

Equal Opportunity Review Commission

MINUTES

Wednesday November 20, 2019

12:00 PM

Citi Stats Room 646

City-County Building

414 Grant Street, 5th Floor

Pittsburgh, Pa. 15219

Commissioners in Attendance: Erin Conley, Dr. Karen Hall, Dr. Jennie Sweet-Cushman, James Myers, Jr., Andrea Vasquez, Monica Ruiz, Karen Hall

Call-ins: Jenna Cramer, Earl Buford

Staff in Attendance: Chuck Durham, Ricardo Williams

I. Introduction

Motion to approve the October 2019 minutes

II. New Plans

1911-01 Employee Assistance Program Services, Personnel

Janet Manuel, LaVonne Shannon, Personnel presented the plan. Specifications include, but are not limited to: 24/7 toll free number answered live by licensed clinicians, Confidential Counseling (1-6 sessions per issue) provide in person, by phone, or by secure video, Personalized Work Life Referrals to Community Resources – including legal and financial consultation, Unlimited leadership consultation, Critical Incident (Disruptive Event) response services, On-site training, Web resources accessible through work life services portal.

Commissioner Hall makes a motion to approve. Commissioner Sweet-Cushman second

PLAN IS APPROVED

1911-02 Oakland Neighborhood Mobility Network Parking Plan- DOMI

Dara Braitman, DOMI, Jamie Henson, Kittelson Associates Incorporated, presented the plan. This project will study existing mobility patterns, including roadway volumes, transit ridership, non-vehicular movements, and parking, in Greater Oakland. It will evaluate whether the current network is sufficient to meet existing and projected demand based on a variety of indicators, including a change in population and employment, and identify a series of improvements and enhancements for the area.

Commissioner Hall makes a motion to approve. Commissioner Conley second

PLAN IS APPROVED

1911-03 Forward Avenue Landslide Remediation – DOMI

Paul Loy, DOMI, James Gregor, Allison Park Contractors presented the plan. The project consists of very specialized and costly labor-intensive work such as setting the piles and placing the lagging. Additionally, the placement of the matting and the slope protection system are almost all specialty labor with only equipment being the compressor and rod drivers for the anchors. The slope protection system account for 1/3 of the contract. Due to the nature of the project not all of the specialty materials could be purchase from a minority company. The shortfall from the goal is due to several factors, the high amount of specialized labor required, the specialty work involved in the project, and the specialty materials. Due to these factors the minority involvement goals are very difficult to reach.

Commissioner Myers makes a motion to approve. Commissioner Hall second

PLAN IS APPROVED

Resubmittal

1911-04 Construction Management Plan – Housing Authority

RaJeanna Lewis, Kim Detrick, Housing Authority presented the plan. The Construction Management (CM) shall furnish the skills necessary to perform all services in the most expeditions and economical manner consistent with the interests of HACP and HUD. The Construction Management shall ensure that all design and implementation of the work complies with Federal, State, Local laws, rules, and regulations especially compliance with Building Code requirements. The Construction shall participate with A/E and HACP in pre-bid conferences with prospective bidders for the construction contract(s). Manage and Monitor construction activities, track construction schedules/updates, critical path activities tracking/ updates, provide budget tracking and monitoring, provide financial construction reporting, review and negotiate change orders, payment application reviews/updates and quality control inspection/report reviews/updates.

Commissioner Hall makes a motion t to approve. Commissioner Sweet-Cushman second

PLAN IS APPROVED

III. Chairman's remark's

The next EORC meeting is Wednesday, December 18, 2019

Adjournment