

JOB ANNOUNCEMENT

POSITION: Environmental Compliance Coordinator
DIVISION: Environmental Compliance
SALARY: \$65,000 - \$66,955.20 Annual

FLSA: Exempt
POSTED: September 16, 2019
APPLICATION DEADLINE: September 30, 2019

SUMMARY:

The primary responsibility of the Environmental Compliance Coordinator is to support the management and control of environmental impacts of construction, development, and operations of the PWSA infrastructure. Position will control and insure the environmental compliance of the Authority, and PWSA contractors and consultants.

DUTIES:

Assist the Manager of Environmental Compliance by working with professional, technical and clerical employees in the application for permits and their implementation for the water treatment plant, water distribution system and waste/storm water collection systems. This person will coordinate with PWSA operating and engineering staff, City of Pittsburgh departments, ALCOSAN, other municipalities, and applicable federal, state and county agencies.

- Assists with Combined Sewer Overflow (CSO) and Storm Water permit compliance programs for the PWSA. Supports PWSA Engineering and Water Operations staff in the planning and design of Capital projects necessary for compliance with environmental regulations.
- Supports Authority compliance with the Consent Order and Agreement (COA) signed with the Department of Environmental Protection (DEP) and the Allegheny County Health Department.
- Reviews and supports the work of consultants as retained for environmental compliance related work including modeling, sampling, monitoring, and other work as required.
- Reviews, prepares, and assists in managing water quality and wastewater reporting submitted to agencies including, but not limited to. ACHD, PADEP, ALCOSAN. Specific reporting includes work associated with NPDES, air pollution, and SARA Title III.
- Recommends improvements in processes, management systems, procedures, and operating equipment to the Environmental Compliance Manager to comply with environmental requirements. Assists area of responsibility in strict accordance with applicable laws, regulations, and PWSA policy. Keeps abreast of all new regulatory requirements necessary for the PWSA to remain in compliance.
- Facilitates the update and ensures the accuracy of the emergency response plan.
- Assists the lab as necessary with laboratory certification maintenance and oversees quality control, and quality assurance.
- Assists with external agencies including, but not limited to, the Source Water Protection Plan (SWPP), River Alert Information Network, RAIN, Ohio River Sanitation Commission, ORSANCO.
- Assists with information and data collection for the Partnership for Safe Drinking Water.
- Prepares PWSA monthly water quality compliance report and Annual Water Supply Report.
- Performs other duties as specified.

KNOWLEDGE/ABILITIES:

- Considerable knowledge of EPA and PA DEP rules and regulations concerning Clean Water Act, Safe Drinking Water Act, EPA and DEP CSO policy, and other applicable rules and regulations.
- Considerable knowledge of the principles and practices of the design and management of sewer systems and sewer related Capital projects.
- Strong ability to communicate [written and oral] effectively with technical and non-technical personnel, and outside agencies.
- Ability to manage and administrate a multi-disciplined program including scheduling and budgeting.
- Strong working knowledge of MS office products including Excel.

GENERAL REQUIREMENTS:

Applicants must become domiciled within the City of Pittsburgh at time of appointment and remain domiciled within the City of Pittsburgh throughout employment with the PWSA. Verification of City domicile is required at time of appointment. Applicants must present a current, valid Class C (Class 1) Pennsylvania Motor Vehicle Operator's License prior to appointment. A valid driver's license must be maintained throughout employment.

EDUCATION/EXPERIENCE REQUIREMENTS:

To be considered eligible for this position, the applicant must clearly show a bachelor's degree in Civil Engineering, Environmental Engineering or Science, or a related technical field and a total of five (5) years of related experience. Two (2) years managing and administering water and wastewater environmental compliance related projects or tasks is a plus. Other combinations of education and experience that meet the minimum requirements may be substituted.

PHYSICAL/WORKING CONDITIONS:

The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

APPLICATION:

Submit resume and cover letter via first class mail to: The Pittsburgh Water and Sewer Authority, Human Resources Section, Penn Liberty Plaza I, 1200 Penn Avenue, Pittsburgh, PA 15222 or via email to: HR@pgh2o.com.

An Equal Opportunity Employer

The PWSA does not discriminate against anyone based on race, color, religion, ancestry, national origin, place of birth, sex, sexual orientation, family status, age, or non-disqualifying disability, or on any other basis protected by federal, state or local law.