



CITY OF PITTSBURGH
DEPARTMENT OF PERMITS, LICENSES & INSPECTIONS

Rental Registration
Affordable Housing Property Attestation & Fee Waiver Form

Instructions: Affordable Housing Properties, meeting the definition set forth in the City Code Section 781.01, are eligible to have the annual Rental Registration fee waived. The City Code specifies that Affordable Housing Properties are only those subject to agreements with the US Department of Housing and Urban Development or the Pennsylvania Housing Finance Agency and does not extend to rental units voluntarily enrolled in state-subsidized housing programs such as the Housing Choice Voucher Program (also known as Section 8).

This form is only required for Affordable Housing Properties. If your rental property does not meet the definition of an Affordable Housing Property as defined in Pittsburgh City Code Section 781.01, you are not eligible for the Affordable Housing fee waiver and should not submit this form.

Part 1: Rental Property Information

Rental Property Address: _____

Number of Affordable Units: _____

Total Number of Units: _____

Part 2: Responsible Local Agent Information

Responsible Local Agent Name: _____

Responsible Local Agent Address: _____

Part 3: Attestations

Select the applicable Affordable Housing Property designation below:

- I attest that the rental property identified on this form is subject to a Regulatory Agreement or Use Agreement with the United States Department of Housing and Urban Development (HUD).
- I attest that the rental property identified on this form subject to a Regulatory Agreement, Indenture of Restrictive Covenants or other agreement with the Pennsylvania Housing Finance Agency (PHFA), which agreement is (1) recorded in the records of the Allegheny County Department of Real Estate, (2) limits new occupancies of at least eighty (80) percent of rental units subject to such agreement to persons with incomes no higher than sixty (60) percent of the area median income (as defined by HUD), and (3) subjects the rental unit(s) to annual property inspections by HUD, PHFA, or a designee of HUD or PHFA.

Applicant Signature: _____

Date: _____

Part 4: Required Documents

In addition to this completed form, please submit this any/all current and valid agreements or leases supporting the attestations selected above with your Rental Registration application.