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**OFFICE OF SPECIAL EVENTS**  
CITY-COUNTY BUILDING

**City of Pittsburgh Farmers Markets will continue to provide fresh food for the Pittsburgh community. In an effort to mitigate the spread of disease and to protect our customers, vendors, and staff, we are continuously making operational and procedural changes.**

**We are incorporating and following guidance provided by the *Pennsylvania Department of Agriculture*, best practices outlined by the *Centers for Disease Control and Prevention*, and requirements of the *Allegheny County Health Department* to reduce the exposure and spread of COVID-19.**

**Modified Operations Plan (COVID-19)**

**Market Managers**

- Responsible for monitoring capacity to ensure customer social distancing
  - Increase space between vendors
  - Ensure the social distancing requirements are met for those waiting to enter the market, purchasing from a market vendor, and moving through the market
  - Ensure that the market has a sufficient number of staff to perform all measures effectively
- Control number of customers entering to allow for physical distancing
  - Create a system for physical distancing to queue at entry
  - Depending on market, one distinct entrance and a single, separate exit
- Market dependent, create a clear and defined directional lane to avoid crowding
- Vending stalls will be clearly delineated from each other—either by space or the physical presence of vehicles—to ensure social distancing
- Market manager will post signs and information to explain changes to customers (i.e. No Gathering; Keep 6-foot distance; etc.)
  - Prominent signage that encourages shoppers and vendors to practice social distancing of 6 feet from each other and further hygiene practices
- Cease all non-essential activities in the market including events, music, surveys, etc.
- Prohibit all non-essential vendors from participating in the market
- Institute new procedures for market staff such as wearing masks and more frequent hand washing/sanitation
- Increase the frequency that market staff & vendors disinfect market surfaces/objects
  - Tabletops, cash register counters, restroom fixtures, etc.

- Suspend high-touch and communal activities at the market
  - Elimination of seating
- Provide two hand sanitizing stations for public/vendors
  - Provide sufficient signage with clear direction to the public
- As needed and appropriate, provide masks for staff/vendors/shoppers

### **Customers**

*For the health and safety of the Pittsburgh Community we ask that customers follow all personal precautions recommended to prevent contraction and spread of COVID-19 including:*

- All customers are required to wear masks
- Always stay home if you are sick
- Wash your reusable bags before bringing them to the market
- **NO dogs will be permitted**
- Please limit shopping to 1 person per household
- Lines may occur, please be patient while waiting to enter the market
  - Understand our one-in-and-one-out-policy is to ensure a safe maximum number of people shopping in the market at any one time
- Adhere to 6-foot social distancing while in the farmers market
  - Give space to those around you, **at least 6 feet** while shopping and waiting in line
- Observe all posted signage and directions
- When purchasing a product from a vendor:
  - **Please step back from the table to give the vendor space to place your purchased goods on the table**
  - Once the vendor has stepped back into their social distance space, you may approach the table to collect your goods
- Sanitize hands at market entry and again upon exiting
  - Hand sanitizer stations located at each entrance/exit
- It is recommended that high-risk individuals (elderly and people with underlying health conditions) attend market during the first hour of operation—when the crowds tend to be smaller
- As always, wash fruits and vegetables when you return home
- Cough or sneeze into your arm or a tissue, away from people and food!

**Market Managers are responsible for ensuring compliance with the above conditions.**



*\*\*A special thank you to the Bloomfield Development Corporation/Bloomfield Saturday Market for allowing the liberal adoption of their Operating Procedures\*\**