

Equal Opportunity Review Commission

MINUTES

Wednesday July 19, 2017

12:00 PM

City County Building

Sixth Floor City Stats Room 646

414 Grant Street, Pittsburgh, PA 15219

Commissioners in Attendance: Erin Conley, Tracey McCants-Lewis, Barry Nathan, Karen Hall, Demeshia Seals, Ralph Bangs, Gonzalo Manchego

Absent Commissioners: Jessica Bellas, Justin Laing

Staff in Attendance: Emily Pontarelli, Oliver Beasley, Ricardo Williams, Valerie McDonald-Roberts

I. New

- **1707-01-** Finance (Fiscal Choice Consulting)

Edward Barca introduces the plan for Fiscal Choice Consulting. Bruce Cowans from Fiscal Choice Consulting explains that project is for consulting services for a cost and economic analysis related to costs for city services.

Bangs points out that no actual letters of commitment have been submitted and that teaming agreements are not a valid submission in lieu of a letter of commitment.

Bangs motions to approve contingent on letters of commitment. Hall seconds. Motion is unanimous.

PLAN IS APPROVED

- **1707-02-** Public Works (Victor Stanley Relay Street Level Sensing & Waste Control Service)

Matthew Jacobs introduces the plan for public works. Jacobs explains that the scope of the contract is to buy the sensors and monitoring services from Victor Stanley.

McCants-Lewis asks if there was any outreach done to any MWBE firms and if any bid on the RFP. Jacobs answers that he is unsure because the employee charged with this contract is no longer with the department.

Bangs motions to approve. Conley seconds. Motion is unanimous

PLAN IS APPROVED

- **1707-03-** Management & Budget (DPW Service Delivery Model Assessment)

Jennifer Presutti introduces the plan. Presutti explains the plan is for consulting only for a time period of four weeks.

Bangs motions to approves. Hall seconds. Motion is unanimous

PLAN IS APPROVED

- **1706-03-** City Planning (Manchester-Chateau Neighborhood Plan)

Andrew Dash introduces the resubmitted plan. Dash explains that outreach has been done with the consultants, PAUCP, and the EORC staff to potentially acquire MBE participation for event planning for the Manchester-Chateau community.

Conley asks why a MBE would be used for event planning and what significance they would have in the plan. Dash explains that this plan will have a number of community events and the MBE would have be tasked with planning the events.

Bangs motions to approve. Conley seconds. In-favor: McCants-Lewis, Myers, Hall, Manchego, Nathan. Opposed: Seals

PLAN IS APPROVED

- **1707-11-** Housing Authority (Legal Services)

Anthony Mannella introduces the plan for legal services for Tucker Arensberg. Mannella explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel. Anthony explains that the prime contractor and subcontractors listed are not guaranteed any specific dollar amount. However, the subcontractor will be awarded a specific percentage, to whatever capacity the prime contractor will be utilized.

Conley motions to approve contingent on certifications and letters of commitment. Nathan Seconds. Motion is unanimous

PLAN IS APPROVED

- **1707-13-** Housing Authority (Legal Services)

Anthony Mannella introduces the plan for legal services Schnader Harrison Segal & Lewis. Mannella explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel.

Seals motions to approve contingent on letters of commitment. Myers seconds.
Motion is Unanimous

PLAN IS APPROVED

- **1707-07** Housing Authority (Legal Services)

Anthony Mannella introduces the plan for legal services for Ballard Spahr. Mannella explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel.

Bangs motions to approve. Seals seconds. Motion is unanimous

PLAN IS APPROVED

- **1707-08-**Housing Authority (Legal Services)

Anthony Mannella introduces the plan for legal services Grayson Law Firm. Mannella explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel.

Seals asks for clarification to how much Grayson Law Firm will be granted from the HACP. Mannella again explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel.

Hall motions to approve. McCants-Lewis seconds. In-favor: Bangs, Manchego, Myers, Hall, Nathan, Conley. Opposed: Seals.

PLAN IS APPROVED

Seals exits the meeting at 1:45 p.m.

- **1707-09-** Housing Authority (Legal Services)

Anthony Mannella introduces the plan for legal services for Pepper Hamilton. Mannella explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel.

Conley motions to approve. Myers seconds. Motion is unanimous.

PLAN IS APPROVED

- **1707-10-** Housing Authority (Legal Services)

Anthony Mannella introduces the plan for legal services for La Tammie Bivins Esq. Mannella explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel.

McCants-Lewis motions to approve contingent on letter of commitment. Hall seconds. Motion is unanimous

PLAN IS APPROVED

- **1707-12-**Housing Authority (Legal Services)

Anthony Mannella introduces the plan for legal services for Fox Rothschild. Mannella explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel.

Bangs motions to approve contingent as letter of commitment. Conley seconds. Motion is unanimous

PLAN IS APPROVED

- **1707-14-** Housing Authority (Legal Services)

Anthony Mannella introduces the plan for legal services for Thompson, Rhodes & Cowie. Mannella explains that these firms are placed on retainer in the event the HACP is in need of legal and/or professional counsel.

Bangs motions to approve contingent on certifications. Myers seconds. Motion is unanimous.

PLAN IS APPROVED

Myers exits the meeting at 2:15 p.m.

- **1707-04-**Housing Authority (Executive Search & Recruitment Services)

Anthony Mannella introduces the plan for executive search & recruitment services for David Gomez & Associates.

McCants-Lewis asks to how many responses they have received from the RFP and to why no local firms were selected. Mannella explains the RFP had three responses, none of which were local firms. Mannella goes on to explain that once a firm is selected from the respondents, he may not go out to solicit additional firms.

Conley motions to approve. Nathan seconds. In-favor: Bangs, Hall, Manchego.
Opposed: McCants-Lewis.

PLAN IS APPROVED

- **1707-05**-Housing Authority (Executive Search & Recruitment Services)

Anthony Mannella introduces the plan for executive search & recruitment services for Gans, Gans & Associates.

Mannella explains the RFP had three responses, none of which were local firms. Mannella goes on to explain that once a firm is selected from the respondents, he may not go out to solicit additional firms.

Nathan motions to approve. Bangs seconds. Motion is unanimous

PLAN IS APPROVED

- **1707-06**-Housing Authority (Payroll & HR Management Software)

Anthony Mannella introduces the plan for payroll & HR management software. Mannella explains the software is for the licensing and maintenance of the software for HACF.

Bangs motions to approve. Seals seconds. Motion is unanimous

PLAN IS APPROVED

- **1705-03**- Parking Authority (Ft. Duquesne & 6th Garage Repairs & Preventive Maintenance)

Chris Holt introduces the resubmission for the Ft. Duquesne & 6th parking garage. Holt explains the one million dollar miscellaneous expense has been removed from the plan since there is no scope tied to the expense due to it still being in the design phase.

Joe White from Carl Walker explains they had little to no responses from subcontractors on this plan due to only four working days to respond to the RFP. White explains that it is common for bidders to typically have three to four weeks to respond to bids.

Bangs reiterates the statements from White to the commission, which White and Carl Walker only had four days to respond to the RFP. Bangs suggests less liability should be placed upon the prime contractor and more on the authority.

McCants-Lewis motions to approve. Conley seconds. In-favor: Nathan, Conley, McCants-Lewis. Opposed: Bangs, Hall. Abstained: Manchego.

PLAN IS APPROVED

II. Adjournment