

MINUTES OF THE ETHICS HEARING BOARD

October 10, 2019

City of Pittsburgh Ethics Hearing Board (“Board”)
Room 328, City-County Building, Pittsburgh, PA 15219

Board Members Present:

Khalif Ali
Patrick Bigley
Samantha Bushman
Maryann Herman
Jeanette Ho
Alex Matthews
Gregory Monaco

Board Members Absent:

Sean Coleman (*Notice provided; first absence since July 2019*)
Lynn Davenport (*Notice provided; second absence since July 2019*)

Staff, Advisors and Others Present:

Leanne Davis, Executive Manager
Dana Robles, Legal Investigator

- Call to Order:
 - This primary monthly meeting was called to order at 4:04 p.m. by Board Chair Alex Matthews.
- Public Comment:
 - There was no public comment.
- Welcome New Members:
 - The Chair and Executive Manager welcomed and introduced new Board member Samantha Bushman. Maryann Herman was also welcomed by those other members who were not present at the last meeting.
- Executive Manager’s Report:
 - The Executive Manager discussed administrative matters, including: attending a recent City outreach event; steps towards collaborations to provide increased ethics trainings; recruiting for a media/communications intern; the Board’s budget, including an update on the 2020 proposed budget; the new rotation for the Valuable Gifts Committee; and updates as to 2019 hearings, the next round of hearings relating to alleged campaign finance violations will occur on November 20, 2019.
- Approval of Minutes:
 - Alex Matthews called for discussion and vote on the draft September 12, 2019 meeting minutes. There were no revisions. Gregory Monaco moved to approve the minutes. Jeanette Ho seconded the motion. Khalif Ali, Samantha Bushman, Jeanette Ho and Gregory Monaco abstained from the vote due to their absence at the September meeting. The remaining members of the Board voted unanimously to approve the minutes whereupon the motion carried.

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- New Business:
 - Deliberations regarding 2017 campaign finance cases were discussed, along with the resolution of a case of an alleged Code of Conduct violation. A brief executive session was held in accordance with the confidentiality requirements of § 197.12(d).

- Administrative Business:
 - Board members participated in an ethics training.

- Adjournment:
 - At approximately 5:13 p.m., Gregory Monaco moved to adjourn the meeting. Patrick Bigley seconded the motion, whereupon the meeting concluded.

Next meeting dates:

The next meeting of the Board is scheduled to occur on Thursday, November 14, 2019, in the Ethics Office. A full list of 2019 scheduled meetings can be found at <http://www.pittsburghpa.gov/ehb/ehb-meetings>.

Minutes prepared by Dana Robles and reviewed by Leanne Davis.