

Equal Opportunity Review Commission

MINUTES

Wednesday October 16, 2019

12:00 PM

Citi Stats Room 646

City-County Building

414 Grant Street, 5th Floor

Pittsburgh, Pa. 15219

Commissioners in Attendance: Erin Conley, Dr. Karen Hall, Tracey McCants-Lewis, Dr. Jennie Sweet-Cushman, Sara Segel, James Myers, Jr.

Call-ins: Jenna Cramer, Monica Ruiz

Staff in Attendance: Chuck Durham, Ricardo Williams

I. Introduction

Motion to approve the September 2019 minutes

II. New Plans

1910-01 Upper Greenleaf Slope Repair, DOMI

Specifications include, but are not limited to: Cleaning and Grubbing, Selected Borrow Excavation, Coarse Aggregate, Super pave Asphalt Mixture Design, HMA Base Course, Milling of Bituminous Pavement Surface, Remove Existing Guiderail, Integral Bituminous Wedge Curb, Construction Survey, Topsoil Furnished and Placed, Seeding and Soil Supplements- Formula, Concrete Block/gravel Intel Protection, Maintenance & Protection of Traffic during construction, White and Yellow Pavement marking, and Concrete Deep Curb 7” reveal. This plan was reviewed and voted on via email.

PLAN IS APPROVED

1910-02 Smallman Street Improvement Project FIFB19000482 - DOMI

Specifications include, but are not limited to: The signs and traffic control devices listed or indicated on the Traffic Control Plan or Publication 213 represent the minimum requirements for this item and as such, are for information only. The number and types of traffic control signs and devices for this project will be predicated on the number and location of work sites, the extent of repairs and the planned sequence of operations. All vinyl roll up material used to overlay overhead and all type (A, B, C, D, E, and F) signs shall be reflectorized including the letters and shields.

This plan was reviewed and voted on via email.

PLAN IS APPROVED

1910-03 Architectural Inventory of Oakland and the Upper Hill – City Planning

Timothy Zinn, Michael Baker International, Sarah Quinn, City Planning presented the plan. The City of Pittsburgh received a Pennsylvania Historical and Museum Commission (PHMC) CLG Grant for partial funding for an architectural inventory of the Oakland and Upper Hill neighborhoods. The study will verify and update information found in the City's existing GIS database and preliminary National Register of Historic Places eligibility evaluations. The City has \$102,000 total funding available for this year's portion of the survey for two historical architectural inventory reports: (1) the Oakland neighborhood and (2) the Upper Hill neighborhood.

Commissioner Segel makes a motion to approve. Commissioner Hall second

PLAN IS APPROVED

Resubmittal

1909-04 Homewood Window Replacement – Housing Authority

Kim Detrick, Brandon Havranek, Housing Authority presented the plan. General Construction work related to the replacement of windows at the Homewood North Community site. The scope of work in this project consists of, but not limited to removing and discarding old windows, blinds and screens. Providing and installing new windows, blinds and screens. Repairing any drywall, siding and/or trim damaged during the installation. The Prime did not meet the M/WBE commitment

Commissioner Conley makes a motion t to approve. Commissioner Segel second

PLAN IS APPROVED

1910-04 Inspection, Testing and Maintenance of Fire sprinkler Systems AW rebid- Housing Authority

Ron Cruder, Approved Fire Company, Rajeanna Lewis, Housing authority presented the plan. The project provides labor and material for inspection, testing, and maintenance of fire sprinkler with a fire pump 4 (four) times a year to meet code requirements. Provide labor and material for inspection, testing, and maintenance of fire sprinkler systems without a fire pump 4 times a year

to meet code requirements. Provide Labor and material for inspection, testing, and maintenance of fire sprinkler to be examined internally for obstructions where conditions exist that could cause obstructed piping 1 time every 5 years to meet code requirement. All materials parts will be charged cost plus 10%

Commissioner Conley makes a motion t to approve. Commissioner Segel second

PLAN IS APPROVED

1910-05 –Construction Management Services- Housing Authority

RaJeanna Lewis, Kim Detrick, Housing Authority presented the plan. The Construction Management (CM) shall furnish the skills necessary to perform all services in the most expeditions and economical manner consistent with the interests of HACP and HUD. The Construction Management shall ensure that all design and implementation of the work complies with Federal, State, Local laws, rules, and regulations especially compliance with Building Code requirements. The Construction shall participate with A/E and HACP in pre-bid conferences with prospective bidders for the construction contract(s). Manage and Monitor construction activities, track construction schedules/updates, critical path activities tracking/ updates, provide budget tracking and monitoring, provide financial construction reporting, review and negotiate change orders, payment application reviews/updates and quality control inspection/report reviews/updates.

Commissioner Hall makes a motion t to approve. Commissioner Sweet-Cushman second

PLAN IS APPROVED

1910-06 – Emerald View Park Master Plan – City Planning

Nina Chase, Merritt Chase LLC, Kara Smith, City Planning presented the plan. The scope of services includes a master plan for Emerald View Park. All developed spaces in the park need to be assessed through analysis of existing facilities and amenities, and an extensive public engagement process to determine a vision for future redevelopment priorities. In the Emerald View Park system, aging amenities include: three buildings, a pool, a bandstand / overlook, four outdated play areas, multiple fields and courts, an amphitheater, and historic stone stairways and entries.

Commissioner Hall makes a motion t to approve. Commissioner Sweet-Cushman second

PLAN IS APPROVED

1910-07 – Professional Auditing Services – Finance

Betsy Krisher, Maher Duessel, Nic Swidzinski, Finance Department presented the plan. The City of Pittsburgh is hiring a professional public accounting firm to perform annual audits on all financial statements, for the fiscal year ending on December 31, 2019, 2020, and 2021. There will be also be an option, at the City’s discretion, to extend the contract to include an audit of two (2) additional fiscal years (2022, 2023).

Commissioner McCants-Lewis makes a motion t to approve. Commissioner Hall second

PLAN IS APPROVED

III. Chairman’s remark’s

IV. Procurement

Jennifer Olzinger (Assistant Director of Procurement) and Jeff Skalican (Assistant Director of DOMI) gave a brief example of the new ITQ contracts that the city is moving towards. The vendors are awarded contracts on a qualifications basis for open-end professional services such as Engineering, Architectural Design, Planning, Business Consulting, etc. Each vendor is awarded a NTE amount for each category of service they are qualified under. Individual projects are assigned or bid out by the Using Department(s) on an as-needed basis under the parameters outlined in the City Code.

The next EORC meeting is Wednesday, November 20, 2019

Adjournment