

**Minutes of the Ethics Hearing Board
March 14, 2019**

**City of Pittsburgh Ethics Hearing Board (“Board”)
Room 646, City-County Bldg., Pittsburgh, PA 15219**

Board Members Present:

Jeanette Ho, Chair
Lynn Davenport, Vice Chair
Sean Coleman
Melanie Harrington
Alex Matthews
Gregory Monaco

Board Members Absent:

Khalif Ali
Pat Bigley – provided notice of anticipated absence
Orlando Portela Valentin- provided notice of anticipated absence

Staff, Advisors and Others Present:

Leanne Davis, Executive Manager
Matthew Stidle, Assistant Solicitor for the City of Pittsburgh
Bob Bauder, Pittsburgh Tribune Review

- **Call to Order**
 - This primary meeting of the Board was called to order at 4:08 p.m. by Chair Jeanette Ho.

- **Executive Session**
 - The Board entered into executive session to consult with legal advisor Assistant City Solicitor Matthew Stidle.

- **Public Comment**
 - There was no public comment.

- **New Business**
 - There was no new business or announcements.

- **Approval of January and February Meeting Minutes**
 - January 10, 2019
 - Chair Jeanette Ho called for discussion of the January 10, 2019 minutes. Chair Jeanette Ho noted corrections. There was no other suggested revisions. The Chair then called for a motion to approve. Melanie Harrington moved to approve the January 10, 2019 minutes as amended. Sean Coleman and Gregory Monaco jointly seconded the motion. Alex Matthews abstained from the vote.

Minutes of the Ethics Hearing Board
March 14, 2019

The Board voted unanimously to approve the minutes as amended, whereupon the motion carried.

- January 17, 2019
 - Chair Jeanette Ho called for discussion and vote on the January 17, 2019 minutes. There was no discussion or revisions. Gregory Monaco moved to approve the minutes of the January 17, 2019 meeting. Melanie Harrington seconded the motion. Vice Chair Lynn Davenport and Alex Matthews abstained from the vote. The Board voted unanimously to approve the minutes whereupon the motion carried.

- January 24, 2019
 - Chair Jeanette Ho called for discussion and vote on the January 24, 2019 minutes. There was no discussion or revisions. Vice Chair Lynn Davenport moved to approve the minutes of the January 24, 2019 meeting. Melanie Harrington seconded the motion. Gregory Monaco and Alex Matthews abstained from the vote. The Board voted unanimously to approve the minutes whereupon the motion carried.

- February 8, 2019
 - Chair Jeanette Ho called for discussion and vote on the February 8, 2019 minutes. There was no discussion or revisions. Vice Chair Lynn Davenport moved to approve the minutes of the February 8, 2019 meeting. Sean Coleman seconded the motion. Alex Matthews abstained from the vote. The Board voted unanimously to approve the minutes whereupon the motion carried.

- **Executive Manager Report**
 - In the interest of time, the Executive Manager offered to defer providing her report until the April meeting, and the Board agreed.

- **Schedule Annual Training**
 - After discussion, the members of the Board proposed shared availability of Friday, April 12, at 2:00 p.m.

- **Review and vote on Rules and Bylaws**
 - In the interest of time, the Board deferred a review and vote on the Rules until more time was available.
 - The Board discussed the proposed revisions to the Board's bylaws, which have been presented at prior board meetings as well.
 - These previously suggested changes relate to attendance and conducting business in regularly scheduled opportunities for supplemental meetings to be held as needed by conference call on the fourth Thursday of most months. This would assist the limited resources of staff in terms of attempting to schedule supplemental meetings that would

Minutes of the Ethics Hearing Board
March 14, 2019

align with the many varying availabilities of our busy Board members and to seek to best honor their time.

- It was discussed that the supplemental meetings do not count toward attendance requirements as do other additional responsibilities of Board members, such as committee meetings, hearings, and trainings. This is in contrast to the primary meetings of the month, currently held the second Thursday of each month, that require members to be physically present to facilitate in-depth conversations of issues that may be complex in nature or involve multiple revisions.
 - An additional revision was suggested to the title of the section “Board Attendance.”
 - Alex Matthews moved to adopt the revised bylaws, as amended. Melanie Harrington seconded the motion. A majority of the Board voted to approve the bylaws, with Gregory Monaco opposed, whereupon the motion carried.
- **Adjournment and Executive Session**
 - Chair Jeanette Ho called for a motion to adjourn the meeting and enter into executive session in order to discuss personnel matters related to the appointment of outside counsel.
 - At 4:55 p.m. Sean Coleman moved to adjourn and Lynn Davenport seconded the motion, whereupon the public portion of the meeting concluded.

Minutes prepared by Leanne Davis.