

## Equal Opportunity Review Commission

### MINUTES

Wednesday January 23, 2019

12:00 PM

Pennsylvania Bar Institute

Professional Development Center Conference Center

Heinz 57 Center

339 Sixth Avenue, Suite 760

Pittsburgh, Pa. 15222

**Commissioners in Attendance:** Erin Conley, Karen Hall, Gonzalo Manchego, James Myers, Jennie Sweet-Cushman, Andrea Vasquez

**Call-ins:** Demeshia Seals, Justin Laing

**Staff in Attendance:** Chuck Durham, Ricardo Williams

### I. Introduction

Motion to approve the December 2018 minutes

### II. New Plans

#### **1901-01- Housing Authority, Cloud Hosted Phone System (Alliance Technology Group)**

Kim Detrick, Director of Procurement, HACP presented the plan with prime contractor Ben Jenkins, Alliance Technology Group available via phone. The Prime (**Alliance Technology Group**) would be responsible for performing the following activities throughout the Housing Authority City of Pittsburgh ("HACP"). Enhance HACP staff performance and enable supervisory staff to track basis job statistics like calls received, calls returned and lost calls so that they can measure the effectiveness of the Authority's staff. Enhance in-group communication with group-oriented features like directory, speed dial, instant messaging (or chat) and Presence capabilities. Enhance communications with the external communities served by HACP with features like an emergency notification dialer, group texting/messaging and mobile app.

Lead Commissioner Vasquez noted that the Prime exceeded the WBE goal however she was concerned about the MBE goal. Kim Detrick assured the Commissioners that the Housing Authority will continue to search for certified MBE to participate on the plan.

Commissioner Vasquez makes a motion to approve. Commissioner Conley second

**PLAN IS APPROVED**

**1901-02-** Department of Mobility and Infrastructure, Pittsburgh Mobility Vision Plan and Strategic Action Agenda (**Utile, Inc.**)

Karina Ricks, Director of Mobility and Infrastructure, City of Pittsburgh presented the plan with sub-contractor Nina Chase, Merritt Chase available via phone. The Prime (**Utile, Inc.**) will provide architectural services. The Company offers urban design and planning, commercial, and interior architectural services. Utile Inc. met both MBE and WBE goals. Utile, Inc. also added a VOSB for 2%.

Lead Commissioner Hall complimented Director Ricks on meeting the M/WBE goals and adding a Veteran Business to the plan.

Commissioner Hall makes a motion to approve. Commissioner Conley second

**PLAN IS APPROVED**

**1901-03-** Department of Mobility and Infrastructure (DOMI), East Carson Street Streetscaping (**A. Merante Contracting, Inc.**)

Karina Ricks, Director of Mobility and Infrastructure, City of Pittsburgh, Patty Burk, A. Merante Contracting, Inc. presented the plan. The East Carson Streetscaping plan will be done in two phases. Phase one will cover 10<sup>th</sup> street to 17<sup>th</sup> Street. Phase two will cover 17<sup>th</sup> street to 25<sup>th</sup> Street. The Project will include all work and incidentals associated with the installation of street level lighting at un-signalized intersections, tree pits between 17<sup>th</sup> Street and 25<sup>th</sup> Street, pedestrian level lighting, exposed aggregate sidewalk trench restoration, accelerated reinforced concrete driveway restoration, and as directed curb repair. The Prime (A. Merante Contracting, Inc.) exceeded both M/WBE goals with a combined total of 31%.

Lead Commissioner Manchego asked the prime how they were able to reach the goals. Patty Burk, (A. Merante Contracting Inc.) replied that the East Carson Streetscaping Plan does not require any special equipment or materials.

Commissioner Conley makes a motion to approve. Commissioner Myers second

**PLAN IS APPROVED**

### **III. Resubmittal**

**1812-01-** Department of Mobility and Infrastructure(DOMI), Grant Street Renovation / Replacement of Brick roadways & Crosswalks (**A. Merante Contracting Inc.**)

Karina Ricks, Director of Mobility and Infrastructure, City of Pittsburgh, Patty Burk, A. Merante Contracting, Inc. presented the plan. The Plan is for the Renovation / Replacement of Bricks, Roadways and Crosswalk for Grant Street, between Seventh Avenue and Liberty Avenue in Downtown Pittsburgh.

Patty Burk representing the Prime (A. Merante Contracting, Inc.) explained how they were able to go from 1% M/WBE goal to over 22% goal with the resubmittal. The dollar amount for M/WBE companies on the plan when from \$7,900 to \$146,100. A substantial increase in the M/WBE goal.

Lead Commissioner Seals explained that this is how the process should work. The Prime was able to substantially increase both M/WBE goals. Commissioner Seals praised the commission for doing its job by making this plan come back for resubmittal.

Commissioner Vasquez makes a motion to approve. Commissioner Sweet-Cushman second

**PLAN IS APPROVED**

### **IV. Chairman's remark's**

Chairman Laing reported on the draft memo/letter to Mayor Peduto and the City Council. City Council offer to host a meeting between members of council and the EORC commissioners the week of February 11, 2019. Chairman Laing asked the commissioners to pick a date by the end of January. The most likely days are Tuesday, Wednesday and Thursday.

### **V. Managers Minutes**

Manager Williams updated the commission on the March 14 WBE event at the O'Hara Student Center, University of Pittsburgh 4024 O'Hara Street, Pittsburgh, Pa. 15213. Manager Williams presented a flyer to the commission that was 90% completed. After Flyer is finalized an updated version will be sent to the Commissioners, University of Pittsburgh and WBE firms in the region.

Manager Williams informed the Commissioners that Gonzalo Manchego was retiring from the EORC commission. Manager William acknowledge how hard Commissioner Gonzalo has work in helping the EORC adhere to the city code. Commissioner Gonzalo say that he enjoy his time on the commission and wishes all the commissioners and staff good luck moving forward.

The next EORC meeting in February 20, 2019 will be at the Pennsylvania Bar Institute Professional Development Conference Center, 339 6<sup>th</sup> Avenue, Pittsburgh, Pa. 15222 at noon.

**VI. Adjournment**