



DIRECTIONS

NEW! This application form is for Commercial Zoning and Development Review Projects. Commercial projects are three-unit residential, four-unit residential, multi-unit residential, mixed use, signs, and all commercial uses.

NEW! This form is no longer required if you are filing online! At OneStopPGH, you can create an account and file online, including paying fees. Please visit: <http://pittsburghpa.gov/onestoppgh/> for most efficient service.

Please use the Zoning and Development Review Application checklist to determine whether the application is needed and if a stamped site plan is required.

Directions: Applicant must complete all information accurately and completely for processing.

- **The basic application fee is \$50 per application due at the time submission.** Check or money order accepted, payable to "Treasurer City of Pittsburgh". Credit Card accepted at the OneStopPGH Counter. Additional fees may be incurred with additional levels of review, public hearings, posting, etc. For the full Fee Schedule, see <http://pittsburghpa.gov/dcp/fees>
- Submit this application form, fee, and attachments to the OneStopPGH Counter, or mail to: Attn: Zoning and Development Review Application, Dept. of Permits, Licenses, and Inspections, 200 Ross St, Suite 320 Pittsburgh, PA 15219-2014

**BASIC INFORMATION
(REQUIRED FOR ALL PROJECTS)**

1. APPLICATION IS:

Choose one: New application Amendment/Addition to existing application number: _____

Choose one: Residential Only – 3 Unit Residential Only – 4 Unit Commercial/Mixed Use/Other

2. SITE INFORMATION

Development Address: _____

Parcel ID(s)/Lot-and-Block Number(s): _____

3 . PROJECT COST:

Total Project Cost: _____

Cost of Exterior Renovations on *Commercial* Building Permits: _____

4. WORK SCOPE

Describe the proposed development in detail (include changes of use, new construction, renovations, accessory structures and uses, etc.; if development is only in a portion of the building, identify which areas):

PLEASE SELECT YOUR SCOPE OF WORK BELOW (select one from A. through G.):

A. If the project is New Construction or Addition, select all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Change of Use | <input type="checkbox"/> Communications Equipment |
| <input type="checkbox"/> Construction of or Addition to Primary Use or Structure | <input type="checkbox"/> Exterior HVAC or Exterior Electrical (including solar) |
| <input type="checkbox"/> Construction of or Addition to Accessory Use or Structure | <input type="checkbox"/> Fence taller than 6 feet |
| | <input type="checkbox"/> New or Altered Parking |

B. If the project is an Exterior Alteration/Renovation ONLY, select all that apply:

- | | |
|---|---|
| <input type="checkbox"/> Work on Primary Use or Structure | <input type="checkbox"/> New or Altered Parking |
| <input type="checkbox"/> Work on Accessory Use or Structure | <input type="checkbox"/> Sidewalk cafe |
| <input type="checkbox"/> Change of Use | |

C. If the project is Record of Zoning Approval ONLY (no Building Permit required), select all that apply:

- | | |
|---|---|
| <input type="checkbox"/> Fence 6 feet and shorter | <input type="checkbox"/> Oil Derrick |
| <input type="checkbox"/> Exterior painting (only) on historic structure | <input type="checkbox"/> Radio/TV Transmission Equipment |
| <input type="checkbox"/> Agricultural Structure for storage, not habitable spaces | <input type="checkbox"/> Water tank on grade (less than 5,000 Gallons and 2:1 Height: Diameter) |
| <input type="checkbox"/> Shade Cloth Structure for agricultural purposes | |

D. If the project is Change of Use ONLY, and the scope of work requires no other zoning reviews:

E. If the project is within the Floodplain, and the scope of work requires no other zoning reviews:

F. If the project is Demolition ONLY, select the scope: Full Demolition Partial Demolition

G. If the project is Signs ONLY, select one:

- New Sign(s) Sign(s) Addition/Alteration Both New Sign(s) and Sign(s) Addition/Alteration

AND select all that apply:

- | | |
|---|---|
| <input type="checkbox"/> Canopy or Marquee Sign | <input type="checkbox"/> Neighborhood Gateway Sign |
| <input type="checkbox"/> Flat Wall Sign | <input type="checkbox"/> Public Destination Facility Sign |
| <input type="checkbox"/> Ground Mounted Sign | <input type="checkbox"/> High Wall Sign (40' above grade or higher) |
| <input type="checkbox"/> Projecting Sign | <input type="checkbox"/> Other Sign Type |

**ADDITIONAL INFORMATION
(REQUIRED AS APPLICABLE)**

1. PRIMARY BUILDING INFORMATION

New Commercial Square Footage: _____ Renovated Commercial Square Footage: _____
 New Dwelling Units: _____ Hotel Rooms: _____

2. PARKING INFORMATION

Total Car Spaces: _____ Total Bike Parking Spaces: _____
 New Car Spaces: _____ Total On-Site Loading spaces: _____
 New On-Site Loading spaces: _____ Total Commercial Parking spaces: _____

3. LANDSCAPE INFORMATION

Street Trees: (has) Existing (providing) New (any) Removed, Total DBH: _____

4. STORMWATER MANAGEMENT (SWM) INFORMATION

Area of Disturbance (SF) Total: _____ Total Impervious Surface (SF) Total: _____
 Impervious Area Managed (SF) Total: _____ Volume Capacity of System Total: _____

3. SIGN INFORMATION

	Sign #1	Sign #2	Sign #3	Sign #4
Total Size of Sign (SF)				
Grade to Bottom of Sign (FT)				

**APPLICANT INFORMATION
(REQUIRED FOR ALL PROJECTS)**

APPLICANT INFORMATION:

Property Owner's Name: _____
 Applicant Name: _____
 Applicant Address: _____
 Applicant Contact (**EMAIL**): _____ (PHONE): _____

My signature (below) certifies that all information provided as part of this application is correct and that I am authorized by the legal property owner to make this application.

Applicant or Owner Signature: _____ Date: _____