

**CITY OF PITTSBURGH**  
**EQUIPMENT LEASING AUTHORITY**  
**BOARD MEETING**  
*July 11<sup>th</sup>, 2024*  
**CITY COUNTY BUILDING, ROOM 646 (THE LEARNING LAB)**  
**PITTSBURGH, PA 15219 at 2PM**

**AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Introduction of new Fleet Manager: Firmin Maurice IV**
- IV. Approval of Minutes from the meeting held on April 18th, 2024 - **Tab 1****
- V. Public Comment**
- VI. Interim Approvals-The following purchases and plan revisions have received interim approval by board members: - **Tab 2.****
  - a. Authorize Interim Approval IA-24-16 requesting to amend the 2021 Vehicle Acquisition Plan by reducing the overall budget for two (2) Aerial Fire Trucks for the Department of Public Safety, Bureau of Fire by \$62,650.90 from \$2,209,862.96 to \$2,147,212.06. The excess \$62,650.90 in budgeted 2021 ARPA funds will be moved to the 2021 ARPA Contingency line
  - b. Authorize Interim Approval IA-24-17 requesting to amend the 2024 Vehicle Acquisition Plan to add one (1) Fork Lift for the City of Pittsburgh, Department of Public Safety, Bureau of Fire (PBF) with a budget of \$37,745.00. This budget for this item will come from 2021 ARPA Contingency funds.
  - c. Authorize Interim Approval IA-24-18 requesting to amend the 2023 Vehicle Acquisition Plan by adding \$4,209.00 to professional services to cover the funding gap for services incurred during the 2023 fiscal year. The funds will come from the ELA Proceeds Account.
  - d. Authorize Interim Approval IA-24-19 requesting to amend the 2023 Vehicle Acquisition Plan by reducing the overall budget of various line items which came in under budget. The excess amount of \$233,760.36 in budgeted 2023PAYGO will be moved to the 2023 PAYGO Contingency line. The excess amount of \$999.86 in budgeted 2023 Park tax will be moved to the 2023 Park Tax Contingency line.
  - e. Authorize Interim Approval IA-24-20 requesting to amend the 2024 Vehicle Acquisition Plan to add \$960,000.00 in Public Safety Administration funds for future vehicle related purchases made by the Department of Public Safety, Bureau of Police.
  - f. Authorize Interim Approval IA-24-21 requesting to amend the 2024 Vehicle Acquisition Plan by transferring \$179,220.00 from Department of Public Safety, Bureau of Police,

Vehicles and Equipment to the Department of Public Safety, Bureau of Police, Community Service Aid SUV for the purchase of six (6) SUVs.

- g. Authorize Interim Approval IA-24-22 requesting to amend the 2024 Vehicle Acquisition Plan by adding three (3) SUV's for the Department of Public Safety, Office of Community Health Safety. The total cost for these vehicles is \$89,610.00 and will be fully reimbursed from the Grants Trust Fund.
- h. Authorize Interim Approval IA-24-23 requesting to amend the 2024 Vehicle Acquisition Plan by adding one (1) SUV for the Department of Public Safety, Office of Community Health & Safety. The total cost for this vehicle is \$29,870.00 and will be fully reimbursed from The Opioid Misuse Abatement Trust Fund.
- i. Authorize Interim Approval IA-24-24 requesting to amend the 2024 Vehicle Acquisition Plan to add \$45,552.50 for five (5) Trailers for the Department of Public Works, Streets Division. This expense will be fully reimbursed to the ELA from the Public Works Trust Fund.

**VII. Purchasing Status Reports – Tab 3**

**VIII. ELA NCA Repair Costs Report**

- a. ELA NCA Repairs Costs Incurred YTD: \$0

**IX. GovDeals Online Auction Report – Tab 4**

- a. GovDeals: \$13,039.00
- b. GovPlanet: \$0

**X. Bank Statement Reconciliation – Tab 5**

- a. Treasurer review of bank statement reconciliation for the months of April & May, 2024.

**XI. 1<sup>st</sup> Quarter Financial Report – Tab 6**

**XII. Grant Discussion:**

- a. **No updates at this time.**

**XIII. Infrastructure Update:**

- a. **PWES Infrastructure:** The site passed final inspection for both power and chargers. Duquesne Light powered the site after inspection. Shortly after the powering of the site, the chargers were disassembled and inspected by a ChargePoint certified third party electrician. The chargers passed the inspection, were reassembled and have been commissioned. They are live now. Project complete.

**XIV. 2025 End User Fleet Priorities**

**XV. Other Business**

**XVI. Meeting Schedule**

- a. The next meeting of the Equipment Leasing Authority is scheduled on October 3<sup>rd</sup>, 2024.