

## Equal Opportunity Review Commission

### MINUTES

Wednesday June 26, 2019

12:00 PM

Citi Stats Room 646

City-County Building

414 Grant Street, 5<sup>th</sup> Floor

Pittsburgh, Pa. 15219

**Commissioners in Attendance:** Erin Conley, Karen Hall, James Myers, Andrea Vasquez, Jennie Sweet-Cushman

**Call-ins:**

**Staff in Attendance:** Chuck Durham, Ricardo Williams

### I. Introduction

Motion to approve the May 2019 minutes

### II. New Plans

#### **1906-01 Professional Architectural and Engineering Services – Housing Authority**

Kim Detrick, Housing Authority presented the plan with representatives from the five(5) prime(AE7 Pittsburgh, Architectural Innovations, Tusick & Associates Architects , Gerand Associates Architects, and Fukui Architects) on hand to answer any questions. Also in attendance were representatives from ten (10) sub-contractors. The selected A/E firm(s) will provide an indefinite quantity of professional architectural and engineering services on an as needed basis through the use of Task Orders. A minimum of one Task Order will be issued to each selected firm. The contract(s) is expected to have an overall duration of up to three (3) years with two (2) one (1) year extension options.

Once an indefinite quantity task order contract has been established between the parties and when the HACP identifies a need, the HACP will prepare a scope of services, independent cost estimate of services and request a Task Order Proposal from the firm.

All the Commissioners were impressed with the overall commitment of M/WBE participation on the project with 24% MBE and 62% WBE.

Commissioner Hall makes a motion to approve. Commissioner Vasquez second

**PLAN IS APPROVED**

#### **1905-03 Arsenal Park Phase 1 Design – Public Works**

Andrea Ketzel, Department of Public Works, John Buerkle, Sara Thompson, Kara Roggenkamp, Pashek + MTR presented the plan. The Arsenal Park Phase 1 Design Plan is located in the Lawrenceville neighborhood. Based on the park master plan, landscape architects are asked to design the Phase 1 project, which includes an imaginative play environment, accessible routes into and through the park and storm water management. The Prime (Pashek + MTR) is a certified WBE company and subcontracted out part of the plan to other certified WBE companies.

The Prime (Pashek + MTR) resubmitted this plan with 26% MBE and 71% WBE commitment. Commissioner Conley ask John Buerkle (Pashek + MTR) how they were able to improve their M/WBE commitment. Mr. Buerkle explained that he did a more intense search of the PAUCP to find M/WBE firms that can do part of the work.

Commissioner Myers makes a motion to approve. Commissioner Hall second

**PLAN IS APPROVED**

### **1906-03 Environmental Maintenance Agreement Pittsburgh Downtown Partnership – Public Works**

Brosha Tkacheva, Bruce Kraus, Pittsburgh City Council, Allison Harnden, Public Safety presented the plan. The Clean team will serve primarily as a custodial service with a secondary role as a public information resource to district visitors, workers, shoppers, and residents. Unless otherwise specified, areas of responsibility for the Clean Team include all pedestrian public rights of way, the sidewalks from the building line to the curb of the District Area from the building line to the opposing building line. Activities may include:

- Manual removal of litter and debris
- Weed Control
- Handbill Removal
- Graffiti Removal
- Special Projects, which may include painting, power washing or any other project not requiring “technical” expertise.

Commissioner Conley makes a motion to approve. Commissioner Swett-Cushman second

**PLAN IS APPROVED**

### **1906-04 Wightman Park Improvement Project – Public Works**

Andrea Ketzel, Chris Hornstein, Department of Public Works, Eric French, Eisler Landscapes, Inc. presented the plan. The construction project includes, but not limited to: project

coordination, permits, bonds, surveying, layout, staking, temporary fencing, removals, erosion and sedimentation control, stake out of improvements, unclassified excavation, earthwork, grading, installation of storm water tanks, subgrade preparation & compaction, foundations, walls, plumbing-water and sanitary, concrete stairs, concrete paving, asphalt paving, pervious asphalt paving, curbs, tree pits, stone work, chain link fence, ornamental fence, handrails, electrical for lighting and other amenities, electrical panel connection, benches, trash receptacles, lighting, picnic shelter, preparation for restroom and shed buildings, additional items identified on the plans for the restroom building, signage, line striping, landscaping, planting, and seeding. All work on the drawing shall be included in the Base Bid unless noted on the drawing as an Alternate. The plans has 85% M/WBE commitment.

Commissioner Vasquez makes a motion to approve. Commissioner Swett-Cushman second

**PLAN IS APPROVED**

### **1906-05 South Side Park Design Phase 1- Public Works**

Andrea Ketzel, Department of Public Works, John Buerkle, Sara Thompson, Kara Roggenkamp, Pashek + MTR presented the plan. The South Side Park Design Phase 1 is landscape architectural services for a project located at South Side Park. Based on the park master plan, landscape architects are asked to design the Phase 1 project, which includes an Archaeological Assessment, Topographic Survey, Schematic Design, Grading Plan, Construction Drawing and Specifications and Construction Administration Services. The Prime (Pashek + MTR) is a certified WBE company and subcontracted out part of the plan to other certified WBE companies.

The commissioners were concerned with the low MBE commitment however they voted to pass the plan.

Commissioner Vasquez makes a motion to approve. Commissioner Swett-Cushman second

**PLAN IS APPROVED**

### **III. Chairman's remark's**

Majestic Lane, Chief Equity Officer address the commission. He informed them of changes that will coming in the months ahead. There will be legislative changes that will give the commission more power when it comes to compliance. Also there will be new commissioners joining the board in August.

### **IV. Managers Minutes**

Manager Williams gave a report on the Living Cities- City Accelerator Cohort 6 that he attended in Tennessee. The program is design to help bring more awareness to the EORC.

The next EORC meeting is Wednesday, July 17<sup>th</sup>, 2019

**Adjournment**