



Memo

From: Karina Ricks, Director

Date: February 3, 2020

Re: Promulgation of new policy regarding Residential On-Street Parking for People with Disabilities

Please be advised that the Department of Mobility and Infrastructure (DOMI) has promulgated new policy for installing residential on-street parking for people with disabilities living in the City of Pittsburgh. Effective February 5, 2020, requests for these designated spaces must comply with the new policy.

Thank you,

A handwritten signature in black ink, appearing to read "Karina Ricks". The signature is fluid and extends to the right with a long, sweeping tail.

Karina Ricks

Director, Department of Mobility and Infrastructure



Subject

Residential On-Street Parking for People with Disabilities

Effective Date

February 3, 2020

Policy Statement

The Department of Mobility and Infrastructure (DOMI) promulgates this policy for installing residential on-street parking for people with disabilities living in the City of Pittsburgh. To make Pittsburgh's streets more accessible, DOMI may install – upon request – residential on-street parking in the public right-of-way for people with severe physical disabilities that limit their ability to walk. Designated spaces may be installed in the right-of-way as close to the applicant's residence as possible, if the eligibility criteria outlined in this document are met and none of the restrictions apply. **These residential on-street spaces do not belong to the applicant and may be used by anyone with a valid disabled license plate or placard. For eligible buildings, only one space is permissible per household, defined as one or more people living in the same dwelling unit (e.g. house, apartment).**

Applicability

This policy shall be applicable to any persons requesting a residential on-street parking space for people with disabilities. Beginning with the effective date of this policy, all permits for residential on-street parking for people with disabilities shall be subject to an eligibility review every five years.

Eligibility Criteria

** For the purposes of this policy, "applicant" refers to the person in the household with a disability.**

To be eligible for a parking space under this policy, a person must complete DOMI's application form and attest that all statements in the application are true. Additionally, the applicant must:

- Reside full-time, year-round at the address on the application, which must be within Pittsburgh's city limits;
- Have a valid Pennsylvania-issued Persons with Disabilities license plate (PD or SDV);
- Have a valid DMV vehicle registration in his or her name or in the name of the primary live-in caregiver who resides full-time at the address on the application. The vehicle registration must show the address on the application;
- Have a severe mobility impairment that will last at least one year and that severely limits the applicant's ability to walk;

- Notify property owner(s) whose property borders the requested space (use <http://www2.county.allegheny.pa.us/RealEstate/search.aspx> to find the name and mailing address of the property owner). Proof of notification either must be Certified Mail receipts or **Notice to Adjacent Property Owner** forms signed by the adjacent property owner acknowledging that he or she has been notified.
- Lack accessible off-street parking. DOMI staff will conduct a site visit to verify the property's capacity to offer accessible parking.
 - The physical condition (e.g. non-functioning overhead garage door) or use (e.g. garage used for storage instead of for vehicle) of off-street parking shall not constitute a basis for approving an application.
 - If the applicant is a renter, then the applicant must demonstrate that the applicant is not legally entitled, via the Fair Housing Act or otherwise, to accessible off-street parking through the landlord. The applicant may provide as a demonstration, a certification from the landlord or property manager that accessible off-street parking is not available and will not be made available to the applicant by the landlord.

Restrictions

If the following conditions apply, DOMI shall deny the installation of a residential on-street parking space for people with disabilities. An on-street space will not be installed if the applicant:

- Has a short-term disability that will last less than a year or a disability that does not severely limit the applicant's ability to walk;
- Requests a space on a street where a suitable location cannot be identified due to on-street parking conditions that prohibit legal parking (e.g. "no parking", "no stopping"). A location within a Residential Parking Permit district will be considered only if the applicant has a current Residential Parking Permit from the Pittsburgh Parking Authority;
- Does not have a vehicle registered in his or her name or in the name of the primary live-in caregiver who resides full-time at the address in question. Spaces will not be granted for paratransit loading or for "pick-up, drop-off" only;
- Uses it for long-term storage of his or her vehicle. For the purpose of this policy, long-term storage of vehicles is defined as any vehicle parked or left standing on a public street in the same location and not driven or moved for more than fourteen (14) consecutive calendar days;
- Is a member of a household that already has applied for and been granted a designated on-street parking space;
- Lives in a building where the landlord is legally obligated to provide accessible off-street parking; or
- Requests an on-street parking space found to otherwise be detrimental to or inconsistent with the public right-of-way or any current or future uses therein as determined by the Director of the Department of Mobility and Infrastructure.

Transfers, Expiration, and Renewals

- Spaces are not transferable to a different location. If a person moves, he or she must complete an application for a space at the new location.

- An approved parking space may transfer from one individual to another at the same address if the new owner submits an application and meets all of the eligibility criteria.
- DOMI will send out renewal applications every five years unless the following occur:
 - If the Department receives reports that a space is no longer needed, DOMI may send a renewal application to verify that the space is still needed by the original applicant.
 - If the Department receives reports that a space is misused or abused for any reason, DOMI will send staff to investigate.
- If a household does not return the renewal application within two calendar weeks of when it was sent or if DOMI staff discover that a space has been misused or abused, DOMI will remove the designated space.

Revocation

DOMI may revoke a permit for a residential on-street parking space for people with disabilities for the following reasons:

- the qualifying person in the household no longer meets the eligibility criteria;
- the qualifying person in the household moves to a different address;
- the household fails to comply with the terms and conditions of any City ordinance, rule, regulation, or condition of the permit;
- the permittee misrepresents any fact in the permit application;
- the condition or use of the right-of-way changes;
- the permitted activity negatively impacts public safety or the operations of the right-of-way;
- the use of the right-of-way is required for the public good.

If the permit is revoked, DOMI will remove the designated space.

Enforcement

DOMI designates a residential on-street parking space with the installation of a “Reserved Parking” sign at one end and blue curb paint marking the length of the space. ***Note:*** residential on-street parking spaces for people with disabilities are not assigned to one person. Any vehicle with a disabled plate or placard from any state can legally park in this space.

If a vehicle parks in the space and does not have a disabled plate or placard, residents can call 911 to report this misuse of the space.

All parking restrictions including, but not limited to, street cleaning or snow emergencies, apply for all residential on-street parking spaces. Vehicles violating these restrictions will be subject to all applicable fines, fees, towing, and/or impoundment.

The City of Pittsburgh's Department of Mobility and Infrastructure reserves the right to amend this policy at any time. Any revisions to this policy shall take effect immediately upon posting of the revised policy.