

**MINUTES OF THE MEETING OF THE
EQUIPMENT LEASING AUTHORITY
SEPTEMBER 22, 2022**

CALL TO ORDER

The board meeting of September 22, 2022 was called to order at 2:06 p.m. The agenda and public notice were posted on the ELA website and displayed in the City County Building in Room 502 on September 20, 2022.

Present – Lisa Frank, Chris Hornstein, Anthony Coghill, and Daniel Lavelle.

Absent – Lee Schmidt. Mr. Schmidt arrived at the meeting at 2:25pm.

In attendance: Danny Cerrone, Jennifer Olzinger, Eric Shultz, Brandon Walton, Jamie Jones, Ralph Sicuro, Brian Kokkila and Stephanie Gagne.

BOARD DESIGNATIONS

City Council Resolution No. 326 of 2022 authorized the appointment of R. Daniel Lavelle as a board member of the Equipment Leasing Authority for a term to expire on June 15, 2026. R. Daniel Lavelle will fill the seat previously held by Bill Urbanic. Chief Frank welcomed Mr. Lavelle to the ELA Board and thanked him for being willing to serve.

APPROVAL OF MINUTES

The minutes from the June 27, 2022 board meeting were approved for filing.

PUBLIC COMMENT

Ms. Frank asked for comments from the public. Ralph Sicuro, 1908 Shelley Drive, Pittsburgh, PA 15216 asked to speak. He thanked the board for allowing him to speak and stated that he came to ask for two things. The first thing he asked for is a formal adoption created by ELA for the purchasing plan. He wanted to note that the current fire bureau training academy doesn't have a designated engine or truck for training purposes. Historically, they have had one at the training facility but it would get pulled to the front line. He stated this can cause problems with training because trainees cannot practice on the apparatus they will be using. He stated that this

needs to be prioritized if the ELA is beefing up the reserve fleet. He also asked that the ELA consider adopting a policy that ensures labor and management are a part of the final decision-making as major purchases of fire apparatuses are made. Labor and management will help to make sure the purchases fit current and future missions. The last purchasing process went as hoped, but he would like to memorialize the process.

Mr. Coghill stated that he was in support of Mr. Sicuro's comment to include labor and management in the decision-making process.

PURCHASE APPROVALS AND AUTHORIZATIONS

Authorized IA-22-10 amending the 2022 ELA Plan adding additional funds to cover increase cost

The Board authorized IA-22-10 amending the 2022 Vehicle Acquisition Plan by adding \$18,780.00 for the Department of Public Works, Bureau of Environmental Services utilizing 2019 Contingency funding. The additional funds will cover the increased cost of the vehicles due to unforeseen material costs and lower government concessions from the original equipment manufacturer (OEM). Interim approval was granted on July 7, 2022.

Authorized IA-22-11 amending the 2022 ELA Plan adding additional funds to cover increase cost

The Board authorized IA-22-11 amending the 2022 Vehicle Acquisition Plan by adding \$24,035.00 for the Department of Public Works, Bureau of Parks Maintenance utilizing 2019 Contingency funding. The additional funds will cover the increased cost of the vehicles due to unforeseen material costs and lower government concessions from the original equipment manufacturer (OEM). Interim approval was granted on July 7, 2022.

IA-22-12 is currently under review

Interim Approval IA-22-12 requested to amend the 2022 ELA Plan to add four (4) Ford Interceptor SUVs and upfit for the Department of Public Safety, Bureau of Police for a total cost of \$216,760.00. This funding was to come from the Police Secondary Employment Trust Fund. This interim approval was granted on September 10, 2022.

Authorized IA-22-13 amending the 2022 ELA Plan adding additional funds to cover increase cost

The Board authorized IA-22-13 amending ELA contract # AUTH21000448 with Quality Truck Center LLC to increase the cost, change the color to white, and upgrade the transmission of the Dennis Eagle Chassis for the Department of Public Works, Bureau of Environmental Services for a total cost of \$42,373 per chassis. The cost of this increase is due to unforeseen fuel and

metal surcharges outside of the control of Quality Truck Center, LLC. These trucks will still be under budget after this increase. Interim approval was granted on August 9, 2022.

Authorized IA-22-14 amending the 2022 ELA Plan adding additional funds to cover increase cost

The Board authorized IA-22-14 to increase IA-21-19 by \$17,303.75 to replace the chassis for wrecked MED-11. Upon tear down, more damage than the original estimate was found, as well as the original quote included the vendor keeping the totaled chassis. This totaled chassis can be used for parts and is much more valuable than the savings offered by Life Line. The increase for this change will be taken from left over 2019 Contingency (\$35,565.56). Interim approval was granted on August 9, 2022.

Authorized IA-22-15 awarding Battle Motors the EV Chassis RFP

The Board authorized IA-22-15 allowing the City's Office of Management and Budget, Procurement team to accept Allentown Mack Sales and Services Inc., DBA Transedge Truck Centers' bid for the Battle Motors EV chassis and to award them the contract to provide the chassis for the Department of Public Works, Bureau of Environmental Services. The total cost of per chassis is \$443,500 and is within the target budget. Transedge Truck Centers was the only bidder, and all required specs were met. Interim approval was granted on August 11, 2022.

Authorized IA-22-16 awarding A&H Equipment the New Way Packer Body RFP

The Board authorized IA-22-16 allowing the City's Office of Management and Budget, Procurement team to accept A & H Equipment's bid for the New Way Packer Body and to award them the contract to provide the body for the Department of Public Works, Bureau of Environmental Services. The total cost per body is \$138,721 for CNG, \$127,124 for EV, and \$7,890 per cart tipper. A & H Equipment was evaluated highest of the three bidders, and was approved by multiple Environmental Services' employees. Interim approval was granted on August 11, 2022.

Authorized IA-22-17 awarding EVunited to supply and install DPW charging infrastructure

The Board authorized IA-22-17 allowing the City's Office of Management and Budget, Procurement team to accept EVunited's proposal to supply and install charging infrastructure for the Department of Public Works, Bureau of Environmental Services. The total cost for design, construction, and the chargers is \$818,316.00. EVunited was evaluated highest of the eleven vendors, has proven experience, and included a charger model that the City has had great experience with. Interim approval was granted on August 11, 2022.

Authorized IA-22-18 amending the 2022 ELA Plan adding additional funds to cover increase cost

The Board authorized IA-22-18 amending the 2021 ELA Plan and the 2022 ELA Plan to increase funding for the PWES Infrastructure and eight (8) EV Recycling Packers for the Department of Public Works, Bureau of Environmental Services to a total of \$5,533,548. The cost of this increase is due to an increase in cost of the trucks and the change in the type of chargers required to charge the 396kWh batteries. Multiple funding sources are listed on the interim approval granted on August 11, 2022

Authorized IA-22-19 ELA implementing DocuSign for approvals

The Board authorized IA-22-19 to begin using DocuSign for all Interim Approvals moving forward. DocuSign is being used for many other City functions, including the signing of ELA contracts and contract amendments. Interim approval granted on August 19, 2022.

In reference to IA-22-17, Mr. Coghill asked if this would be in the Strip District. Mr. Walton replied affirmatively. Mr. Coghill asked if the trucks can go to landfill and back. Mr. Walton replied that they do. Ms. Olzinger stated that the battery is recharged automatically while driving downhill.

VEHICLE STATUS REPORTS

Mr. Walton stated that they are working through the 2022 order plan but having trouble with supply. There may be more interim approvals coming because the ordering of the 2022 models closed. In 2021, everything has been ordered except for the bucket trucks. Mr. Walton said that they are talking to a new company and will hopefully have these trucks in 2023. These are the forestry bucket truck and the boom truck for traffic and telephone poles.

Mr. Coghill asked if all chargers fit the same. Mr. Walton stated that there are individual charging stations at various locations where EVs are. There are two at the forestry division, one at the traffic division, one at the 5th division, and one at the heavy equipment division.

NCA REPAIR COST REPORT

NCA Repair Costs totaled \$88,866.43 from January 1, 2022 through August 31, 2022.

ONLINE AUCTION REPORTS

GovPlanet proceeds from January 1, 2022 through August 31, 2022 totaled \$8,425.00.

GovDeals proceeds from January 1, 2022 through August 31, 2022 totaled \$66,960.00.

Ms. Jones stated that she now has help with auctions, in the manner of making sure they have keys and titles and vehicles are fully decommissioned.

Mr. Coghill asked if all the vehicles are old. Ms. Jones confirmed that all the vehicles are decommissioned, and they are starting to clear the lot.

BANK STATEMENT RECONCILIATIONS

The bank statement reconciliations were accepted for the months of May, June and July 2022.

GRANT DISCUSSION

a. The City's Grants team applied for the PA DEP Alternative Fuels Incentive Grant (AFIG) to reimburse the ELA for 30 Chevy Bolts and 15 Ford eTransits. This grant, if awarded, will reimburse the ELA up to \$300,000 for these purchases.

b. The Grants team also applied for the AFIG infrastructure reimbursement. This grant would reimburse up to \$5,000 per Level 2 plug that is installed. The grant would cover the 20 Level 2 plugs being installed at the DPW warehouse.

Mr. Coghill asked what alternative fuel would be. Mr. Walton replied that this would be anything other than diesel fuel, CNG would be considered alternative.

INFRASTRUCTURE UPDATE

DPW Warehouse Project

The contract is completed and all materials are ordered. The vendor is waiting on permits from PLI. Switchgear is required to power the site and is 6 months out and was ordered in July, so will be expected to arrive sometime in March.

Public Works Environmental Services

Contract is completed and the vendor has ordered all materials and equipment. We expect a construction schedule by the end of September. There is a meeting next Wednesday with Duquesne Light and the vendor to put together a construction schedule.

OTHER BUSINESS

Kim Osterman retired August 26, 2022 after serving the City of Pittsburgh for 24 years. Kim played a pivotal role in the ELA for many years. Kim oversaw all parts of the ELA and keep things running smoothly as board members and laws changed throughout the years. It is with much sadness but warm wishing that we say goodbye to Kim. She will be greatly missed.

Ms. Jones stated that Ms. Osterman was the heartbeat of the Office of Management and Budget.

Bill Urbanic resigned his position on the Equipment Leasing Authority Board effective June 27, 2022. As Chair, on behalf of the board and staff, I would like to thank and acknowledge Mr. Urbanic for his many years of service and dedication to the ELA. Mr. Urbanic has served on the board since 2006 and was instrumental in the development of green and fuel efficiency initiatives. His institutional knowledge and expertise will be missed.

MEETING SCHEDULE

The next meeting of the Equipment Leasing Authority is scheduled on December 1, 2022 at 3:00 p.m.

ADJOURNMENT

A motion was made to adjourn the meeting at 2:34 p.m.