

Equal Opportunity Review Commission

MINUTES

Wednesday March 28, 2018

12:00 PM

City County Building

Sixth Floor City Stats Room 646

414 Grant Street, Pittsburgh, PA 15219

Commissioners in Attendance: Erin Conley, Jennie Sweet-Cushman, Karen Hall, Justin Laing, Tracey McCants-Lewis, Barry Nathan, Gonzalo Manchego, James Myers Jr., Demeshia Seals, Andrea Vasquez

Absent Commissioners:

Staff in Attendance: Chuck, Durham, Emily Pontarelli, Ricardo Williams

I. Minutes are approved for February 2018

II. New Plans

- **1803-01-** Housing Authority, Occupied Renovation of Glen Hazel High-rise (Allegheny City Electric)

Anthony Mannella, Housing Authority City of Pittsburgh, presents the Allegheny City Electric plan. A representative of Allegheny City Electric explains that the lighting materials are being subbed out to Greenwood McDonald (MBE) for 18% of the contract and any other electrical materials to a J Sterling Solutions (WBE) for 7%.

Allegheny City Electric will provide quarterly utilization reports to Housing Authority (1st report due July 2018).

Conley makes a motion to approve, Nathan seconds.

PLAN IS APPROVED

- **1803-02-** Housing Authority, Financial Services (Maher Duessel)

Anthony Mannella, Housing Authority City of Pittsburgh, presents the Maher Duessel plan. A representative from Maher Duessel notes that they are utilizing Tyler Collier

Associates (MBE) for 13% of the contract, Cameron Professional Services Group (MBE) for 5%, and AccountingTeks (WBE) for 7%.

Mannella notes that once the Housing Authority goals of 18% MBE and 7% WBE are met, there is no further leverage to require further participation from the prime contractor.

McCants-Lewis makes a motion to approve, Conley seconds.

PLAN IS APPROVED

- **1803-03-** Housing Authority, Occupied Renovation of Glen Hazel High-rise (Wheels Mechanical Contracting)

Anthony Mannella, Housing Authority City of Pittsburgh, presents the Wheels Mechanical Contracting plan. Mannella explains that Wheels Mechanical Contracting is a certified WBE and will be purchasing supplies from Greenwood MacDonald for 25% of the contract.

Myers makes a motion to approve, Conley seconds.

PLAN IS APPROVED

- **1803-04-** Housing Authority, Occupied Renovation of Glen Hazel High-rise (Controlled Climate Systems Inc.)

Anthony Mannella, Housing Authority City of Pittsburgh, presents the Controlled Climate Systems plan. A representative from Controlled Climate Systems notes that outreach was done to 52 MWBE firms listed on the PAUCP database with 10 firms responding. Many of the MWBE firms who sent quotes were higher in price than other non MWBE firms. Ida Yeager Sales quote was too high, so a non-MBE was chosen due to lower pricing.

Laing mentions that the email blast in December to potential sub contractors were unspecifield and the good faith effort follow-up wasn't done until after the EORC review was done in March. Prime admitted to not working on good faith effort for sub contractors until she received written notice that she won the contract. She was unsure for several months.

Laing also questions why specs were not included in the emails to potential MWBE subcontractors. Controlled Climate responds by saying that the specs are available with a link, but it was not sent as an attachment because the specs are a large file size. There was further discussion regarding good faith effort and outreach.

Controlled Climate Systems representative mentioned duct cleaning as a potential area for subcontracting, but was unable to secure a vendor.

Seals make a motion to approve based on the limited response from their solicitations. Hall seconds.

PLAN IS APPROVED

- **1803-05-** Human Resources & Civil Service, Wellness at Work Engagement Program and Platform (Integrated Health 21)

Richard Butler, Human Resources and Civil Service, presents the Integrated Health 21 plan. Butler notes that although all of the contract could be performed by Integrated Health 21, they are subcontracting out part of the administrative piece to Fitness Essentials who is a women-owned business, but not certified. Fitness Essentials will be receiving 25 percent of the administration portion of the contract [9 percent of the total contract].

Conley encouraged Liz Sullivan, owner of Fitness Essentials to get certified for future government contract opportunities.

Conley makes a motion to approve. Sweet- Cushman seconds. Myers abstained.

PLAN IS APPROVED

III. Resubmissions

- **1802-04-** Innovation and Performance, Computer Hardware and Peripherals (RGH Enterprises, Inc.)

Sylvia Harris, Department of Innovation and Performance, represents the RGH Enterprises contract. Cliff, owner of RGH, explains that when this contract was last presented they were working to secure a woman-owned business, Spring Forward. However, they were unable to work with them due to the fact that the WBE is no longer doing this work.

Conley makes a motion to approve. Nathan seconds. Myers abstained.

PLAN IS APPROVED

IV. Chairman's Remarks

Laing updates the Commission on the post agenda meeting and had reached out to Councilman Lavelle and is waiting for a response.

Laing also asks Commission if May 19th at 9:00am will work in order to check-in on contracts that have come through the Commission.

V. Adjournment