

**CITY OF PITTSBURGH
EQUIPMENT LEASING AUTHORITY
BOARD MEETING**

April 18, 2024

**CITY COUNTY BUILDING, ROOM 646 (THE LEARNING LAB)
PITTSBURGH, PA 15219 at 2PM**

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes from the meeting held on January 25th, 2024 - **Tab 1****
- IV. Public Comment**
- V. Interim Approvals-The following purchases and plan revisions have received interim approval by board members: - **Tab 2.****
 - a. Authorize Interim Approval IA-24-06 requesting to amend the 2021 Vehicle Acquisition Plan to increase the contract total of 2022-RFP-040 by \$8,906.00 from \$831,536.00 to \$840,442.00. This increase will be funded by a surplus of 2023 PAYGO from the budget of the 2023 Department of Public Works, Division of Construction and Facilities Stakebody Truck and OMB Fleet EV Infrastructure.
 - b. Authorize Interim Approval IA-24-07 requesting to amend 2023 Fleet Acquisition Plan to add \$14,9000 for the purchase of four (4) Cradlepoint routers with installation for the Department of Public Safety, Bureau of Fire (PBF). This increase will be funded by a surplus of 2023 PAYGO from the budget of the 2023 Department of Public Works, Forestry, Bucket Truck and 2023 Department of Public Works, Construction and Facilities Division, Stakebody Truck.
 - c. Authorize Interim Approval IA-24-08 requesting to amend the 2023 Vehicle Acquisition Plan by increasing the budget for the purchase of one (1) Chief SUV by \$5,686.84 from \$50,0000.00 to \$55,686.84 for the Department of Public Safety, Bureau of Emergency Medical Services.
 - d. Authorize Interim Approval IA-24-09 requesting to amend the 2023 Vehicle Acquisition Plan by adding eight (8) Tablet Pedestal Mount Packages with installation for the Department of Public Safety, Bureau of Animal Care and Control. This expense will be fully reimbursed to the ELA from the Department of Public Safety, Bureau of Animal Care and Control's 2024 Operating Budget.
 - e. Authorize Interim Approval IA-24-10 requesting to amend the 2023 Vehicle Acquisition Plan by transferring the remaining \$250,918.21 in 2023 ARPA funds to 2023 APRA Contingency.

- f. Authorize Interim Approval IA-24-11 requesting to amend the 2024 Vehicle Acquisition Plan to add \$135,380.00 in 2023 ARPA Contingency funds toward the purchase of two (2) Spencer Manufacturing Fire Pumper apparatus for the City of Pittsburgh, Department of Public Safety, Bureau of Fire (PBF).
- g. Authorize Interim Approval IA-24-12 requesting to amend the 2024 Vehicle Acquisition Plan to add one (1) Mobile Stage for the Department of Parks and Recreation, Office of Special Events. This expense will be fully reimbursed to the ELA from the American Rescue Plan Trust Fund.
- h. Authorize Interim Approval IA-24-13 requesting to amend the 2023 Vehicle Acquisition Plan by increasing the budget for one (1) 2023 Chevrolet Suburban for the Department of Public Safety, Bureau of Emergency Medical Services by \$1,187.30 to cover a price increase for upfit. The additional funds will come from the ELA Auction and Scrap Proceeds Account.
- i. Authorize Interim Approval IA-24-14 requesting to amend the 2021 Vehicle Acquisition Plan by increasing the budget for the Department of Public Safety, Bureau of Police SWAT Equipment Truck by \$12,943.71 from \$86,766.82 to \$99,709.99. The additional cost is for upfit and will be reimbursed to the ELA from the Public Safety Support Trust Fund.
- j. Authorize Interim Approval IA-24-15 requesting to amend the 2024 Vehicle Acquisition Plan by adding \$19,500.00 for SHzoom Technologies, Inc. for the Office of Management and Budget, Fleet Services Team to extend the contract with SHzoom Uptime platform services. The funds will come from the ELA Proceeds Account.

VI. Purchasing Status Reports – Tab 3

VII. ELA NCA Repair Costs Report

- a. ELA NCA Repairs Costs Incurred YTD: \$0

VIII. GovDeals Online Auction Report – Tab 4

- a. GovDeals: \$13,039.00
- b. GovPlanet: \$0

IX. Bank Statement Reconciliation – Tab 5

- a. Treasurer review of bank statement reconciliation for the months of January, February and March 2024.

X. 4th Quarter Financial Report – Tab 6

XI. Annual Report of Municipalities – Tab 7

XII. Grant Discussion:

- a. **No updates at this time. Currently in the process of closing out the following Grants**
 - i. 2021 Targeted Airshed Grant Program: \$2,800,000.00
 - EV Infrastructure portion almost complete at the PWES Charging site.
 - ii. Truck and Bus Fleet Program: \$1,345,000.00
 - Demolition of Diesel Garbage trucks have begun.
 - iii. Alternative Fuels Incentive Grant: \$35,028.00
 - In the process of being closed out by the grants team.
 - iv. Alternative Fuels Incentive Grant: \$135,160.00
 - Awaiting bank account information from the grants team.

XIII. Infrastructure Update

XIV. Other Business

XV. Meeting Schedule

- a. The next meeting of the Equipment Leasing Authority is scheduled on July 11th, 2024 at 2:00 p.m.

XVI. Adjournment