. Hissrich for their dedication, service and commitment to the Authority.
- b. Statement of Financial Interests Forms
 - i. Statement of Financial Interests Form are due on May 1, 2022 for board members who served in 2021. ELA board members are required to file because the Ethics Act defines board members of authorities that have the power to enter into contracts and/or procurement as public officials that are required to file.
 - ii. Board members should list their ELA membership on the Statement of Financial Interests Form which are filed with the City Clerk. There are substantial penalties for failing to file.
- c. Is there any other business?

XVI. Meeting Schedule

- a. The next meeting of the Equipment Leasing Authority is scheduled on June 23, 2022 at 2:00 p.m.

XVII. Adjournment