

Minutes of EORC Meeting on January 15, 2020

Commissioners' in Attendance: Erin Conley, Jenna Cramer, Karen Hall, Tracey McCants-Lewis, James Myers, Sara Segel, Jennie Sweet- Cushman and Andrea Vasquez

- The minutes for December 2019 meeting were approved by a unanimous motion.

Housing Authority- Contract Approved

- Housing Authority represented by RaJeanna Lewis, Brandon Havranek, presented the plan for Elevator Repair and Maintenance Worldwide. The Prime Contractor is Hadfield Elevators LLC and the contract value is \$397,966.75.
- Their subcontractor is Industrial Pumps and Motor Repair who they have been using repeatedly in the past for generators, motors etc. to repair the elevators.
- It was asserted that it would be difficult to find more participation in this area. It was also stated that in case of regular upkeep, the probability of elevator breakage should be very low.
- Motion approving the Housing Authority contract was unanimously passed.

Invitation to Qualify (ITQs') Proposal – Thirteen Approved

- For the month of January, out of the fifteen ITQ's submitted, thirteen were approved.

The following Prime Contractors for Geotechnical and Surveying work were approved –

- AWK Consulting Engineers, Inc.
- Civil & Environmental Consultants Inc.
- DLZ Pennsylvania, LLC
- GAI Consultants Inc.
- Gannett Fleming, Inc.
- Ground Technology/D'appolonia
- Larson Design Group Inc.
- Mackin Engineering Company
- Michael Baker International Inc.
- Pennoni Associates Inc.
- SAI Consulting Engineers, Inc.
- Sci-Tek Consultants, Inc.
- Stahl Sheaffer Engineering LLC

Invitation to Qualify (ITQ's) Proposal – Not Approved

The following Prime Contractors for Geotechnical and Surveying work were not approved because of incomplete paperwork. No information on M/WBE was provided. These companies will be reconsidered in February if they submit adequate documentation.

- Elk Lake Services LLC
 - MJ McTish Associates
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- The Chairperson, emphasized the importance of timely payments to small businesses, otherwise delays may threaten their very survival.
 - Karina Ricks, Director Department of Mobility and Infrastructure shared about Washington DC's business development program in regard to M/WBEs. Some small businesses, through the MWDBE program had grown, become more competitive, and graduated to Prime Contractors. Some remained at the same level by choice.
 - Department of Procurement was represented by Jennifer Olzinger and Daniel Tobin. It was reported that there were 73 vendors for 230 contracts submitted for ITQs'.
 - It was reported that B2G now, the Contract Compliance reporting system will also track workforce to assist compliance.
 - Commissioner Sara Segel, shared the need for historical grading of participating companies. Office of Business Diversity will update the grading to facilitate decision making.
 - The evolution of the Office of Business Diversity was shared by Ricardo Williams. It was stated how it has come a long way. Some Commissioners felt meetings earlier were disorganized because of lack of preparation by the participants.
 - Ricardo Williams, Equity and Inclusion Manager, shared about the upcoming event 'Preparation for Prosperity' on March 12, 2020. The invites will be sent out by Office of Business Diversity.
 - Letters of Approval/Disapproval will be sent by Office of Business Diversity to the Department of Procurement.