

LS-3 2020

LOCAL SERVICES TAX PERSONAL RETURN – EMPLOYEE ONLY CITY OF PITTSBURGH

CFD

FOR PROPER CREDIT SOCIAL SECURITY NUMBER MUST BE ENTERED IN BOX BELOW

Rev 10/19

CITY ID	SOCIAL SECURITY #
QUARTER	

Due on or before

Amended Return () Tax Return No Longer Needed ()

SIGNATURE _____

TITLE _____ DATE _____

PHONE _____

E-MAIL ADDRESS _____

PREPARER'S NAME _____

PREPARER'S PHONE _____

I hereby certify, swear and aver that all statements herein are true and correct to the best of my knowledge and belief, being duly apprised of my duty under the law to submit honest and complete information or be subject to the penalties provided by law.

**OMISSION OF THE ABOVE APPLICABLE INFORMATION
CONSTITUTES AN INCOMPLETE RETURN**

USE BLACK INK ONLY ON THIS FORM- DO NOT STAPLE ANYTHING TO THIS FORM

If this is an annual return please check this box

LOCAL SERVICES TAX IS \$52.00 PER YEAR - \$13.00 PER QUARTER

1. LOCAL SERVICES TAX AMOUNT	
2. INTEREST – (Interest per month 1% (0.01))	
3. PENALTY – (Penalty per month 0.5% (0.005))	
4. DEBIT / CREDIT AMOUNT - (Enter credits as negative) EXPLAIN: _____	
5. TOTAL AMOUNT DUE – (Add lines 1 through 4)	

Make check payable to: **TREASURER, CITY OF PITTSBURGH – DO NOT SEND CASH**
Mail to: **CITY TREASURER LS-3 – 414 GRANT ST – PITTSBURGH PA 15219-2476**
A **\$30.00** fee will be assessed for any check returned from the bank for any reason.

If you are employed within the City of Pittsburgh and your employer **HAS NOT** withheld the Local Services Tax, and you expect to make over \$12,000 in the City of Pittsburgh this year, you are required to pay the tax yourself using this form. Failure to file will result in the imposition of a penalty and interest charge.

Please provide the following information:

EMPLOYER _____ PAYROLL CONTACT PERSON _____

ADDRESS _____ PHONE _____

You should pay **\$13 per quarter** for a total of \$52. First quarter (January, February, and March) return is due April 30. Second Quarter (April, May, and June) return is due July 31. Third quarter (July, August, and September) return is due October 31. Fourth quarter (October, November, and December) return is due January 31.

Local Services Tax is \$52.00 per person, per year, payable quarterly. Pennsylvania law limits total payment by one person to a maximum of \$52.00 per year regardless of the number of employers in a year. For information call **412-255-2510**.

IF THIS FORM IS NO LONGER NEEDED, PLEASE COMPLETE THE FOLLOWING

A. My employer is deducting the tax.

EMPLOYER _____ PAYROLL CONTACT PERSON _____

ADDRESS _____ PHONE _____

My occupation is performed outside the City limits in (Municipality) _____