



Moving Permit Information Sheet

Department of Mobility and Infrastructure
May 7, 2020

At a Glance

- A person or company must apply for a Moving Permit to obstruct one or more on-street parking spaces temporarily for moving purposes.
- This permit can be used to reserve a section of a parking lane for a moving truck or moving container.
- The moving permit for a moving truck is valid for two (2) days. The permit for a moving container is valid for seven (7) days.
- A moving truck or container must not violate posted parking restrictions or street cleaning restrictions.
- If a “No Parking” sign is issued as a part of the permit, the sign must be posted at the site at least 48 hours before the start of the permit period.
- **When to apply:** Applicants should apply for moving permits online through OneStopPGH **at least one week** in advance of the time the moving permit is needed. Applying through OneStopPGH makes it easy to view and print your permit and “No Parking” sign at home.

Information Needed for Application

- Applicant name and contact information;
- Moving location address. If the location does not have an address, a location name (block) and cross streets are required;
- Start date of work;
- Number of moving trucks (*may be required*);
- Number of moving containers (*may be required*);
- Moving company name (*optional*).

Fees

- Application Fee: \$0.00
- Permit Fee:
 - For moving truck: \$25.00 per truck for two (2) days maximum
 - For moving container: \$75.00 per week for seven (7) days maximum
- Extension Fee: n/a (no extensions allowed)

Application/Review/Inspection Process

- The applicant can select a preferred start date. The permit expiration date will be set as two (2) days from the start date for moving trucks and seven (7) days from the start date for moving containers.
- The applicant will be notified within three (3) business days from the time of application if the application is incomplete. DOMI reserves the right to follow up with the applicant to request additional information if needed.
- Once all application information is verified as complete and received, the applicant should allow one (1) week for DOMI to review the permit application and make a determination of whether to approve or deny it.

Expiration, Extension, and Amendment

- The Moving Permit is valid only during the dates designated by DOMI on the permit.
- This permit type is not eligible for permit extensions or amendments. If the moving work is not completed within the permit period, the applicant must apply for another Moving Permit.