

ETHICS HEARING BOARD MEETING

January 10, 2019 4:00 pm

Ethics Office, Room 328 of the City-County Building
(accessible by Ross St. elevators)

AGENDA

- I. Call to order
- II. Public comment
- III. Approval of November and December minutes
- IV. Executive Manager report
 - a. §801 of the Home Rule Charter – January 15 disclosure of interests
 - b. Rotation of members on the probable cause panel & valuable gifts subcommittee
 - c. Gifts summary leaflet; gift disclosure reporting procedures
- V. §198 Campaign Finance forms, templates and procedures
 - a. Update from Executive Manager
 - b. Introductory/reminder letters for County's packets, known candidates and incumbents, website and press release
 - c. Violation notice language
 - d. Enforcement procedure
- VI. Review and approval of Bylaws and Rules
 - a. Attendance bylaw revision to allow supplementary meetings to be conducted by teleconference
 - b. Administrative procedures
- VII. Advisory opinions
 - a. Deliberations to be held in executive session per §197.13(d)
- VIII. Complaints, investigations and hearings
 - a. Deliberations to be held in executive session per 65 Pa. C.S. §708(a)(5)
- IX. New business
- X. Adjournment

Next meeting dates:

January 24, 2019: next supplementary meeting via conference call and in the Ethics office

February 14, 2019: next primary meeting held in-person in the Ethics office